

To all members of the Public and Press



You are invited to attend the Parish Council meeting detailed below:

<b>Name of Meeting:</b>		<b>PUCKLECHURCH PARISH COUNCIL</b>		<b>Meeting Manager:</b>		<b>Chairman – BoB Symons</b>	
<b>Date:</b>		<b>Wednesday 21<sup>st</sup> November 2018</b>		<b>Facilitator(s):</b>		<b>Clerk – Jodie Bailey</b>	
<b>Location:</b>		<b>Meeting Room, Community Centre, Abson Road</b>		<b>Minute Taker:</b>		<b>Jodie Bailey</b>	
<b>Start:</b>	<b>19:30</b>	<b>Finish:</b>	<b>21:25</b>				

No	Agenda Item	Lead	Mins	Information
1	<b>Apologies</b> To NOTE apologies for absence		0	Record absence
2	<b>Declarations of Interest (if any) and dispensations</b> In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	5	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	<b>Minutes</b> To CONFIRM the minutes of the meeting held on Wednesday 7 <sup>th</sup> November 2018 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).		5	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes.
4	<b>Public Participation</b> To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	<b>Correspondence</b>	Clerk	15	
5a	Joint Spatial Plan – Technical Evidence Work Consultation			The <a href="#">West of England Joint Spatial Plan</a> was submitted for examination by the four West of England councils to the Secretary of State in April this year. Two Independent Planning Inspectors were appointed to conduct the examination and the Inspectors and councils have been in correspondence on a number of points. We have and will continue to publish details of these communications at <a href="http://www.jointplanningwofe.org.uk">www.jointplanningwofe.org.uk</a> under <a href="#">full examination details</a> . Deadline for responses Monday 7 <sup>th</sup> January '19. Circulated to Community Groups.
5b	ALCA In Short November 2018			Attached for information.
5c	SGC Weekly List of Enforcement Complaints			Includes the following two complaints for Pucklechurch: COM/18/0940/BOC – The Stables adjacent to the Meadows, Parkfield, Pucklechurch - Breach of



				<p>Condition 2 (occupation) and Condition 3 (no. of caravans) attached to PK10/0711/F. Touring caravan to the rear of the stables is being lived in.</p> <p>COM/18/1025/OD – Land at Shortwood Road, Pucklechurch Removal of hedge, creation of new vehicular access onto highway and erection of fencing.</p>
5d	45th ALCA AGM			Draft minutes attached for information.
5e	Public Rights of Way Issues resolved list.			Attached for information.
5f	SGC - potential removal of recycling bags for kerbside collections Consultation.			SGC is currently consulting on a proposal to stop providing white and green bags for recycling and asking residents to use green boxes for all their recycling materials. The consultation is open until 25 <sup>th</sup> January 2019. Link to <a href="#">online survey</a> Circulated to Community Groups.
5g	Community Engagement Forum - Rural North East South Gloucestershire Minutes of Meeting.			Attached for information. Circulated to Community Groups.
5h	Email from a resident regarding works carried out on the ex. Barrage Balloon hangers on the Pucklechurch Trading Estate.			Congratulating all involved on a fine job in preserving the essential character of the hangers.
5i	South Gloucestershire Ebulletin - November			Attached for information.
5j	SGC Tree Preservation Order – 23 Parkfield Road			The order took affect from 9 <sup>th</sup> November 2018 and will continue for a period of 6 months, until the order is confirmed by SGC Council.
5k	Notice of Intent - Temporary Traffic Order - Various Roads - Yate, Staple Hill, Dyrham, Doynton, Hinton, Pucklechurch and Almondsbury - Temporary Road Closures (PT.6130)			Notice of Intent attached for information, circulated to Community Groups and added to the noticeboards.
5l	CPRE Avonside Annual General Meeting			Cossham Hall, Chapel Street, Thornbury BS35 2BJ Saturday 24 <sup>th</sup> November, 10:30am.
6	<b>Planning Applications</b>	GB/LE	10	
6a	PK18/3847/F Harvest Barn 5 Farlands Pucklechurch South Gloucestershire BS16 9PD. <b>Notice of decision:</b> Refusal.			Erection of detached timber double garage with room above (resubmission of PK18/1482/F).
6b	PK18/3918/RVC Land Between Avon Ring Road and Folly Brook Emersons Green Bristol South Gloucestershire BS16 7FQ. <b>Notice of decision:</b> Approve with conditions.			Variation of condition 19 attached to planning permission PK18/0692/F to substitute plans with drawings SKD11, SKD12 and SKD13 and SuDS design statement for minor amendments to the drainage design of the original scheme - erection of



