

To all members of Pucklechurch Parish Council.



You are summoned to attend the Parish Council meeting detailed below:

Name of Meeting:		PUCKLECHURCH PARISH COUNCIL		Meeting Manager:		Chairman – BoB Symons	
Date:		Wednesday 17th May 2017		Facilitator(s):		Clerk – Ellen Kenny	
Location:		Meeting Room, Pucklechurch Community Centre, Abson Road, Pucklechurch		Minute Taker:		Parish Clerk – Ellen Kenny	
Start:	19:30	Finish:	21:00				

No	Agenda Item	Lead	Mins	Information
1	Apologies To NOTE apologies for absence		0	Record absence
2	Declarations of Interest (if any) and dispensations In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	5	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	Minutes To CONFIRM the minutes of the meeting held on Wednesday 3 rd May, 2017 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).		5	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes
4	Public Participation To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	Correspondence	Clerk	15	
5a	Resident – a thank you email from the resident who reported drivers using Orchard Road believing it was a cut-through as the Highway advisory No Through Road sign was now in place.	ALL		For information purposes.
5b	Playground equipment supplier - promotional email but with the additional suggestion of helping to secure funding for projects.	ALL		Members to consider if there is or could be a need in the future for additional/replacement play equipment.
5c	Conservation Volunteers – offer of a team of volunteers clearing scrub etc - at a small charge to cover expenses.	ALL		Members to consider if this service could be utilised now or in the future.
5d	Joint Local Access Forum – notification membership is open to individuals.	ALL		For information purposes – may be of interest to those who use/have an interest in public rights of way.
5e	GPFA – notification of newly appointed Secretary and change of contact details.	ALL		For information purposes.
5f	SGC – First World War Project and War Memorial Website.			For information purposes re. HLF funded project to engage with people and to ask for feedback on War Memorial Website



5g	ALCA - to request members to provide comments on LAIS' consultation on keeping parks free to use.			LAIS advises councils about Running Free: Consultation on preserving the free use of public parks. runconsultation@communities@gsi.gov.uk
5h	ALCA – In Short – news.			For information purposes.
5i	Town & Parish Council Forum – draft minutes of meeting held 25 th April, 2017.			For information purposes.
6	Planning	GB	5	
6a	Planning Application Fleur De Lys 12 Shortwood Road Pucklechurch Works to 1no Leylandii hedge to crown reduce to 4.2 metres. hedge situated within Pucklechurch Conservation area. PK17/1819/TCA			
6b	Notice of Decision DPD Bristol Off Jenner Boulevard Emersons Green Consent to display of 3 no. static non illuminated totem signs and 8 no. non illuminated fascia signs PK17/0773/ADV Approve.			For information purposes.
6c	Notice of Decision 121-124 Lyde Green Parcel 9 And 10 Emersons Green Amendment to previously agreed landscaping scheme adjacent to plots 121-124 to facilitate the change from public to private residential land. PK16/6665/RM Approve with Conditions.			For information purposes.
7	Reports			
7a	To RECEIVE pre-submitted reports from Councillors	ALL	5	
7b	To RECEIVE Report from District Councillor(s)	DCs	10	
7c	To RECEIVE and NOTE a verbal report from the Clerk	Clerk	10	Update since the last meeting. To respond/question
8	Finance			
8a	To AGREE and sign cheques	TS	20	
8b	To RECEIVE an update from the Finance Working Group	TS		
8c	Members to receive Internal Audit report following completion of internal audit of 2016/17 accounts	ALL		For information purposes.
9	Agenda Items.			



9a	Storage facilities – a cupboard has become available at Pucklechurch Community Centre	ALL	10	Members to consider the opportunity to rent storage space with a view to gaining approval at a cost of £7.20 per month, available 1 st June, 2017.
9b		ALL	15	
9c		ALL	5	

Signed: *E. Kenny*

Ellen Kenny - Clerk to Pucklechurch Parish Council

Thursday 11th May 2017