

**MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 20 NOVEMBER 2013, 7:30pm, IN THE MEETING ROOM PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.**

**PRESENT.** R. Symons Chairman, Mrs L. English, M.C. Smith.

PCSO Samantha Paterson  
Debra Duke (Clerk)

**NO 1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors Aze, Boyle, Button, Hawkins, Watson.

**NO 2. DECLARATIONS OF INTEREST AND GRANTS FOR DISPENSATIONS**

There were no declarations of interest.

Dispensation requests had been received from Councillors Symons and Smith. These requested dispensations to consider the allocation of grants due to non-disclosable pecuniary interests on the basis that the number of members prohibited from participating in the business would be so great a proportion as to impede the transaction of the business. These would be considered for approval at the next meeting of the council.

**NO.3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 16 OCTOBER 2013**

RESOLVED: The minutes of the meeting held on 6 November 2013 were approved as a correct record and signed by the Chairman.

**NO.4. PUBLIC PARTICIPATION**

None

**NO.5. LAW AND ORDER**

PCSO Samantha Paterson said that there had been four crimes within the parish since the last meeting. Residents were reminded to take preventative measures over the Christmas period. Distraction burglaries had taken place in other areas of the beat. There had not been any reported crimes from the prison.

**NO.6. FINANCE**

To approve payment and authorise signatories to raise the payment for

Recresco- £84 and £126

SLCC conference- £41.40

Jewson Limited £83.16

GAPTC for finance training- £40

Dell Incorporated- 3 year warranty for laptop- £145

South Gloucestershire Council for dog bin collections- £242.36

Pucklechurch Community Association - £169.20

GB Sport and Leisure- £86.40

Mr G Ashby (salary and mileage)- £491

Mrs D Duke (salary and mileage)- £715.30

HMRC national insurance contributions- £9.40  
Mrs A Sharpe- tidying recreation field- 178  
Mr and Mrs Hall- Rent for Shortwood play area- £90  
Money for Shortwood Village fund for bus stop planters approved on 19/9/2012-  
£501.95  
Royal British Legion, Staple Hill and District branch for poppy wreath- £25.00  
Town and Country Services- for allotment works- £2275.20

## **NO.7. CORRESPONDENCE**

### **No.7a. SGC Budget consultation**

The information included details about roadshows to attend. There was an online consultation that could be completed individually. The budget consultation method was not different from last year.

RESOLVED: Noted the information.

### **No.7b. SGC Compact Consultation**

The deadline for response to the consultation was 27 February 2014. Therefore it was proposed that the consultation was considered at a later meeting.

RESOLVED: To consider the council's response to the SGC Compact Consultation at its meeting in time for the deadline of 27 February 2014.

### **No.7c. Reply from SGC Highways ref traffic problems Roman Road/Coxgrove Hill**

The reply stated that some monitoring of traffic speeds could be carried out. If there was a wish for additional warning signs this could also be done. The information would be sent back to the resident and future agenda items considered as required.

RESOLVED:

1. To send resident the information received;
2. To consider traffic monitoring or signage at future meetings.

### **No.7d. Grow Wild funding**

Grants were available for groups, including, parish councils, to gain funding to improve neglected and untidy spaces. The information was noted.

## **NO.8. PLANNING APPLICATIONS**

### **No.8a. PK13/4039/F; The Stables Court Farm Westerleigh Road Pucklechurch BS16 9RD; Erection of single storey front extension to provide additional living accommodation (Resubmission of PK13/2770/F)**

Comments had been submitted following the council meeting on 7 August 2013. The same comments would be resubmitted.

RESOLVED: No objection to the extension but note that whilst the roof line of the extension is subservient to the main dwelling it is higher than the roof line of buildings that it is in line with.

**No.8b. PK13/4016/F; 13 Parkfield Road Pucklechurch BS16 9PN; Erection of single storey rear extension to provide additional living accommodation.**

RESOLVED: To make no comments or objections.

**NO.9. REPORTS**

**No.9a. Parish Councillors written reports**

Councillor Smith gave a quick verbal update about a community energy day that he had attended at Marshfield. There were lots of opportunities with community energy including improving community resilience and providing an income for the parish council. It was suggested that Karen Wilkinson be invited to present information about community energy.

RESOLVED:

1. To invite Karen Wilkinson to present information at a future council meeting **MS**;
2. To discuss this topic as a future agenda item

**No.9b. Report from Boyd Valley Councillors.**

None received.

**No.9c. Verbal report from the Clerk**

In response to some outstanding actions:

1. In April 2013 the council had been informed by SGC that the bus stop destination boards could be covered with black vinyl to remove incorrect details. The request for this action had not been completed.
2. In April 2013 the Public Transport team had replied that it was the Highways team who had to give permission to putting parish council noticeboards on bus stops. The parish council needed to provide the number of stops, which ones and what information the boards would provide.
3. In July 2013 the council had forwarded information about vegetation overgrowing on to the footpath along Westerleigh Road. An email requesting an update had been sent and an update would be provided in due course.

RESOLVED:

1. To contact SGC to cover incorrect information on bus stop destination boards with black vinyl **DD**;
2. To contact SGC Highways team to gain permission for parish council noticeboards at bus stops within the parish **DD/JH**;
3. To provide an update about the overgrowing vegetation along the footpath beside Westerleigh Road **DD**.

**NO.10. AGENDA ITEMS**

**No.10a. To DISCUSS and DEFER awards for Grant applications**

A number of grant applications had been received but due to only three councillors being in attendance it was proposed to defer the consideration of the applications. It was also noted that most councillors were likely to have non-disclosable pecuniary

interests. Guidance had been forwarded to councillors and a dispensation request form. Dispensation requests would be considered in accordance with the Localism Act 2011.

RESOLVED: To defer consideration of this item until the next council meeting on 4 December 2013.

**No.10b. To ADOPT the Parish Charter**

The Parish Charter had been adopted by SGC and the Parish and Town Council Forum. It had been fully revised and updated over the past year.

RESOLVED: To adopt the Parish Charter.

**NO.11. DATE OF NEXT MEETING**

The next Parish Council meeting would be held on Wednesday 4 December 2013, at 7:30pm in the Meeting Room, Community Centre, Abson Road.