

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 3RD APRIL 2019, 7:30PM, IN THE MEETING ROOM, ABSON ROAD, PUCKLECHURCH.

PRESENT. B. Symons - Chairman (BS), G. Boyle - Vice Chair (GB), T. Symons (TS), R. Dunning (RD), L. English (LE), C. Phillips (CP), L. Putt (LP) and J. Bailey - Clerk.

NO. 1. TO NOTE APOLOGIES FOR ABSENCE

All Council members were in attendance.

NO. 2. DECLARATIONS OF INTEREST

No declarations of interest were made by Council members.

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

The minutes of meeting on 6th March 2019 were accepted as a correct record of the meeting and signed by the Chairman.

NO. 4. PUBLIC PARTICIPATION

There was one member of the public in attendance Pete Blanchard the Treasurer of the Emersons Green Running Club. He wanted to introduce himself to the council and let them know more about the Doynton Hard Half Marathon.

The race raises money for charity and also supports the village of Doynton and the local businesses.

At present the race route does not come into Pucklechurch but this may change in the future. As the race starts at Pomphrey Hill it does cause extra traffic through Shortwood and Pucklechurch and they are happy to work with the local trade to produce flyers and beer mats so if any of our pubs want any information, he is happy to speak with them. The next race is on 19th January 2020 and they are always on the lookout for new volunteers to help on race day.

NO. 5. CORRESPONDENCE

5a SGC Enforcement Weekly Lists.

Weekly lists circulated for information.

Noted

5b Heritage Open Days 2019 - Invitation to register.

Invite you to register events for Heritage Open Days 2019 in South Gloucestershire. Join us in sharing the fantastic buildings and heritage of our area with its residents and visitors.

Circulated to Community Groups.

Noted

5c Town & Parish Survey Feedback.

The survey for the Planning and Enforcement service results have now been analysed and the presentation of the responses received are attached for information.

Noted

5d New Public Consultation: Hinkley Point C Power Station, Near Bridgwater, Somerset.

The Environment Agency have received an application to vary an existing environmental permit, under the Environmental Permitting (England and Wales) Regulations 2016, from NNB Generation Company (HPC) Limited at the proposed Hinkley Point C nuclear power station, near Bridgwater. The permit application number EPR/HP3228XT/V004. The

company now wants to vary their existing permit to amend or remove conditions relating to the design and operation of the Acoustic Fish Deterrent (AFD) system. This was initially proposed as part of the station's marine intake system i.e. pipes used to abstract cooling water from the Severn Estuary. Consultation ends 4th June 2019.

Circulated to Community Groups.

Noted

NO.6. PLANNING

6a P19/2770/RVC Plot 3 Meadow View Shortwood Road Pucklechurch Bristol South Gloucestershire.

Variations of conditions 2 and 3 attached to PK12/2288/F to allow the building to be used by anyone and remain permanent.

RESOLVED: This consultation was discussed at the Parish Council meeting on 20th March 2019 and comments have already been submitted.

It was brought to the Councils attention that a new caravan has arrived on this site today.

ACTION: GB to look into the permissions and number of mobiles allowed on the site.

6b P19/2856/F Pennymead, Cattybrook Road Mangotsfield Bristol South Gloucestershire.

Erection of a single storey rear extension to form additional living accommodation.

PPC believes the addition of this extension would contribute to a disproportionate addition to this property that sits within the Bristol to Bath Green belt. As a result, it would have an impact on the openness of the Green Belt contrary to SGC Policy PSP7 – Development in the Green Belt.

The site is fully washed over by Green Belt within the open countryside outside any settlement boundary. The site was previously a bungalow, which has since been demolished and redeveloped into a much larger detached modern house. The site has been the subject of numerous planning applications since 2009 in relation to the demolition of the existing bungalow and replacement dwelling and subject to many design changes.

The original bungalow plans and elevations can be found associated with application reference PK14/1959/F https://developments.southglos.gov.uk/online-applications/files/D63C9BF4D7EEA127A5C4A5A9D004B3A0/pdf/PK14_1959_F-EXISTING_PLAN-4784481.pdf That application sought to regularise a dwelling that had already been erected, following a planning enforcement investigation. The dwelling was not built in accordance with the approved plans (Ref. PK11/1342/F). When permission was granted for the replacement dwelling the permitted development rights were withdrawn via condition to enable any future development to be monitored. SGC Planning Officers estimated that the original dwelling (including detached single garage) had a volume of approximately 457 cubic metres and footprint of 116 square metres. This calculation was taken from the submitted plans. The approved replacement dwelling (PK11/1342/F) represented a 23% increase over and above the size of the original dwelling. The dwelling that was permitted under application reference PK14/1959/F has an estimated volume of approximately 614 cubic metres, with a footprint of 130 square metres and represented a volume increase of approximately 35% above the original building.

