

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 8th November, 2017, 7:30PM, IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.

PRESENT. B. Symons - Chairman (RS), G. Boyle – Vice Chair (GB), T. Symons (TS) L. Putt (LP), C. Stephens (CS), R. Dunning (RD),
Minutes taken by Cllr T. Symons

NO. 1. ABSENCE NOTED

L. English (LE), District Cllr S Reade (SR), District Cllr Ben Stokes. (BS)

NO. 2. DECLARATIONS OF INTEREST

None declared.

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting on 18th October 2017 were accepted as a correct record of the meeting and signed by the Chairman.

NO. 4. PUBLIC PARTICIPATION

None

NO. 5

CORRESPONDENCE

5a Alca Councillor Disqualification

Action:

Noted

5b Town and Parish Council Forum Charter between TPC and South Gloucestershire Council and Minutes of last meeting.

Action:

Agenda Item

5c Email from Biodiversity, Street care South Gloucestershire Council. Letter sent to Street care as have not received any complaints, explained that we have two wild grass areas where no pesticides are used. Consider any further responses.

Action:

Noted

5d Prevent leaflet received from TPC. Leaflet sent to all community groups.

Action:

Noted

5e NALC Larger Councils Conference and Exhibition 2017 13th December 2017, London. Alca represented by M Drew, we are not a large council. Large council is any council with more than 6000 parishioners.

Action:

Noted

5f Letters from Luke Hall, Department of Transport, Natural England, Mayors of West of England, Ben McGee, Mayor of Bristol, regarding response from M4J18A consultation.

Action:

Noted

5g Copies of objection letters received from Parishioners regarding M4 J18 A

Action:

Noted

5h West of England regional strategy Discussion document

Action:

Noted

5i Wern Presentation regarding Community involvement and Localism.

Action:

Noted.

NO.6. PLANNING

6a PK17/4731/F | Amendment to previously approved scheme PK16/4948/F Northleaze 140 Westerleigh Road Pucklechurch Bristol South Gloucestershire BS16 9PY Demolition of existing dwelling and erection of 1no. Detached dwelling and associated works.

<http://developments.southglos.gov.uk/online-applications/>

Action:

No Objection

6b Feltham Road Pucklechurch. Road closures for two weeks from two 23rd November 2017 Email sent to all community groups

Action:

Noted

6c PK17/3856/F 55 Hawkridge Drive Pucklechurch Bristol South Gloucestershire

<http://developments.southglos.gov.uk/online-applications/> Erection of single storey front and single storey rear extensions to provide additional living accommodation.

Decision: Approved with Conditions.

6d PK17/4813/TCA 18 Shortwood Road Pucklechurch Bristol South Gloucestershire BS16 9PL <http://developments.southglos.gov.uk/online-applications/> Works to reduce 1 no. horse chestnut back to previous pruning points to leave 9m in height and 9m width tree situated within the Pucklechurch Conservation Area

Action:

No Objection

6e. PK16/4651/NMA Pennymead Cattybrook Road Mangotsfield South Gloucestershire

BS16 9NJ <http://developments.southglos.gov.uk/online-applications/> Non Material Amendment to planning permission PK14/1959/F to replace 2no. small dormers with single larger dormer to north elevation and addition of clock tower. Council to consider enforcement's response.

Action:

Clerk to write to Enforcement highlighting that the householder is in breach of planning and as a council we would like to know how long enforcement are going to give the householder to put in a retrospective planning application.

6f. COM/17/0014/ADV Spar Signage - Consider response from enforcement

Action:

Clerk to write to Planning, We acknowledge that enforcement are working with SPAR but we are getting complaints in relation to the lights. Given the length of time this has been under investigation, when can the council expect this issue to be sorted?

NO. 7. REPORTS

7a To RECEIVE pre-submitted reports from Councillors
None received

7b Report from District Councillors
None received

7c To RECEIVE and NOTE a verbal report from the Cllr T. Symons in the absence of a clerk.

Preparation of proposed budget for discussion.
 PPC Agreement sent to revel regarding Rec hire has asked them to contact Football and Cricket out of courtesy to inform them of use of field and dates. Awaiting return with copy of insurance and signed agreement
 Email sent to all parishioners who copied in council with objection letter for M4 J18a.
 Amended Minutes as noted by RD.
 Copies of all objection letters and general correspondence sent to councillors.
 Enquiry responded to regarding completion of cycle path, explanation given that this is private land and more funding is required.
 Response sent to Mr Smith regarding action group from previous minutes.
 Letter sent to enforcement informing them that their response would be an agenda item.
 Community bus stop and Shortwood bus stop notice boards vandalised. Huw has managed to repair, but has suggested that if they are permanently broken that we do not replace and use laminated notices instead.
 Received 2 new requests for allotments.
 Dates circulated regarding SGC planning portal downtime.
 Prevent leaflet sent to all user groups.
 Information from SGC regarding rough sleeper sent to all councillors and user groups.
 Email sent to Luke hall and Chris Harris regarding council's decision for resident's request for white lines on Shortwood road
 All user groups and councillors informed of change of date for tonight's meeting
 Dog warden contacted with regards to enforcement of dog fouling.
 Dog warden has had discussion with RS who will be attending the Recreation Ground next week in the morning and will inforce where evidence is seen.
 Invoices and lease agreements sent to Cricket and Football clubs for recreation field hire
 Invoice sent to PCA and Scout association hut hire.
 Letter sent Emma Blackham SGC Project Sponger for M4 J18A
 J Bailey KIT day organised with RS

