



MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 5TH AUGUST 2020 7:30PM by video link (Zoom)

On Government Advice over COVID-19, this meeting was held in exceptional circumstances via conference call.

PRESENT.

G Boyle (GB) Chair, L English (LE), C Phillips (CP) and R Dunning (RD)
In attendance: D Dunning (Clerk) and Ward Cllrs B Stokes and S Reade

Public Participation

There were 2 members of public (7.33 and 7.45pm).

2020/08/05 No 1. To Note Apologies For Absence

Cllr L Putt was absent

2020/08/05 No 2. Declarations of Interest

None.

2020/08/05 No 3. To Confirm The Minutes Of The Previous Meeting

The minutes of the meeting on Wednesday 15th July 2020 were accepted as a correct record of the meeting and were duly signed by the Chair.

2020/08/05 No 4. AGENDA ITEMS

2020/08/05 4a) To receive play area annual inspection reports and agree any actions

The council was pleased to note the comprehensive nature of the inspections. It was noted there are no areas of immediate concern requiring urgent actions.

Resolved to produce a written programme of repairs and replacements whilst prioritising any necessary repair to the aerial runway, replacements of cruxiform connectors, purchase of new swing seats and repairs to safer surfacing. Monthly feedback on progress will be provided to the council.

2020/08/05 4b) To receive letter regarding hedge alongside Birch Drive and agree any actions.

Resolved to refer matter to Streetcare. The clerk will contact the complainants to obtain permission to pass on their letter of concern.

Post meeting: permission to forward complaint to SGC received.

2020/08/05 4c) To consider renewal of Gloucestershire Playing Fields Association membership at a cost of £50.00 and agree any actions.

Resolved to agree membership.

2020/08/05 4d) To receive update from Pucklechurch 10K and agree any actions.

Resolved to write to committee for further information before considering the matter further.

2020/08/05 4e). To further consider new website proposals and agree next steps.

Resolved to suspend standing orders and discuss this matter at the end of the meeting.

2020/08/05 4f). To consider councillor training on the South Gloucestershire Council Planning Enforcement service and agree any attendees.

Resolved Cllrs English and Phillips to attend on 10th and 24th August. It was noted ACLA is offering planning training on 1st September, Cllr Phillips expressed an interest in attending. Post meeting – a clash of commitments means Cllr Phillips is not available on 1st.

2020/08/05 No 5 AGENDA ITEMS TO NOTE

5a) To note South Gloucestershire Council has opened its consultation on Call for sites 2020 from 07 Jul 2020 to 20 Oct 2020

[https://consultations.southglos.gov.uk/consult.ti/Call for sites 2020/consultationHome](https://consultations.southglos.gov.uk/consult.ti/Call%20for%20sites%2020/consultationHome)

The purpose of this 'call for sites' is to provide the opportunity to identify sites that may have the potential for development (for housing and economic purposes).

Noted. This consultation is likely to raise concerns within the community as it means all sorts of sites will be put forward. South Gloucestershire Council state: *"It must also be emphasised that just because a site has been put forward by a person or organisation who considers it may have potential to be allocated, the inclusion of a site does not mean the site will be allocated or provide any indication of the outcome of the HELAA process or any subsequent planning application"*.

5b) To note Public Consultation on Floating Support Service

<https://consultations.southglos.gov.uk/consult.ti/FS20>

The consultation is open from Tuesday 21 July 2020 until **Sunday 11 October 2020**.

Resolved to make this a future agenda item so the council can comment. Agreed such consultations may be of interest to wider groups and information will be circulated to the community accordingly and posted on the council website under *Planning and Consultations*.

5c) To note Launch of Thornbury High Street Experimental Traffic Regulation Order Public Consultation.

[https://consultations.southglos.gov.uk/consult.ti/PT.6609 Thornbury High St. E.T.O](https://consultations.southglos.gov.uk/consult.ti/PT.6609%20Thornbury%20High%20St.%20E.T.O)

This consultation will be open until **31 January 2021**

Noted.

6. PLANNING

2020/08/05 6a Planning Applications

2020/08/05 6ai) L120/2589/STM To note application for a Mobile Street Trader

Coffee Blue Bristol to trade throughout the South Gloucestershire Area

Noted

2020/08/05 6b Planning Decisions

2020/08/05 6bi. P20/10428/TCA 1 Shortwood Road Pucklechurch.

Works to reduce 1no Fig tree by 1.5m in height and lateral growth to suit, thin by 20% and reduce 1no Apple tree by 1m in height and lateral growth to suit, thin by 20% situated in the Pucklechurch Conservation Area.

No Objection. **Noted**

2020/08/05 6bii. P20/10427/TCA 16 Abson Road Pucklechurch

Works to remove low branch over garage and give me 1m clearance to electrical wiring to 1 no. Horse Chestnut tree and crown lift 1 no. Sycamore tree to 4m with the removal of 2 no. low limbs and 1 no. low branch. Both trees situated within the Pucklechurch conservation area.

No Objection. **Noted**

The council noted that since the agenda was published it had received the following decisions:

- P20/09180/CLP 114 Westerleigh Road Pucklechurch South Gloucestershire BS16 9PX Erection of single storey garage and gym. Approved with Conditions.
Noted.
- P19/18252/O Land Off Abson Road Abson Road Pucklechurch Bristol South Gloucestershire: Erection of 15no. self-build dwellings (outline) with all matters reserved. Refused.
Noted

2020/08/05 6c Planning Enforcement and other actions

2020/08/05 6ci) COM/20/0507/BUS 12 Orchard Road Pucklechurch South Gloucestershire

Running a car repair business and have a lot of cars parked dangerously.