Since that building was approved PPC has had occasion to report material amendments to the approved plans that currently do not yet benefit from planning permission. Permission was however, granted retrospectively for the erection of mobile home for use as residential annexe (PK16/6151/F). The mobile home is not shown on the plans submitted as part of

this application but if retained as a residential annexe within its grounds should be taken into account when assessing the total volume by which this property has been extended over and above the size of the original bungalow. PPC is of the opinion that as the property was already increased by 35% by volume over and above that existed prior to demolition, that when the residential annexe and the proposed single storey rear extension are taken into account this would amount to a cumulative disproportionate addition to a property that sits in the Green Belt contrary to policy.

RESOLVED: Objection.

ACTION: Clerk to submit objection comments on the SGC website.

6c P19/2891/TRE Brimstones 22 Westerleigh Road Pucklechurch Bristol South Gloucestershire

Works to reduce eastern lateral limb to 1 no. Walnut tree by 1.5m and removal of south west lateral limb to 1 no. Walnut tree with removal of deadwood. Covered by TPO 25A, dated 30/11/1970 and in the Pucklechurch Conservation Area.

RESOLVED: To defer to the SGC Tree Officer.

ACTION: Clerk to submit comments on SGC website.

6d LI19/1264/STM – Mobile Street Trader Application.

Gio's Gelato to trade throughout the South Gloucestershire Area. Deadline for comments 11th April.

Noted.

NO. 7. REPORTS

7a To RECEIVE pre-submitted reports from Councillors

Fleur De Lis Pub

We have heard through the grapevine that the pub has been purchased by a construction company who will continue to run the pub for 2 years and then develop it. As it is in a conservation area there will be strict rules on what they can do with the site and therefore we will have to await the planning application if/when it is submitted to find out more details.

Shortwood Road Fence

It has been drawn to the Councils attention that a new fence has been installed on the Shortwood Road, Pucklechurch (before the bus stop on the left hand-side as you drive towards the prison), and therefore in the interest of consistency this should be reported as a breach to enforcement;

You need to apply for planning permission if you wish to erect or add to a fence, wall or gate and:

- it would be over 1 metre high and next to a highway used by vehicles (or the footpath of such a highway); or over 2 metres high elsewhere

You do not need to apply for planning permission to take down a fence, wall, or gate, or to alter, maintain or improve an existing fence, wall or gate (no matter how high) if you don't increase its height.

The new fence on Shortwood Road is considerably higher than 1m and also considerably higher than that which it replaced.

ACTION: Clerk to report the fence to enforcement providing evidence that the new fence is higher than the original fence using pictures from google earth.

7b To RECEIVE Report from District Councillor(s)

There were no District Councillors in attendance.

7c To RECEIVE report a verbal report from the Clerk

- Scanned and emailed Green Community Travel poster to Huw for displaying on the noticeboards and GP Surgery noticeboard 21.03.19. Minutes 20th March item 5a.
- Wrote to Great Western Air Ambulance informing them that they have missed the deadline for our grant scheme but to contact the SGC District Councillors and Calor Rural Community Fund who may be able to help 21.03.19. Minutes 20th March item. 5b.
- Wrote to Swift Sports Coaching informing them that they have missed the deadline for our grant scheme but to contact the SGC District Councillors and Calor Rural Community Fund who may be able to help 21.03.19. Minutes 20th March item. 5c.
 - An email of thanks was received.
- Forwarded Calor Rural Community Fund information to Swift Sports Coaching and Great Western Air Ambulance Charity 21.03.19. Minutes 20th March item 5f.
- P19/2135/F 2 Hillview Road Pucklechurch submitted comments on SGC website 21.03.19. Minutes 20th March item 6a.
- P19/1275/F Land at Lyde Green Farm Emersons Green submitted comments on SGC website and emailed to Helen Ainsley SGC Planning Officer 21.03.19. Minutes 20th March item 6b.
- P19/2770/RVC Plot 3 Meadow View Shortwood Road Pucklechurch submitted objection comments on the SGC website and informed enforcement of the concerns regarding the operation of a business from the site and detrimental visual impact since the removal of the hedge 21.03.19. Minutes 20th March item Addition Planning Matters.
 - The enforcement complaint for Plot 3 Meadow View has been logged under reference: COM/19/0225/OD.
- Emailed the Ash Die Back Action Plan to SGC for information 21.03.19. Minutes 20th March item 7a.
 - Received a response from Lea Bending – Tree Officer informing me that they are currently developing their own Chalara Action plan. When it is adopted it will be rolled out to Cllrs and Parishes. This will be discussed in agenda item 9b tonight.
- Wrote to SGC requesting that they install wooden bollards on the verge at the junction of Castle Road/Westerleigh Road to prevent vehicles from parking and driving on it 22.03.19. Minutes 20th March item 7c.
 - This has been logged under reference number: 1134534.

