



PUCKLECHURCH PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 2nd DECEMBER 2020 7:30PM by video link (Zoom)

On Government Advice over COVID-19, this meeting was held in exceptional circumstances via conference call.

PRESENT.

G Boyle (GB) Chair, L English (LE), R Dunning (RD), N Anscombe (NA), A Hemmings (AH) and C Phillips (CP).

In attendance: D Dunning (Clerk) and Ward Cllr S Reade

Public Participation

None.

2020/12/02 No 1. To Note Apologies For Absence

Cllrs L Alford and M Hayman. Ward Cllr B Stokes did not attend.

2020/12/02 No 2. Declarations of Interest

None

2020/12/02 No 3. To Confirm The Minutes Of The Previous Meeting

The minutes of the meeting on Wednesday 18th November 2020 were accepted as a correct record of the meeting and were duly signed by the Chair.

2020/12/02 No 4. AGENDA ITEMS

2020/12/02 4a) To reconsider South Gloucestershire Council plan for roadside bollards at the junction of Castle/Westerleigh Roads and agree type of bollards required, minutes 2020/11/04 4a refers.

Resolved to approve the installation of hard wood bollards for longevity set into an asphalt hard strip at the stated cost of £6535.00 funded by CIL money. Further resolved to insist that South Gloucestershire Council are able to demonstrate the wood is traceable and sustainably sourced.

2020/12/02 4b) To respond to South Gloucestershire Council consultation on budget and savings programme consultation 2021/22 as agreed at 4th November meeting

Resolved to write to South Gloucestershire Council to complain about the poor quality of the questionnaire which lacks specificity, has insufficient information and contains misleading questions which prevents informed answers.

2020/12/02 4c) To respond to NALC on the consultation by The Committee on Standards in Public Life into the institutions, processes and structures in place to support high standards of conduct, minutes 2020/11/18 4c refers.

After further consideration it was agreed that the survey did not support a parish council response but individual members should be free to respond as appropriate.

2020/12/02 4d) To respond to The West of England Combined Authority's consultation on its Spatial Development Strategy minutes 2020/11/18 4d refers.

After reviewing the on-line consultation, it was agreed that the survey did not support a parish council response but individual members might wish to respond.

2020/12/02 4e) To receive notification of South Gloucestershire Council's Local Plan 2020, Phase 1 – Issues and Approaches consultation and agree future actions.

Briefing details circulated and Cllr Boyle booked, Cllrs English and Dunning may also attend. **Resolved** to consider response at the meeting on 20th January 2021.

2020/12/02 4f) To consider quotations for play area signage (if received) and agree any actions.

Proposals and quotations were considered.

Resolved to appoint Bence Creative to produce signage. Further resolved to circulate proposed layout to all councillors for comment prior to final design approval.

2020/12/02 4g) To receive crime report detailing Avon and Somerset Police statistics and agree and actions

The clerk was thanked for this report.

Resolved to publish report on website with link on Facebook. Links to the PPC chair's report which will appear in the next Pucklechurch News. It was noted crime was discussed at the Boyd Valley Community Engagement meeting where car crime in Pucklechurch was mentioned although apparently this has reduce following a recent arrest.

2020/12/02 No 5 AGENDA ITEMS TO NOTE

2020/12/02 5a) To receive notification of proposed base station upgrade at vf 6632 – Parkfields, Westerleigh Road, Pucklechurch, Bristol BS37 8RE

Noted.

2020/012/02 5b) To note South Gloucestershire Council is installing new bus timetables cases in the new shelters on Oaktree Drive and has agreed to instal others in the Parish Council owned shelters at Kestrel Drive and Goldfinch.

Noted.

2020/12/02 5c) To note South Gloucestershire Council's notification of Special Expenses information for 2021/22.

Noted.

2020/12/02 5d) To note residents met with South Gloucestershire Council over speed concerns.

The council was disappointed that South Gloucestershire Council (SGC) did not inform the council that a meeting had been arranged to discuss speeding issues with concerned residents until after it had occurred. Speeding is a highly emotive, parish wide problem and long-standing discussions between the parish council, ward councillors and SGC has shown that solutions are not straightforward. The council is concerned that the follow-up correspondence to the resident could prove problematic if it leads to residents believing that the suggestions are in fact agreed proposals for the parish.

2020/12/02 5e) To note repairs to village hall car park by Pucklechurch Community Association.

Noted

2020/12/02 6. PLANNING

2020/12/02 6a Planning Applications

2020/12/02 6ai) P20/22333/TCA Meadow View 81 Westerleigh Road Pucklechurch South Gloucestershire BS16 9PU

Works to crown reduce 1no Oriental Maple to leave a finished height of 3m and a radial spread of 2m and fell 1no Cherry tree. Both situated in the Pucklechurch Conservation Area. Defer to tree officer.

2020/12/02 6b Planning decisions

2020/12/02 6bi) 6bi) P20/18183/F Fleur De Lys 12 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA

Change of use of public house/restaurant/expanded food provision, to 1no. residential dwelling house (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended), to include parking and associated works. Withdrawn
Noted.

