

To all members of the Public and Press.



You are invited to attend the Parish Council meeting detailed below:

Name of Meeting:		PUCKLECHURCH PARISH COUNCIL		Meeting Manager:		Chairman – BoB Symons	
Date:		Wednesday 20th March 2019		Facilitator(s):		Clerk – Jodie Bailey	
Location:		Meeting Room, Community Centre, Abson Road		Minute Taker:		Jodie Bailey	
Start:	19:30	Finish:	22:45				

No	Agenda Item	Lead	Mins	Information
1	Apologies To NOTE apologies for absence		0	Record absence
2	Declarations of Interest (if any) and dispensations In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	5	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	Minutes To CONFIRM the minutes of the meeting held on Wednesday 6 th March 2019 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).		5	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes.
4	Public Participation To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	Correspondence	Clerk	15	
5a	Green Community Travel Ltd			Providing a transport service which includes; Ring and Ride, Day Trips, Voluntary Car, Hospital Transport and Group Transport! Circulated to Community Groups. Jenny Bright will be attending the meeting to provide more information on the service they offer.
5b	Great Western Air Ambulance Charity – requesting financial help with their lifesaving missions in 2019.			This year, they need to raise over £3million to run their lifesaving service. They receive no day-to-day Government funding and rely totally on voluntary donations to make sure that they can be there for whoever needs us, whenever they need us. Circulated to Community Groups.
5c	Swift Sports Coaching.			Express their interest in offering further sporting opportunities to the local community for children within the Parish. Delivering football fun days and sport event days for Primary aged children using allocated funding



				from the Parish, offering these events to all children for free. It has been a priority to ensure healthy exercise is accessible for all children and families in the local area.
5d	Public Rights of Way Issues resolved report.			Report attached for information.
5e	Submission of the Joint Spatial Plan – Technical Evidence Work.			Following the recent Joint Spatial Plan – Technical Evidence work consultation (November 2018), they are writing to let us know that the responses to the consultation, along with the Key Issues Reports incorporating the West of England officer initial responses, have been submitted to the independent Planning Inspectors and are available online at www.jointplanningwofe.org.uk
5f	Calor Rural Community Fund.			The Calor Rural Community Fund has returned for 2019, bigger and better than before! Home energy provider, Calor, is offering deserving community projects the chance to win a total of 21 grants, with prize pots ranging from £1,000 to £5,000. Circulated to Community Groups.
5g	Community Engagement Forum Minutes.			Attached for information. Circulated to Community Groups.
5h	ALCA March in Short Newsletter.			Attached for information.
5i	BBC2 Back in Time Series - Casting			For our new <i>Back in Time</i> series, we are looking for a family to immerse themselves in the past world of rural village life. We're filming the series in the region over the school summer holidays 2019 and are looking for a new family to take part and go back in time. We're very keen to get the word out to families in South Gloucestershire, particularly those with memories of, or connections to, the countryside and village life. Circulated to Community Groups.
5j	Live exercise at HMP Ashfield Wednesday 10 th April 2019.			HMP Ashfield are holding a Live exercise on Wednesday 10 th April which will involve a number of external partners, i.e. Police, Fire Services etc. There may be lots of activity outside of the establishment so they wanted to advise the Community of this to allay any fears on the day. Circulated to Community Groups and added to website



5k	Letter from Ministry of Housing, Communities and Local Government.			Changes the Government has introduced to the rules applying to local government elections which are now in force, in relation to publication of councillors' and candidates' home addresses.
5l	Enovert – Shortwood Quarry Liaison Group Meeting Minutes.			Attached for information.
6	Planning Applications	GB/LE	30	
6a	P19/2135/F 2 Hillview Road Pucklechurch Bristol South Gloucestershire BS16 9RQ.			Demolition of existing garage and erection of non-residential outbuilding.
6b	P19/1275/F Land at Lyde Green Farm Emersons Green South Gloucestershire.			Erection of 398 no. dwellings, including 139 affordable housing units. Alteration of existing vehicular access off Henfield Road. Provision of public open space, landscaping, sustainable urban drainage and related infrastructure and engineering works. Deadline extended to 21 st March for comments.
6c	LI19/1129/STM – Mobile Street Trader Application			Tony's Super Whippy to trade throughout the South Gloucestershire Area. Deadline for comments 2 nd April.
7	Reports			
7a	To RECEIVE pre-submitted reports from Councillors	All	5	
7b	To RECEIVE Report from District Councillor(s)	DCs	10	
7c	To RECEIVE and NOTE a verbal report from the Clerk	Clerk	10	Update since the last meeting. To respond/question
8	Finance			
8a	To AGREE and sign cheques.	Clerk	10	
8b	To RECEIVE an update from the Finance Working Group			
9	Agenda Items			
9a	To AGREE a response to the Pucklechurch Oaktree Ave - Proposed Footway consultation.	All	10	The purpose of this scheme is to build a new footway to connect separate sections of existing footway, informal crossing points and bus stops to create a continuous footway link for pedestrians along the length of Oaktree Avenue, Pucklechurch. Deadline for comments 29 th March 2019. https://consultations.southglos.gov.uk/consult.ti/Oaktree_Ave_Footway/consultationHome Circulated to Community Groups.
9b	To CONSIDER the request from Vulcan Explorers to hold an end of year BBQ next to the Scout Hut on Thursday 18 th July and AGREE next steps.	All	5	The BBQ will not be set up on the recreation ground, but to the side of the hut. It will be solely for the use of the Explorers and their families. No alcohol will be provided but it is likely games will be played on the rec.



9c	To AGREE a response to the South Gloucestershire Homelessness Strategy (2019-2024) consultation.	RD	10	The draft version of South Gloucestershire's Homelessness Strategy (2019-2024) sets out the council's strategic direction and specific priorities to prevent and tackle homelessness in South Gloucestershire. consultation webpage Deadline for Comments 21 st March 2019.
9d	To REVIEW the Parish Councils Community Engagement methods and AGREE on ways to improve it.	TS	5	This is following the poor numbers who have opted in to receive information via the Community Groups email list.
9e	To AGREE to support the resident in their request to reduce the light pollution affecting the Siston Conservation area and AGREE next steps.	All	5	The delivery company on the Trading Estate has been contacted previously by the resident but no changes have been made. Photograph attached.
9f	To AGREE to request a Community Governance Review of the Parish Boundary, in light of the proposed new housing development P19/1275/F Land at Lyde Green Farm that sits within our current boundary.	All	5	The triangle of land at Lyde Green is still under the Boyd Valley District Boundary.
9g	To AGREE a response to the Draft Joint Local Transport Plan consultation.	All	30	West of England Draft Joint Local Transport Plan 4 consultation is now open until 20 March 2019 and we are inviting people to give their views on the vision for the future of travel and transport across the West of England up to 2036. The consultation documents can be found at www.travelwest.info/JLTP4 and we are encouraging people to complete the West of England Transport priority Simulator https://transportplan.prioritysimulator.com/ to share their views on where they feel investment in transport should be focussed.
9h	To AGREE to adopt a Health and Safety Policy.	All	5	Policy attached.
9i	To AGREE to adopt a Scheme of Delegation.	All	5	Policy attached.
9j	To CONFIRM by resolution that Pucklechurch Parish Council meets the criteria set by the Local Council Award Scheme to gain Quality status.	All	5	List of the criteria that we have and where they are published attached.
9k	To CONSIDER cancelling the meeting on 1 st May 2019 which falls the day before the elections.	All	5	

Signed:  Jodie Bailey - Clerk to Pucklechurch Parish Council

Thursday 14th March 2019