Noted

2020/08/05 6cii) COM/20/0508/OD 2 The Moorings Pucklechurch South Gloucestershire

Erection of large structure close to neighbour boundary. The council understands this has been resolved.

Noted

2020/08/05 6ciii) COM/20/0523/OD The Star Inn 37 Castle Road Pucklechurch

Erection of 2 metre-high raised platform.

Noted

2020/08/05 NO.7. REPORTS

2020/08/05 7a To receive pre-submitted reports from Councillors.

None.

2020/08/05 7b To receive report from District Councillor(s).

Ward Cllr Reade

- New planning 'call in' process in force.
- Pleased to see the parish council appreciates that the call for site will result in all sorts of sites being put forward but reiterated this is not the same as a call for development.
- Noted social media posts about the hedges on Westerleigh Road.
- Further supplementary planning documents (SPDs) are being prepared for Trees and development; sustainable drainage; green infrastructure and self-building and should go out to public consultation in September. Reiterated that SPDs are for guidance only and are not policy.

Ward Cllr Stokes

Cllr Stokes was congratulated on his appointment as South Gloucestershire Council (SGC) Deputy Leader

- Libraries in South Gloucestershire have reopened. The opening hours are 10 a.m. until 4 p.m. on weekdays. Saturday morning opening times will vary according to the branch. Due to the need to observe social distancing customers will not be able to just drop in to visit a library and use the services at any time.
- Town and parish councils will be allotted their own 5 minutes to present arguments to members of the planning committees. The number of district councillors required to refer an planning application from the Circulated Schedule to one of the planning committees has been reduced from three to one although the Chair of the planning

committee in question will have the power to veto the referral if, in their opinion, it does not meet a set of criteria.

- Recycling Collection, Garden Waste Collection and Sort It Centres Mangotsfield, Thornbury, Little Stoke and Yate Sort It Centres are now all open. Sort It Centres still cannot accept clothing or textiles for recycling as the council's recycling supplier is not currently operating due to coronavirus. All Sort It Centres have reverted to normal hours (from 8:30 a.m. to 4:30 p.m.). The Re-use Shop at the Thornbury site will remain closed until further notice.
- The consultation on South Gloucestershire Council two new Supplementary Planning Guidance documents runs until 18th October. Householder extensions https://consultations.southglos.gov.uk/consult.ti/SPD_HH_20/ and barn conversions. https://consultations.southglos.gov.uk/consult.ti/SPD_BC20/
- Statement of Community Involvement 2020 consultation sets out the way the council will involve the local community, stakeholders and statutory bodies in the preparation of new planning policy documents and is open until 18 October <https://consultations.southglos.gov.uk/consult.ti/SCI2020>
- The "shielding" period of the COVID crisis ended in July although some support remains from the SGC 'shielding team'. Care homes in SGC have "solid outbreak management plans". SGC has a website giving detail of the Outbreak Management Plans <https://beta.southglos.gov.uk/care-home-support-plan/>
- SGC has been working with the Local Strategic Partnership and other partners in relation to the Climate Emergency. WECA (West of England Combined Authority) is investing £13m in cycling & walking infrastructure and SGC will get a good proportion of this.

2020/08/05 7c To receive report from the clerk.

- Updated all 2019 minutes to ensure documents are accessible in line with regulations.
- Produced map of burial ground marking all graves and headstones.
- Approved equality and diversity policy posted to website - minutes 2020/07/15 4A
- Allotment survey issued and responses being received
- Submitted response to public consultation on South Gloucestershire Council's draft Council Plan - minutes 2020/07/15 4e).
- Hedge by memorial garden cut.
- New social distances signage supplied to maintenance contractor.
- Responded to complaints about grass cutting by Cable Court, which is now partially cut. Written to SGC for clarification on grass cutting under contract.
- Collating all legal documents relating to assets.
- Reviewing and updating accessibility of documents for new website.

2020/08/05 NO. 8. FINANCE

2020/08/05 8a To agree payment of contractual or other obligations

Table 1 5th August 2020 contractual payments

Name	Description	Net	VAT	Amount Paid		Chq Number	Power
Gordon Playground Inspections	Annual play area inspections	£300.00	£60.00	£360.00		2924	Local Govt (Misc Provisions) Act 1976 s19
		£300.00	£60.00	£360.00			

Resolved to approve payments. Cheques were signed by Cllrs Dunning and Boyle.

Standing orders were suspended and council approved discussion of item 4f.

2020/08/15 4e). To further consider new website proposals and agree next steps.

The council undertook a thorough review of the presentations and finalised the council's requirements for a responsive and dynamic website. **Resolved** to obtain final quotations from the two providers for enable the council to appoint a contractor at its next meeting.

2020/08/05 9 Future agenda items.

Allotment survey

Website

2020/08/05 10. To note date of the next meeting is 19th August 2020

There being no further business the Council meeting closed at 8:43pm

Signed:

Date: 19.08.2020

APPROVED MINUTES SIGNED VERSION HELD BY CLERK