2020/12/02 6bii) P20/14112/F 30 Parkfield Rank Parkfield Road Pucklechurch South Gloucestershire BS16 9NP

Erection of single storey rear extension to form additional living accommodation.
Approved with conditions.
Noted.

2020/12/02 6c Planning Enforcement and other actions

2020/12/02 6ci) COM/20/0848/OD Grove Farm Coxgrove Hill

Development PK18/4150/F not in accordance with the approved plans, boundary fence is higher than approved
Noted.

2020/12/02 6cii) COM/20/0867/OD Grove Farm Coxgrove Hill Pucklechurch

The development is not being built in accordance with the approved plans - an extension has been added to the rear of plot 8 providing a first floor balcony.
Noted.

2020/12/02 6ciii) CO/20/0845/OD Land off Shortwood Hill Pucklechurch.

Clearance of woodland. Delivery of hardcore with possible intent to build without permission in Green Belt.
Noted.

2020/12/02 NO.7. REPORTS

2020/12/02 7a To receive pre-submitted reports from Councillors.

7a) To receive pre-submitted reports from Councillors.

PPG report circulated prior to meeting.

Noted

Boyd Valley CEF Meeting

Cllr Anscombe presented the report. Key points;

- Promote the growing problem of loan sharks, a prevalent and rapidly increasing problem due to the coronavirus pandemic. It is important to overcome the stigma attached to this crime which can affect anyone too but often remains unreported.

Resolved to obtain and publish information on loan sharks on website, Facebook and share through Good Neighbourhood network.

- Allotment users are encouraged to share unused food with local foodbank if not already doing so.

Agreed to share information with Allotment holders although many local growers already share surplus produce.

- These meetings are for everyone in the community and the general public need to be encouraged to attend future meetings.

Agreed to publicise.

2020/12/02 7b To receive report from District Councillor(s).

- Having spent the morning with Sally Pattison planting whips (small trees) in Downend, Ward Cllr Reade noted the whips are only around 3-foot-tall and raised concerns over the fate of a few whips on the green at Westerleigh/Castle Road.
- Local plan consultation - PPC might wish to review the data profile for Pucklechurch to ensure accuracy.
- Local plan briefing sessions – content may vary in each session as information emerges.
- Cllrs English and Anscombe were thanked for attending the Boyd Valley community engagement meeting. Meetings will revert to evenings in the hope of attracting more attendees.

2020/12/02 7c To receive report from the clerk.

- Assisted South Gloucestershire Public Health on Covid-19 figures.
- Responded to Sally Pattison over her proposals on SGC land. Informed Ward Cllr Reade that the council had agreed Sally Pattison should develop her proposal for Westerleigh/Castle Road green space which is likely to require a contribution from the parish council.
- Gate post in burial ground has broken, quote being obtained.
- Concerns have been raised by a member of public about the height of trees alongside St Aldams Drive blocking out light.

Resolved to investigate this matter further.

- P20/23558/F Fleur De Lys 12 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA Renewed planning application for the demolition of single storey rear extension to Fleur de Lys and erection of 8no. dwellings with associated works (resubmission of P20/05814/F).

Resolved that Cllr Boyle will prepare a submission for discussion and approval at the next meeting.

- Awaiting information from Bob Symons, village hall trustee regarding village hall lease.
- Chased VisionICT for training and the date the website goes live.
- Latest Covid information on website.
- Circulated:
 - NALC leaders talk *Local councils and the future of play on 9 December 2020*
 - South Gloucestershire Council's briefings on the local plan – Cllr Boyle attending. Cllrs Dunning and English may attend
 - Community Engagement Trusted Voices Briefings Boyd Valley. Meeting requested the Clerk recirculate to all councillors.

- Contractor has today received playground order from Wicksteed so repairs and replacements will be actioned shortly. Total costs of £1,186.57 were noted.

2020/12/02 NO. 8. FINANCE

2020/12/02 8a To agree payment of contractual or other obligations

Name	Description	Net	VAT	Amount Paid	Chq Number	Power
E Boulton	Gras cutting Parkfield	£250.00	£0.00	£250.00	2955	open spaces act 1906 ss9&10
SLCC	Cemetery training	£145.00	£29.00	£174.00	2956	LGA 1972 s111
Greenfields Garden Services	Zip wire repairs	£341.00	£68.20	£409.20	2957	open spaces act 1906 ss9&10
Instant landscapes	Aug to Oct grass cutting Rec and St Aldams & Eagle Crescent	£1,150.00	£0.00	£1,150.00	2958	open spaces act 1906 ss9&10
Total	n/a	£1,886.00	£97.20	£1,983.20	n/a	n/a

Resolved to approve payments. Cheques signed by Cllrs Dunning and Boyle

2020/12/02 8b) To review latest update to 2021/22 budget and agree any actions.

Concerns were raised over:

- financial risk of ash die-back and need for adequate reserves.
- impact on residents of a substantial precept rise

Resolved the RFO to model different scenarios and the impact on the precept for consideration next meeting.

2020/12/02 9 Future agenda items.

Allotment paperwork and potential change to rental period

Budget

Fleur de Lis planning

It was noted that Cllr Boyle has been appointed the ALCA representative on the local strategic partnership.

2020/12/02 10. To note date of the next meeting 16th December 2020

Signed:

Date: 16.12.2020