



PUCKLECHURCH PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 19TH FEBRUARY 2020 7:30PM, IN THE MEETING ROOM, ABSON ROAD, PUCKLECHURCH.

PRESENT. G Boyle (GB) Chair, R Dunning (RD) and ward Cllr S Reade (co-opted for meeting)

In attendance: D Dunning (Clerk) and 4 members of public.

2020/02/19 No 1. TO NOTE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Putt, Phillips and English.

2020/02/19 NO 2. DECLARATIONS OF INTEREST

None.

2020/02/19 NO 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting on 5th February 2020 were accepted as a correct record of the meeting and were duly signed by the Chair.

2020/02/19 NO 4. PUBLIC PARTICIPATION

Pucklechurch 10K representatives presented update on event which will be considered under 9d.

Representative from Pucklechurch Allotments group outlined request for the council to consider self-management of allotments (item 9a).

Standing orders were suspended to consider items 9d and 9ai.

2020/02/19 9d To receive notification that the Pucklechurch 10K committee wish to increase the number of runners by 25 to 325 and consider any implications.

No objections were raised to increasing total numbers of runners to 325.

Whilst the meeting noted that due to the Pucklechurch Veterans football match, it was proposed that the finish would be re-routed via Hillview Road to avoid cars leaving the community hall car park, concerns were raised over inconvenience to residents and the council requested that this re-route be carefully managed.

Litter management plan and confirmation that insurance covers damage to parish council owned land on the route was noted.

The council could not approve installing route signage within the estate as it does not own the land.

A request for a banner at the community hall needs to be addressed to Pucklechurch Community Association.

2020/02/19 9a Allotments review

- i) To receive update from Pucklechurch Allotment Association (PAA) and agree any actions.
- ii) Subject to i) above, review annual tenancy agreement and related issues and agree any actions.

Agreed to defer to 18th March 2020 meeting.

All members of public left meeting.

2020/02/19 NO. 5. CORRESPONDENCE

2020/02/19 5a To receive grant monitoring form from Pucklechurch Social Club.
Noted

2020/02/19 5b To receive grant monitoring form from cricket club.
Noted

2020/02/19 5c To note defibrillator in Eagle Crescent has been returned to Cardiac Science for maintenance.
SW Ambulance Service has been notified that the unit is offline.
Noted

2020/02/19 5d To receive notification from a member of the public that deep ruts are being formed at the edge of the play area in Eagle Crescent due to vehicles mounting the grass.
Agenda item for next meeting.

2020/02/19 NO.6. PLANNING

2020/02/19 6A PANNING APPLICATIONS
None

2020/02/19 6B PLANNING DECISIONS

2020/02/19 6bi P19/19005/F Fleur De Lys 12 Shortwood Road Pucklechurch Bristol South Gloucestershire.
Demolition of single storey rear extension to existing building; erection of 9 no. dwellings, with associated works. Refused.
Noted

2020/02/19 6C PLANNING ENFORCEMENT

2020/02/19 6ci COM/20/0106/UNT Fleur De Lys 12 Shortwood Road Pucklechurch South Gloucestershire BS16 9RA.
Fence is not maintained.
Noted

2020/02/19 NO. 7. REPORTS

2020/02/19 7a To RECEIVE pre-submitted reports from Councillors.
None

2020/02/19 7b To RECEIVE Report from District Councillor(s).

- Funding for missing link on footpath from Shortwood to Pucklechurch around Policeman's Hill is now in place with work likely in 20/21. New inner hedge will be planted.
- Additional costs associated with culvert and the speed table on Westerleigh Road are now covered. It was noted that no costings have been received for bollards, clerk to chase.
- Meeting noted TPO on trees at Lyde Green within proposed Edward Ware development.

2020/02/19 7c To RECEIVE and NOTE a verbal report from the Clerk.

- Tender preparation for evaluation.
- Informed contractors of outcome of tender exercise.
- Arranged for new contractor to meet council at 7pm on 4th March.

- Arranged repairs for Eagle Crescent defibrillator.
- Submitted hall booking for annual meeting, awaiting response.
- Wrote to solicitors re community hall lease, awaiting response.
- Dealt with burial ground issues.
- Arranged temporary letting of allotment.
- Completed webinar on climate change
- 2 days training on Community Governance
- Postponed burial ground training
- Approved grants being processed and following clarification by council, letters will be sent for grant requests requiring clarification or additional information.

Circulated emails

Rural Community Engagement Forum

Latest news from the ICO

Chief executive's bulletin

Goose Green Roundabout Resurfacing Works

BNSSG CCG eBulletin February 2020

Climate Emergency Action Days

NALC newsletter

Partnership Conference for VCSE Sector in South Gloucestershire

Director's Bulletin

Enforcement Training

Reminder: SG Heritage Partnership Meeting

Cribbs Patchway metrobus extension (CPME) - Gipsy Patch Lane closure

2020/02/19 NO. 8. FINANCE

2020/02/19 8a To AGREE and sign cheques.

