

To all members of the Public and Press.



You are invited to attend the Parish Council meeting detailed below:

<b>Name of Meeting:</b>	<b>PUCKLECHURCH PARISH COUNCIL</b>	<b>Meeting Manager:</b>	<b>Chairman – BoB Symons</b>
<b>Date:</b>	<b>Wednesday 6<sup>th</sup> February 2019</b>	<b>Facilitator(s):</b>	<b>Clerk – Jodie Bailey</b>
<b>Location:</b>	<b>Meeting Room, Community Centre, Abson Road</b>	<b>Minute Taker:</b>	<b>Jodie Bailey</b>
<b>Start:</b>	<b>19:30</b>	<b>Finish:</b>	<b>22:00</b>

No	Agenda Item	Lead	Mins	Information
1	<b>Apologies</b> To NOTE apologies for absence		0	Record absence
2	<b>Declarations of Interest (if any) and dispensations</b> In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	5	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	<b>Minutes</b> To CONFIRM the minutes of the meeting held on Wednesday 16 <sup>th</sup> January 2019 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).		5	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes.
4	<b>Public Participation</b> To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	<b>Correspondence</b>	Clerk	15	
5a	SGC Public Consultation: Street Trading Policy Review			SGC is currently consulting on the revised draft Street Trading Policy and corresponding Application Guidelines, prior to approval by the Regulatory Committee. They are keen to receive feedback on the Policy and Application Guidelines. This consultation deadline is 20 <sup>th</sup> March 2019. Circulated to Community Groups. <a href="https://consultations.southglos.gov.uk/consult.ti/ST19/consultationHome">https://consultations.southglos.gov.uk/consult.ti/ST19/consultationHome</a>
5b	South Gloucestershire Council - Planning Service Reviews			SGC are reviewing their planning and enforcement service to ensure it meets policy objectives of the council and the needs of the customers. This is part of the Council Transformation and Change Programme (CTSP) to ensure they deliver services within a balanced budget. Deadline For responses noon Monday 4 <sup>th</sup> March 2019.



				<p>Circulated to Community Groups.  <a href="#">Town and Parish Councils Survey</a></p>
5c	Public Consultation on South Gloucestershire's Early Help Strategy.			<p>The draft version of South Gloucestershire's Early Help Strategy for Children, Young People &amp; Families (2019-2024) sets out proposed principles, intentions and areas of focus for the council and partner organisations. It highlights our proposed Early Help Offer and how we will work together.          Deadline Wednesday 20<sup>th</sup> March 2019.          Circulated to Community Groups.  <a href="https://consultations.southglos.gov.uk/consult.ti/EarlyHelp/consultationHome">https://consultations.southglos.gov.uk/consult.ti/EarlyHelp/consultationHome</a></p>
5d	ALCA In Short January 2019			Attached for information.
5e	HMP Ashfield Independent Monitoring Board Report 2018.			<p>Link below to the Annual Report for information.  <a href="#">IMB Annual Report 2018</a></p>
5f	SGC Chair's Community Awards – 2019			<p>The Community Awards are now open for individuals who volunteer and also voluntary groups who make a difference by helping others and contribute enormously to our area and South Gloucestershire.          Deadline 28<sup>th</sup> February 2019.          Circulated to Community Groups.</p>
5g	Have your say on the future of Avon Fire & Rescue Service.			<p>They are asking for your views on their new draft Service Plan 2019-2022 which outlines how they intend to use their resources to help protect the public for the future. Have your say by visiting:  <a href="http://bit.ly/AFRSServicePlan">http://bit.ly/AFRSServicePlan</a>          They will be holding a public forum on Tuesday 19 February 2019. Consultation deadline 1<sup>st</sup> March 2019.          Circulated to Community Groups.</p>
5h	Royal Garden Party 2019 nomination results.			Attached for information.
5i	Public Consultation on the proposed revocation of the Cribbs Causeway AQMA.			<p>SGC is currently consulting on the proposed removal of an Air Quality Management Area (AQMA) located next to the M5 Junction 17 roundabout.          This consultation will be open until Wednesday 20<sup>th</sup> March 2019.          Circulated to Community groups.</p>
6	<b>Planning Applications</b>	GB/LE	5	