- Sent all allotment invoices and agreements some via post and some via email. Minutes 20th March item 7c.
 - Allotment payments and agreements have been received from Plots: 3, 5, 6, 7, 9, 10, 13, 18 and 20.
- Informed Vulcan Explorers that the BBQ has been agreed in principle but the other user groups of the rec must be consulted and be in agreement before proceeding 22.03.19. Minutes 20th March item 9b.
- Wrote to SGC to ask them to carry out a review of the light pollution from the Trading Estate to include HMP Ashfield and informed the resident of the decision 22.03.19. Minutes 20th March item 9e.
 - Response received from Hannah Marsh - Environmental Protection/Health Officer informing me that they can only investigate each premises individually for light nuisance under the terms of statutory nuisance. She has asked for any residents that are affected to contact her directly and she can ask them further details and arrange a visit during the dark.
 - I have therefore passed on her details to the resident who has complained 28.03.19.
- Emailed Natalie Carr – Democratic Services requesting a Community Governance Review of the Parish Boundary 22.03.19. Minutes 20th March item 9f.
- Added date and agenda item to the Health and Safety Policy and uploaded to the website 21.03.19. Minutes 20th March item 9h.
- Added date and agenda item to the Scheme of Delegation and uploaded to the website 21.03.19. Minutes 20th March item 9i.
- Forwarded Quality Council form to ALCA for processing 21.03.19. Minutes 20th March item 9j.
- Cancelled meeting room hire with the PCA for the 1st May and updated website 21.03.19. Minutes 20th March item 9k.
- The eviction letter has been posted and hand delivered to the tenant of plot 21a who will have to vacate the plot by Monday 8th April. I have received a phone call from them informing me that the metal and old trailer will be removed on Friday 29th March and the rest should be cleared by mid-April. They want to clear the plot and renew the lease. They have planted some onions and want to use some of the materials to create some raised beds as the tree roots are really bad so prevent a lot of cultivation. They are now only working part time so will have an extra three days per week to get down to the allotment and turn it around. This will be discussed more in agenda item 9a tonight.
- Informed the PCA regarding the poor state of the meeting room at the last meeting 21.03.19.
 - Received a response from Karl who will bring this up at the next PCA meeting to inform users.

- Uploaded notice of elections for parish councillors and district councillors to the website and added to noticeboards 22.03.19.
- The swing at St Aldams has been vandalised. Huw has reported this to the police under crime reference no. 5219065805 and is currently liaising with Greenfields regarding the possibility of repairing the damage rather than a full replacement.
 - Huw has managed to repair the swing himself by purchasing a clamp which cost £7 and using industrial heavy-duty tape to bind it. A new seat would have cost us in the region of £900.

ACTION: Clerk to speak to insurance company and log that the swing has been vandalised and provide the crime reference number. Also, to inform them that the swing has been repaired but if it doesn't not pass the play equipment annual inspection next month then we may have to replace the swing at a cost of £900.00.

ACTION: Clerk to chase up the beat team on where they are with this report following the information provided from a member of public on who had carried out the vandalism.

- Received the response below from Vanessa Scott - Communications Officer – Healthwatch Bristol in response to our comments on the 'How do you look after yourself survey':
 - Our Comments: This survey was discussed at the Pucklechurch Parish Council meeting held on 6th March 2019. The Parish Council resolved not to complete the survey as PPC believes that it is inappropriate for the target audience and suggests that they seek a more appropriate way of reaching this audience, for example through Secondary Schools, GP Surgeries and Charitable Organisations etc.
 - *Thank you very much for coming back to me on this and please accept my apologies for not coming back to you sooner. The work we do at Healthwatch is entirely focussed on health and social care, although we do want to engage with as many members of the public as possible, hence contacting Pucklechurch Parish Council. For future reference do you feel it would be better if we refrained from contacting you? If you feel this is not the appropriate forum, I can ensure we do not contact you again.*

ACTION: Clerk to respond reiterating what we meant by our original comments.

