

# Note of Meeting

## M4 Junction 18a Link Study Pucklechurch Working Group

Location: South Glos Council, Yate

Pucklechurch Working Group [PWG]

SGC Project Sponsor and Project Manager

1. SGC to review maps to ensure all conservation areas and listed buildings are shown on the maps.
2. Consultations starts w/c 21<sup>st</sup> August for 8-weeks.
3. SGC to provide A0/1/2/3 size maps for display boards as requested by parishes; PWG to advise requirements.
4. Consultation material will be hosted on SGC webpage with on-line questionnaire, information leaflet, technical notes, FAQs and copies of exhibition boards (based on leaflet).
5. SGC to review whether a draft version of the leaflet can be circulated to parishes.
6. SGC is not planning to distribute flyers door-to-door, but will publicise consultation through its outlets, media and parishes.
7. Public exhibitions currently planned for September in Pucklechurch, Emerson's Green and Westerleigh; SGC to review Siston. WGC to check whether booking for Pucklechurch could be extended; SGC to check that a longer session can be resourced.
8. SGC to check whether on-line responses are limited by IP addresses; they are not, a facilitator using the same IP address can help residents complete the questionnaire on-line.
9. SGC will also accept response by letter or email or at the exhibitions; SGC to add address details. Paper copies of the questionnaire will be made available by SGC.
10. SGC to ensure linkages between this study and the JSP/JTS are clear; that is, this study assumes the strategic development locations as shown in the emerging JSP (only).

11. SGC to confirm reporting timescales and who will consider the outcome of the study.
12. Petitions need 2500 responses to be eligible for debate at Full Council; a petition with fewer responses can still be submitted to the council for a response. Any petition related to this study will be reported in the consultation report, which will be included with the study report.
13. The Phase 1 study report will be circulated to parishes and published as part of consultation.
14. Consultation material should show the potential overall timescale relative to funding and delivery of a scheme if endorsed.