				health and fitness facility, 3no weather protected tennis courts, 1no outdoor tennis court, indoor and outdoor swimming pools, car parking, landscaping and associated works.
6c	PK18/4013/F 1 Bridge Road Mangotsfield Bristol South Gloucestershire BS16 9NG. <b>Notice of decision:</b> Refusal.			Sub division of existing dwelling to form 2no dwellings and associated works.
6d	PK18/4057/LB Unit 9 Pucklechurch Trading Estate Pucklechurch South Gloucestershire BS16 9QH. <b>Notice of decision:</b> Approve with conditions.			Internal alterations including new partitions, suspended ceilings, installation of mezzanine floor and installation of signage to exterior walls.
6e	PK18/4351/TCA 23 Parkfield Road Pucklechurch South Gloucestershire BS16 9PN. <b>Notice of decision:</b> Objection			Works to crown reduce 3 no. Silver Birch trees to leave finished heights of 10 metres and radial spreads of 5 metres. Trees situated in the Pucklechurch Conservation Area.
6f	PK18/4434/TCA 9 Shortwood Road Pucklechurch Bristol South Gloucestershire BS16 9PL. <b>Notice of decision:</b> No Objection			Works to crown reduce 1no Walnut tree (T1) by up to 30% to leave a finished height of 8 metres and radial spread of 5 metres, remove deadwood and crossing branches.
6g	PK18/4820/F Meadowland Cottage Coxgrove Hill Pucklechurch Bristol South Gloucestershire			Erection of an agricultural storage barn. Deadline 28 <sup>th</sup> November.
6h	PK18/4871/F Bell House Shortwood Road Pucklechurch Bristol South Gloucestershire.			Alterations to existing outhouse, including raising of roof to form ancillary annexe. Erection of stone boundary wall and gate (retrospective). <b>Deadline Wednesday 21<sup>st</sup> November.</b>
6i	PK18/5061/TCA 8 Parkfield Road Pucklechurch Bristol South Gloucestershire BS16 9PN			Work to fell 1 no. Cherry tree. Tree situated in the Pucklechurch Conservation Area. Deadline 3 <sup>rd</sup> December.
7	<b>Reports</b>			
7a	To RECEIVE pre-submitted reports from Councillors	All	5	
7b	To RECEIVE Report from District Councillor(s)	DCs	10	
7c	To RECEIVE and NOTE a verbal report from the Clerk	Clerk	10	Update since the last meeting. To respond/question
8	<b>Finance</b>			
8a	To AGREE and sign cheques.	Clerk	20	
8b	To RECEIVE an update from the Finance Working Group to include the proposed draft budget for the 2019/20 precept. To AGREE any amendments to the budget where necessary.			
9	<b>Agenda Items.</b>			
9a	To REVIEW the Allotments and AGREE any further action if necessary.	All	10	Allotment report attached.



9b	To ADOPT the DATA Breach Policy as per the new General Data Protection Regulations.	Clerk	5	Policy attached.
9c	To CONSIDER cancelling the Full Council meeting on 5 <sup>th</sup> December due to poor attendance or AGREE to appoint a Chair further to the absence of both the Chair and Vice Chair.	All	5	

Signed: 

**Jodie Bailey - Clerk to Pucklechurch Parish Council**

**Thursday 15<sup>th</sup> November 2018**