- Keith Burberry has now retired from Serco and he has been replaced with Colin Shields. I have been liaising with him over the Transfer of Land by Pucklechurch Custodial Services Limited to Pucklechurch Parish Council. I have informed him that PPC has underwritten up to £4000.00 which would need to include our solicitor fees.
- I have received an email from a resident advising me that the Parkfield pot holes are back and worse than before. As the resident works in construction, they have advised that it would be cheaper in the long run to do one large patch correctly, rather than chase numerous holes around a small area each year. They have asked when this will be looked at as it is dangerous.

ACTION: Clerk to make an agenda item.
- Chased Marcus at SGC for an installation date for the Eagle Crescent bin 03.04.19.
 - He and Alison thought that it had been installed so are looking into it.

- I have received an email from a resident who has asked if the parish council can support them in commenting on the planning application P19/2770/RVC without being identified. They have also reported that there has been burning of noxious substances at the traveller site.
ACTION: Clerk to provide the resident with the case officers contact details so that they can speak to them directly and ask to remain anonymous. Also, to provide them with the details for SGC Environmental Department to report the burning of noxious substances.
- I have left a voicemail message for Jayne Hall SGC regarding the fence at 1 Cedar Way, as I am still awaiting an update 03.04.19.

NO. 8. FINANCE

8a To AGREE and sign cheques

The following cheques were agreed and signed by two council members at the meeting:

Name	Description	Amount Paid	Cheque Number
Anna Chelmicka	Litter Picking April 2019	£350.00	2701
Ensign Print	Spring 2019 Pucklechurch News	£388.00	2702
HMRC/Wages	PAYE/Wages	£1323.35	2703/2704
Total		£2061.35	

NO. 9. AGENDA ITEMS

9a To AGREE funds to clear plot 21a.

A proposal was made and seconded to allow Huw Morgan three months to work with the group down at the allotments to try and get Plot 21a as clear as possible.

RESOLVED: To accept the proposal as above.

ACTION: Clerk to inform Huw Morgan of the decision.

9b To CONSIDER appending the Ash Die Back Action Plan Toolkit to our Tree Safety Management Policy.

Action Plan Tool Kit and our Tree Safety Management Policy attached.

RESOLVED: In light of the pending Chalara Action Pan that is currently being developed by SGC the Parish Council resolved to review this in 3 months.

ACTION: Clerk to add a reminder to the calendar of events.

9c To IDENTIFY what and how to communicate appropriately with the Community and AGREE next steps.

A proposal was made and seconded for 1 or 2 Councillors to attend the Committee Meetings of the Community Groups to find out how best to support them e.g. Communication/grants etc.

RESOLVED: For Councillors to invite themselves to Community Groups Committee meetings in the future and report back to Council.

9d To AGREE the quotation provided by Silverback Arboricultural Consultancy to carry out a survey on our trees.

The last survey was carried out in April 2017.

RESOLVED: To accept the quotation for £700.00 + VAT.

ACTION: Clerk to inform Silverback that the quotation has been accepted and arrange for the survey to be carried out.

9e To CONSIDER a response to the Wick – Various Roads - Proposed Waiting Restrictions – Statutory Notice consultation.

The Council proposes to make an order –

- a) prohibiting vehicles waiting at any time in lengths of Abson Road, Boyd Close, Church Road, Court Road, High Street, Holbrook Lane, Manor Road, Mendip Road, Milford Avenue, Naishcombe Hill, Parkers Avenue, Rock Road and St Francis Drive, Wick, and
- b) restricting vehicles waiting between the hours of 8 am and 8 pm, Monday to Saturday (inclusive) for a maximum of 3 hours, no return within 6 hours, in a length of Milford Avenue, Wick.

Deadline for comments 24th April 2019.

<https://consultations.southglos.gov.uk/consult.ti/PT.6213WickWait/consultationHome>

RESOLVED: Noted

Next Meeting will be held on Wednesday, 17th April 2019 at 7:30pm in the Meeting Room, Abson Road, Pucklechurch.

The Council meeting closed at 20:18.