6a	PK18/2772/RM The Nursery The Local Centre Willow Herb Road Emersons Green South Gloucestershire. <b>Notice of decision:</b> Approve with conditions.			Approval of Reserved Matters to be read in conjunction with Outline planning permission PK04/1965/O (partial) for access, appearance, landscaping, layout and scale for the erection of a single-storey nursery development with associated play area and car park to the nursery site fronting Willow Herb Road including bin store.
6b	PK18/5220/F 45 Homefield Road Pucklechurch Bristol South Gloucestershire BS16 9QA. <b>Notice of decision:</b> Approve with conditions.			Erection of two storey rear extension and conversion of existing loft space to form additional living accommodation.
6c	PK18/5508/F Pucklechurch Social Club Village Hall Abson Road Pucklechurch South Gloucestershire. <b>Notice of decision:</b> Approve with conditions.			Erection of a two-storey side extension to facilitate disabled lift.
6d	PT18/5286/F Windmill Bungalow Westerleigh Road Coalpit Heath South Gloucestershire BS36 2UP. <b>Notice of decision:</b> Approve with conditions.			Works to enlarge existing detached garage to form 2 no. additional parking spaces.
6e	LI19/0421/STM - Consultation for mobile street trader Nick's Mobile Desserts.			Application from Nickalas Milsom to trade throughout the South Gloucestershire Area. Deadline for comments 12 <sup>th</sup> February 2019.
7	<b>Reports</b>			
7a	To RECEIVE pre-submitted reports from Councillors	All	5	
7b	To RECEIVE Report from District Councillor(s)	DCs	10	
7c	To RECEIVE and NOTE a verbal report from the Clerk	Clerk	10	Update since the last meeting. To respond/question
8	<b>Finance</b>			
8a	To AGREE and sign cheques.	Clerk	10	
8b	To RECEIVE an update from the Finance Working Group.			
9	<b>Agenda Items</b>			
9a	To RECEIVE an update from Marie Burke – Live West regarding Community Value and what they can offer the Parish and AGREE next steps, if applicable.	All	10	Marie Burke will be in attendance and all Community Groups have been invited to attend.
9b	To RECEIVE an update from Creative Youth Network regarding funding they have allocated to Pucklechurch for a proposed project and AGREE next steps.	All	10	Hannah Panes - South Glos. Area Manager for Creative Youth network will be in attendance.
9c	To CONSIDER the proposal from O2 for the mobile phone contract and AGREE for the clerk to sign the contract or make any adjustments if necessary.	Clerk	5	Current monthly line rental charge for 2 handsets £25.59. New monthly line rental charge for 2 handsets £22.00
9d	To REVIEW the information regarding the withdrawal of the Local Council Tax Benefit (LCTB) and AGREE any further action if necessary.	TS	5	



9e	To CONSIDER a response to the correspondence received from a member of the public concerning speeding traffic in Pucklechurch.	BS	5	Emailed thread attached including a response from District Councillor Steve Reade.
9f	To CONSIDER the request from Revel regarding CCTV in the graveyard following recent vandalism. To AGREE a way forward and explore if this is a viable option.	All	5	Revel have been approached by parishioners to see if they can look into the possibility of giving a grant to the church for CCTV.
9g	To AGREE the successful applicants who have applied for grant funding through the Parish Council Community Grants Award Scheme.	All	15	Applications to follow.
9h	To REVIEW the information received regarding the LED Street Lighting Replacement works in Pucklechurch Parish and AGREE a response if applicable.	All	5	Works due to commence in April 2019. SGC have several actions to enable the lantern replacement at Pucklechurch, mainly infill columns and removals to suit lighting levels for the LED lanterns. They will notify affected residents prior to commencing the work. Circulated to Community Groups.
9i	To AGREE content for the Spring Pucklechurch News.	All	5	Deadline 10 <sup>th</sup> February 2019.
9j	To CONSIDER a response to the Roadworks Communications Survey.	All	5	SGC want to improve how they provide Town and Parish Councils and local residents with information about roadworks and other things affecting local communities and have asked for us to complete their <a href="#">short survey</a>

Signed:  **Jodie Bailey - Clerk to Pucklechurch Parish Council**

**Thursday 31<sup>st</sup> January 2019**