PUCKLECHURCH PARISH COUNCIL CHEQUE RUN						
MEETING DATE			19.02.2020			
Cheques for authorisation in February 2020						
Name	Description	Net	VAT	Amount Paid	Chq Number	Power
Salary	D Dunning January 2020	£983.22	£0.00	£983.22	2870	LGA 1972 s112
HMRC	tax & NI Jan 20	£429.13	£0.00	£429.13	2871	LGA 1972 s112
Anna Chelmicka	litter picking February 2020	£350.00	£0.00	£350.00	2872	open spaces act 1906 ss9&10
Instant Landscapes	Football cutting Oct Rec and St Aldams and fencing repairs St Aldams	£723.00	£0.00	£723.00	2873	open spaces act 1906 ss9&10
PCA	Meeting Room Hire	£48.70	£0.00	£48.70	2874	LGA 1972 s133

South Gloucestershire Council	Localism charges Jan - Mar Dog bins and grass cutting	£1,662.57	£332.51	£1,995.08	2875	open spaces act 1906 ss9&10
Ensign Print	Pucklechurch newsletter Winter 19	£388.00	£0.00	£388.00	2876	LGA 1972 s142
Total		£4,584.62	£332.51	£4,917.13		£4,917.13
Direct debits for January						
Supplier	Description	Value		Timing		
O2	Mobile phones for Parish Clerk	£8.17	plus vat/calls	Monthly	Variable	
Plusnet	Internet access	£12.50	plus vat	Monthly		
707 Resource Management	General Waste Bin - Community Centre - £14.00 per lift	£30.45	plus vat	Monthly		
NEST	Pension Contributions	£58.12		Monthly	Variable	
EDF Energy	Electricity for Eagle Crescent Defib	£9.00	plus vat	Monthly		
EDF Energy	Electricity for Parkfield Rank Defib	£11.00	plus vat	Monthly		
EDF Energy	Electricity for Millennium Light	£94.53	£4.73	Quarterly	Variable	
Sage	Sage 50 Accounts Essentials	£20.00	plus vat	Monthly		

Print screen of accounts

	Dif	Feb		Dif
		Budget	Actual	
PPC Budget Income Account 2019/2020				
Opening Balance res & bank account		£113,081.87		
Balance c/f			£113,081.87	
Income Received		£75.00	£0.00	
Expenditure		£5,340.00	£4,281.76	
VAT received from last year				
Bank Balance C/f			£108,800.11	
			Reconciliation	
			Reconciled	
			with Bank up	
			to	05-Feb-20

Payments were approved and cheques signed by Cllrs Dunning and Boyle.

2020/02/19 NO. 9. AGENDA ITEMS

2020/02/19 9a Allotments review

- iii) To receive update from Pucklechurch Allotment Association (PAA) and agree any actions.

Subject to i) above, review annual tenancy agreement and related issues and agree any actions.

See above

2020/02/19 9b To consider the West of England combined authority’s consultation on new plans to substantially improve bus travel, walking and cycling and agree any actions.

Noted. Individual councillors may wish to respond.

2020/02/19 9c To consider South Gloucestershire Council’s review of the changes it made in 2018 to the way decisions on planning proposals are taken and agree any response.

Ward Cllr Reade outlined review. Agreed Cllr Boyle to outline the council’s response including problematic calling in process and concerns over the withdrawal of public involvement and ‘voice’ in the planning process.

2020/02/19 9d To receive notification that the Pucklechurch 10K committee wish to increase the number of runners by 25 to 325 and consider any implications.

See above

2020/02/19 9e To agree response to South Gloucestershire Council consultation - draft Alcohol Strategy for 2020 to 2025 - minutes 2020/01/15 9c refer.

Resolved not to respond as a council. Individual councillors may wish to respond.

2020/02/19 9f To receive update from Pucklechurch Community Association (PCA) and agree any actions.

Noted the PCA has instructed their architect to produce a compliant plan for the Land Registry. The council’s solicitor has been instructed to prepare a new lease, Licence for Tenant’s Alterations agreement and notified that the deeds have not been traced. The council will liaise with the PCA should more detailed timescales and further information be required in drawing up the new lease agreement.

2020/02/19 10. FUTURE AGENDA ITEMS.

Poorly lit areas of pavements in the village.

Consider response to the updates on Lyde Green planning application.

Woodland and old skate park.

Damage to grass at play area in Eagle Crescent

There being no further business the Council meeting closed at 8.30pm

Next Meeting will be held on Wednesday, 4th March 2020 at 7:30pm in the Meeting Room, Abson Road, Pucklechurch.

Signed:

Date:

APPROVED MINUTES SIGNED VERSION HELD BY CLERK