8 Finance

8a To AGREE and sign cheques
RS and LP instructed to sign the following cheques:

Name		Amount Paid	Cq Number
PCA	Room rent	£58.30	2506
Signs Now UK	Bus stop sign	£155.40	2507
Huw Morgan	Maintenance Contract & Admin to cover Clerk	£1,301.68	2508
Anna Chelmicka	Litter picking	£350.00	2509
Allied Electrical Services	Repairs to defib box Café	£113.04	2510
Total		£1,978.42	

8b To RECEIVE an update from the Finance Working Group. Council agreed current financial accounts

Action:

Accounts agreed.

8c. To review South Gloucestershire Localism estimate of an increase of 2.7% request has been made to SGC to provide outline of Amenity Grass that is being cut.

Action:

Clerk has requested a map of local amenities that are being cut.

8d. To RECEIVE a draft of 2018/2019 budget, to discuss proposed financial figures and consider next year's precept.

Action:

Notes to Proposed budget:

Salaries £15,000.00

NI £3200.00

Pension - £300.00

Professional Consultations - £2000

Training £1219.00

Phone £500.00

Admin General Post - £1000.00

Removal of emergency Plan from the projects £800.00

The forecast this year is estimated to be an underspend of £35,000.00 made up of a larger than forecast carry forward from 2016/17 and savings in salaries and other general savings

Consider the purchase of the Play Area in Shortwood, a gate for the allotments, a fence to go around children's play area on the recreational ground, a seat to go around oak tree on the recreational ground and woodland clearing,

Action:

RS to contact C Hall regarding Shortwood Play area

Quotes for gate, seat fence and woodland clearing to be sought.

8e. Information received from ALCA regarding Precept consultation.

Action:

Noted

NO. 9. Agenda Items

9a Thornbury Residents against poorly planned development Public meeting Friday 24th November 7.15 Armstrong Hall .

Action:

RD to attend in a fact finding capacity and will report back to the Council with any items of interest.

9b Health watch GP Survey - How GP services are currently working

<http://fluidsurveys.com/surveys/tcfsurveyhominoid/your-gp-healthwatch-sglos/>

Action:

Unable to access the online consultation, councillors to complete individually.

9c South Gloucestershire Council Survey on Aging better

<https://consultations.southglos.gov.uk/consult.ti/AgeingBetter/consultationHome>

Action

Councillors to complete individually

9d. South Gloucestershire Council Consultation in regards to positive activity for young people <https://consultations.southglos.gov.uk/consult.ti/PAYP2017>

Action:

Completed on line within the meeting.

9e Response regarding FOI request in relation to M4 J18A regarding JTS

Action:

No response required as South Gloucestershire Council have responded to the document and noted an amended to the JTS.

9f To AGREE contents of Christmas Pucklechurch News

Action

Dog fouling enforcement,

A thankyou to all who participated in the M4 J18A Consultation.

GB to write highlighting the JPS JTS consultations are due to be published and for people to review and comment

Next Pucklechurch News:

New councillors required,

How a council works,

9g To Review contents of Bus stop signs

Action

Dog warden coming to you.

9h To Review Neighbourhood plan process/funding <https://www.easthants.gov.uk/liss-neighbourhood-plan-referendum> For information

Action:

Resignation from chair letter received from Chairman of Neighbourhood Plan resigning from post. Parish council would like to thank Cllr Dunning for the work that has been done to date.

NP will be going back to SGC to clarify JSP/ Local Plan so that NP can pay reference to the correct documents

Use themes to formulate a plan for the next public meeting shared

Liss Village Neighbourhood development plan used as an example of what a plan could look like.

Proposal to go Lemon Gazelle who carried out training that GB and RD previously attended to see if they can help to shape the next level of engagement.

GB to speak to specialist that she knows who may be able to help with technical support as previous proposed contact has now retired.

We are currently not in a position to apply for grant.

Committee to agree a new chairman.

Wednesday 15th November, 2017 at 7:30pm in the Meeting Room, Pucklechurch Community Centre.

The Council meeting closed at 21.15