



To all members of the Council

You are hereby summoned to attend a meeting of Pucklechurch Parish Council to be held on **Wednesday 18th March 2020**. The parish council meeting will commence at 7.30 pm in the Meeting Room, Community Centre, Abson Road. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors as detailed in agenda item 4. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning

Clerk and RFO Pucklechurch Parish Council

Wednesday 11th March 2020

Councillors are requested to arrive at 7pm to meet with the newly appointed contractor for the maintenance contract.

No	Agenda Item	Lead	Mins	Information
1	Apologies To NOTE apologies for absence.			Record absence.
2	Declarations of Interest (if any) and dispensations In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	1	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	Minutes To CONFIRM the minutes of the meetings held on Tuesday 11 th and Wednesday 19 th February 2020 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).	All	2	Pre-reading to inform clerk of changes before meeting. Agreement and sign off of previous minutes.
4	Public Participation To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	Correspondence	Clerk/All	10	
5a	To receive and note notification of parish/town council precepts for 2020/21			Information circulated prior to meeting.
5b	To note South Gloucestershire Council is delaying the start of grass cutting due to bad weather.			
5c	To note South Gloucestershire Council needs to move the dog waste bin to the back of the new footway on Oaktree Ave opposite Partridge Road as this is the site of a new bus stop.			

5d	To note South Gloucestershire Council's notice under Section 123 of The Local Government Act 1972 to disposal of various parcels of Open Space land within South Gloucestershire			Information circulated prior to meeting
	To note The National Association of Local Councils (NALC) and the University of Plymouth (UoP) are to undertake ground-breaking research on dementia in local (parish and town) councils.			The research will begin on 24 February 2020 and will last around two months, closing on 17 April. In this period, an extensive survey will be completed by local councils.
6	Planning Applications	GB	5	
6a	P20/02521/RM Land at Emersons Green East South Gloucestershire BS16 7JZ (adjacent parish)			Details of layout, scale, landscaping and appearance, in respect of a proposal for a Public Bridleway, (Outline) (Approval of Reserved Matters to be read in conjunction with outline permission PK04/1965/O).
6ai	P20/04358/TCA The Vicarage Westerleigh Road Pucklechurch South Gloucestershire BS16 9RD			Works to reduce back 1 no Beech tree to previous points leaving approx 11m height and 6m in spread and crown reduce by up to 2m leaving 18m spread and approx 25m in height 1 no. Sycamore situated within the Pucklechurch Conservation Area
6aii	P20/04054/RVC 85A Parkfield Road Pucklechurch South Gloucestershire BS16 9PS			Variation of condition 7 attached to permission PK18/4015/RVC to allow up to 3 no. mobile homes and 3 no. caravans on the site. (PK18/4015/RVC-Removal of condition 9 attached to planning permission PK14/1477/F to make the travellers site permanent.) (PK14/1477/F-Change of use of agricultural land to Gypsy and Traveller Site (1 pitch), erection of access gates and installation of cess pit (Retrospective). Retention of amenity building. Resubmission of PK13/2621/F)
6aiii	P20/04417/TCA 30 Homefield Road Pucklechurch South Gloucestershire BS16 9QD			Works to fell 1 no. Robinia tree situated within the Pucklechurch Conservation Area
6aiv	P19/18252/O Land Off Abson Road Abson Road Pucklechurch Bristol South Gloucestershire BS16 9SD			Revised plans for erection of 15no. self-build dwellings (outline) with all matters reserved.
6b	Planning decisions			
6bi	None			
6c	Planning Enforcement			
6ci	None			
7	Reports			
7a	To RECEIVE pre-submitted reports from Councillors.	All	5	
7b	To RECEIVE Report from District Councillor(s).	DCs	5	
7c	To RECEIVE and NOTE a verbal report from the Clerk.	Clerk	5	Update since the last meeting.
8	Finance			
8a	To AGREE and sign cheques.	Clerk	5	
8b	To receive latest spending against budget and agree any actions			
9	Agenda Items	All	60	

9a	To consider any response to letter received on behalf of Edward Ware Homes, responding to the Parish Council's comments on the above planning application at Lyde Green Farm			Information circulated prior to meeting
9b	To consider update and costings for bollards as part of Speed table scheme at Westerleigh Road and agree any actions			Email circulated prior to meeting
9c	To consider concerns raised by residents over poorly lit areas of pavements in the village and agree any actions			Emails circulated prior to meeting
9d	To consider notification of deep ruts being formed at the edge of the play area in Eagle Crescent due to vehicles mounting the grass and agree any actions			Email circulated prior to meeting. Land does not appear to be in the council's ownership
9e	Grants: <ul style="list-style-type: none"> To receive further information from Scouts to support their application and agree any actions To receive revised grant application from church and agree any actions. To note letter from Pucklechurch Playgroup 			Information circulated prior to meeting
9f	Allotments review <ul style="list-style-type: none"> i) To receive request from Pucklechurch Allotment Association (PAA) to move to self-management of the allotments and received advisory report to aid discussions and agree any actions. Subject to i) above, <ul style="list-style-type: none"> ii) Review and update annual tenancy agreement and consider any related issues and agree any actions. 			Information circulated prior to meeting
9g	To receive request from the Revel 2020 Committee to use of the Pucklechurch Recreation field from: Thursday 18 th June – Monday 22 nd June 2020 and agree any actions			Information circulated prior to meeting
9h	To consider email from resident regarding woodland and old skate park and agree any actions			Email circulated prior to meeting
9i	To consider proposal by the clerk for community engagement for projects relating to S106 contributions from Oaktree Avenue developments			Report circulated prior to meeting
9j	To agree format for annual parish meeting booked for 21 st May 2020 and agree any actions			
9k	To consider whether to support the local community engagement forum's proposal to change its name from 'North Eastern South Gloucestershire CEF' to 'Boyd Valley' CEF			Information circulated prior to meeting
10	Future agenda items.			

Date of next meeting Wednesday 1st April 2020