



PUCKLECHURCH PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 7TH OCTOBER 2020 7:30PM by video link (Zoom)

On Government Advice over COVID-19, this meeting was held in exceptional circumstances via conference call.

PRESENT.

G Boyle (GB) Chair, L English (LE), R Dunning (RD), Nathan Anscombe (NA) and Andy Hemmings (AH).

In attendance: D Dunning (Clerk), Ward Cllr S Reade and one member of public.

Public Participation

None

2020/10/07 No 1. To Note Apologies For Absence

Apologies were received from Cllrs Phillips (CP) and Hayman (MH). Ward Cllr B Stokes did not attend.

2020/10/07 No 2. Declarations of Interest

None

2020/10/07 No 3. To Confirm The Minutes Of The Previous Meeting

The minutes of the meeting on Wednesday 2nd September 2020 were accepted as a correct record of the meeting and were duly signed by the Chair.

Acceptance of office declarations and register of interests all duly completed and received from Cllrs Hayman, Anscombe and Hemmings. On behalf of the council, Cllr Boyle welcomed the new councillors to their first meeting.

2020/10/07 No 4. AGENDA ITEMS

2020/10/07 4a) To consider costings for bollards as part of Speed table scheme at Westerleigh Road which is now planned for 9th November 2020 and agree any actions. Item deferred from 2020/03/18 by coronavirus.

Meeting carefully reviewed options including boulders rather than bollards, deemed more sympathetic material due to proximity to the conservation area.

Resolved in principle to approve measures to protect residents and car users subject to a request to South Gloucestershire Council to see if it is possible to substitute bollards with boulders. Communications strategy and draft consultation letter for local residents to be prepared for the next meeting.

2020/10/07 4b) To consider Barn Conversions Supplementary Planning Guidance consultation and agree any actions

Resolved to approve and submit feedback prepared by Cllr Boyle.

2020/10/07 4c) To consider Householder Extensions Supplementary Planning Guidance and agree any actions

Resolved to approve and submit feedback prepared by Cllr Boyle.

2020/10/07 4d) To consider Statement of Community Involvement 2020 and agree any actions

Resolved to approve and submit feedback prepared by Cllr Boyle.

2020/10/07 4e). To consider NALC information on their new consultation on changes to the planning system and agree how the council wishes to respond.

In light of the fundamental changes being proposed to the planning system, Cllr Boyle proposed that all councillors would benefit from planning training prior to discussions. Doodle poll to agree date.

Agreed to defer to next meeting and respond directly to Government consultation whilst copying NALC.

2020/10/07 4f). To consider request for funding hire of specialist equipment to clean safer surfacing and agree any actions.

Resolved to approve the hire of a portable jet wash at a cost of £120.

2020/10/07 4g). To consider crime and disorder

2020/10/07 4gi) To receive the latest Police report.

The council expressed extreme dissatisfaction with the report format which inadequately provided the community with data on measures taken and progress made to address identified crime.

Resolved to address concerns to Chief Constable Andy Marsh and Sue Mountstevens, Avon and Somerset Police and Crime Commissioner. This was not a criticism of local police officers.

2020/10/07 4g ii) To consider concerns over crime from a member of the public and agree any actions.

Law and order is the responsibility of Avon and Somerset police and Pucklechurch parish council has extremely limited powers for crime prevention. Legal restrictions and costs preclude CCTV. Agreed Cllrs Hemmings and Anscombe form a working group to consider potential crime prevention measures and prepare an action plan for consideration by full council on 4th November.

2020/10/07 4giii) To consider concerns over dog poo from members of the public and agree any actions

It was felt that 99% of the community are extremely responsible and the problem is being caused by a very small minority. Further information has suggested some poo is in fact fox and badger.

The Recreation ground is a locally designated green space and a community asset for the whole community raising wider issues of accessibility and multiple use (including recreation, play, dog walking and sports). Careful consideration needs to be given to any proposals in light of their overall impact on the Recreation ground and its users.

Resolved to explore all potential options for the Recreation ground as part of the budgeting process and take any proposals to wider community consultation.

2020/10/07 4h) To consider request to conserve 'Covid snake' and agree any actions

Whilst sympathetic to preserving the artwork, the council does not own the 'Covid snake' nor the land on which it is placed. Agreed to gauge wider local opinion.

2020/10/07 4i). To consider and co-opt new councillors

Following a brief introduction, councillors agreed to co-opt Lee Alford to the council.

2020/10/07 No 5 AGENDA ITEMS TO NOTE

2020/10/07 5a) To note 47th AGM of ALCA is on 10th October 2020

Voting rights for each council were noted. At present only Cllr Boyle is attending. Details to be recirculated to encourage further attendance.

Resolved to approve any voting councillors support the motion to increase subscriptions

9.40pm Standing orders were suspended to approve that this meeting continue until 10pm.

6. PLANNING

2020/10/07 6a Planning Applications

2020/10/07 6ai) P20/18183/F Fleur De Lys 12 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA

Change of use of public house/restaurant/expanded food provision, to 1no. residential dwelling house (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended), to include parking and associated works.

Resolved to object to the application on the grounds of conservation, class use and sources of employment. Cllr Boyle to provide details for submission.

2020/10/07 6b Planning Decisions

2020/10/07 6bi) P20/10395/F Gingells Farm 126 Shortwood Hill Mangotsfield South Gloucestershire BS16 9PF.

Erection of a single storey side extension to form double garage. Approved with conditions

Noted

2020/10/07 6bii) P20/14432/TCA Radnor House 1 Parkfield Road Pucklechurch South Gloucestershire BS16 9PN

Works to fell 1 no. Malus Domestica tree which is situated within the Pucklechurch conservation area. No Objection.

Noted

2020/10/07 6biii) P20/14414/TCA 13 Shortwood Road Pucklechurch South Gloucestershire BS16 9PL

Works to reduce crown 1 no. Beech tree to 15m in height with a radius of 4 m and crown thin by 25%, reduce crown by 40% to 5m in height and 1.5m radius to 1no. Hawthorn, reduce crown by 25% to leave a height of 15m and radius of 4m to 1 no. Oak tree situated within the Pucklechurch Conservation Area

No Objection

Noted

2020/10/07 6c Planning Enforcement and other actions

2020/10/07 6ci) COM/20/679/OD 32 Oaktree Avenue Pucklechurch.

Erection of a sauna and shed encroaching on to the public footpath at the rear.

Noted

2020/10/07 NO.7. REPORTS

2020/10/07 7a To receive pre-submitted reports from Councillors.

None.

2020/10/07 7b To receive report from District Councillor(s).

All issues covered in meeting.

2020/10/07 7c To receive report from the clerk.

- Audit concluded, AGAR signed off and all paperwork published on the website
- New councillors provided with introductory packs. All paperwork received and registered and good councillor training arranged.
- Training attended: Communications Webinar run by ALCA.
- Sourced a local company for playground signage.

- Working with maintenance contractor to source playground spares. Wet-pour repairs will be quite costly.
- Zip wire repairs commissioned as agreed at a cost of £341.00
- As part of Parkfield Rank resurfacing, South Gloucestershire Council has advised that the unadopted turning circle would cost £20,000.00 to resurface. This is not parish council land and the council will not be covering these costs

2020/10/07 NO. 8. FINANCE

2020/10/07 8a To agree payment of contractual or other obligations

None this meeting.

August reconciliation was noted and approved.

Balance per bank statements as at 01/08/20			£		£
	NatWest reserve account		£30,132.48		
				£30,132.48	
	Petty cash float (if applicable)		£37.46		
				£37.46	
	NatWest current account		£89,986.89		
				£89,986.89	
	Total accounts as at 01/08/20				£120,156.83
Activity for Aug 2020					
	less: Payments for 2019/20		-£879.88		
	Less: payments for Aug2020		-£4,791.84		
	Plus: income for Aug 2020		£470.00		
			£84,785.17		
Balance per bank statements as at 31/08/20				£84,785.17	
Total bank accounts as at 31/08/20					£114,955.11
Less: any un-presented cheques as at 31/08/20					
	2884		-£1,595.00		
	2925		-£1,095.35		
	2926		-£347.38		
	2929		-£50.00		
	2930		-£2,967.00		
	2931		-£66.00		
	2932		-£2,014.85		
			-£8,135.58		
Add: any un-banked cash as at 31/08/20			£0.00		
Net balances as at 31/08/20			£76,649.59		£76,649.59
Total balances all bank accounts as at 31/08/20				£106,819.53	£106,819.53

Figure 1 Cash book extract 310820

f Payee	NW Current A/c	NW Bus Res A/c	VAT No.	NW Current A/c	NW Bus Res A/c	Petty cash	Staff pay	Tax&NI	f
Combined balance	D	106,819.53	Bank rec at 31 08 20						
			NW Current A/c	84,785.17					Enter bank statement balance here
			NW Bus Reserve A/c	30132.48					Enter bank statement balance here
Balance as at 1st April 2020		94,647.75	Petty cash	37.46					
Plus: receipts in year to date		40,624.33		114,955.11					
Less Payments in year to date		28,452.55	Less: uncleared cheques	8,135.58					Total value of uncleared cheques at quarter end
Balance as at 31st August 2020	E	106,819.53	F should equal D & E	106,819.53		Diff	0.00		
									Detail needs to be entered in these cells

Figure 2 Bank statement 310820

NatWest		Current Account		
Date	Details	Withdrawn	Paid in	Balance
5 Aug 2020	BROUGHT FORWARD			88,150.54
6 Aug	Cheque 002923	95.00 ✓		88,055.54
14 Aug	Direct Debit 707 LIMITED C-PUC001	100.58 ✓		
	Cheque 002918	348.18 ✓		87,606.78
18 Aug	Direct Debit NEST IT000000793489	57.56 ✓		
	Cheque 002924	360.00 ✓		87,189.22
19 Aug	Credit No.100587 605114		400.00 ✓	87,589.22
21 Aug	Cheque 002927	1,594.17 ✓		85,995.05
25 Aug	Cheque 002887	879.88 ✓		
	Cheque 002928	350.00 ✓		84,765.17
26 Aug	Automated Credit SMYTH NP PLOT 5 FP 26/08/20 0719 RP4679964087831200		20.00 ✓	84,785.17
1 Sep	Direct Debit EDF ENERGY			

8b) To consider spending plans for CIL payments received and agree any actions. Deferred to next meeting.

2020/10/07 9 Future agenda items.

- Planning white paper
- Allotments
- Finance and Q2

2020/10/07 10. To note date of the next meeting 21st October 2020

There being no further business the Council meeting closed at 10pm

The council noted the death of Vicky Freestone. It was agreed to send a letter of condolence to Dean Freestone and to record in the minutes the council's gratitude to Vicky Freestone for all the work she did for the community.

Signed:

Date: 21.10.2020