

To all members of the Public and Press



You are invited to attend the Parish Council meeting detailed below:

<b>Name of Meeting:</b>		<b>PUCKLECHURCH PARISH COUNCIL</b>		<b>Meeting Manager:</b>		<b>Chairman – BoB Symons</b>	
<b>Date:</b>		<b>Wednesday 7<sup>th</sup> November 2018</b>		<b>Facilitator(s):</b>		<b>Clerk – Jodie Bailey</b>	
<b>Location:</b>		<b>Meeting Room, Community Centre, Abson Road</b>		<b>Minute Taker:</b>		<b>Jodie Bailey</b>	
<b>Start:</b>	<b>19:30</b>	<b>Finish:</b>	<b>22:05</b>				

No	Agenda Item	Lead	Mins	Information
1	<b>Apologies</b> To NOTE apologies for absence		0	Record absence
2	<b>Declarations of Interest (if any) and dispensations</b> In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	5	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	<b>Minutes</b> To CONFIRM the minutes of the meeting held on Wednesday 17 <sup>th</sup> October 2018 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).		5	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes.
4	<b>Public Participation</b> To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	<b>Correspondence</b>	Clerk	15	
5a	St Thomas a Becket Church			Invitation to the Service of Remembrance taking place on Sunday 11 <sup>th</sup> November at 10:45am.
5b	SGC - Doing More Together Focus Group Event			Invitation to attend a morning event on 19 <sup>th</sup> November 2018 at the Longwell Green Community Centre Shellards Rd, Longwell Green, Bristol BS30 9DU, to discuss the principals behind the initiative and to form groups on the day and get your feedback on your local priorities, issues and concerns that will feed into the development of the project.
5c	SGC Planning Enforcement Weekly List			List attached for information.
5d	Email from The Brandon Trust			Grant monitoring form attached and request for further grant funding.
5e	SGC - Reporting of Graffiti			At a recent SGC Regulatory Committee meeting the issue of graffiti and how to report it has arisen. The Chair of the Regulatory Committee has asked that we



			<p>raise awareness of SGC's approach to graffiti and how this should be reported, and this is shown below.</p> <ul style="list-style-type: none"> <li>• All graffiti should be reported to the Council.</li> <li>• Graffiti on public property will be removed in 3 days.</li> <li>• Offensive/hate crime graffiti is removed within 1 day.</li> <li>• Graffiti can be reported online here: <a href="http://www.southglos.gov.uk/environment-and-planning/street-care-and-cleaning/graffiti/">http://www.southglos.gov.uk/environment-and-planning/street-care-and-cleaning/graffiti/</a></li> <li>• Graffiti on private property is the responsibility of the property owner.</li> <li>• The Council will report graffiti on utility boxes to the utility provider.</li> </ul> <p>Circulated to Community Groups.</p>
5f	Better Care Stronger Communities Grants Consultation		<p>From 7<sup>th</sup> November SGC will be consulting, for 12 weeks, on the level of funding reduction and the process for award of the reduced funding envelope for some voluntary sector funding and the Better Care Stronger Communities Grants. The results of the consultation will inform our final decision, which will be taken in March 2019.</p> <p>Circulated to Community Groups.</p>
5g	ALCA Oct in short		<p>Attached for information.</p>
5h	SGC Council Budget and Savings Programme for 2019 – 2020 Consultation		<p>SGC is currently consulting on its budget, council tax levels for next year and its overall savings plan. The council asks council tax and business rate payers their views each year before agreeing its budget and council tax. As a key stakeholder this is your opportunity to comment on the council's priorities, its council tax and proposals to improve services and increase efficiency. Please cascade the information to any other interested parties. Comments welcome between 15<sup>th</sup> October and 31<sup>st</sup> December 2018.</p> <p>Circulated to Community Groups.</p>
5i	Support the Flood Action Campaign 2018/19		<p>The Environment Agency runs an annual campaign to encourage people to know what to do to protect themselves and their property in a flood. This year, the</p>

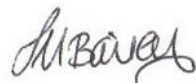


				campaign is aimed at young people aged 18 to 34, particularly renters and young families, and we need trusted voices like you to support us on social media to help make the campaign a success. Circulated to Community Groups.
5j	Notice of Intent - Temporary Traffic Order - Cleeve Lane, Lodge Road and Rock Road, Abson - Temporary Road Closures (PT.6079)			This order will be to close, temporarily, to vehicles, foot passengers and pedal cycles the lengths of road specified in the Schedule to this notice. This order is required in connection with the likelihood of danger to the public consequent upon drainage works on or adjacent to the highway and will be operative from the 19 November 2018 for a maximum period of eighteen months. Circulated to Community groups.
5k	SGC November Calendar of Events			Attached for information.
5l	Estimate of Rough Sleepers in South Gloucestershire.			Every year SGC carries out an estimate of the number of rough sleepers in South Gloucestershire. We do this to ensure that we know how many rough sleepers there are in the district, so we can develop the appropriate services to support this client group. We are asking you to complete the enclosed form on ONE DAY ONLY from 9am on Thursday 8 <sup>th</sup> November to 9am on Friday 9 <sup>th</sup> November 2018. Circulated to Community groups.
6	<b>Planning Applications</b>	GB/LE	10	
6a	PK18/4053/ADV Unit 9 Pucklechurch Trading Estate Pucklechurch South Gloucestershire BS16 9QH. <b>Notice of decision:</b> Approve			Display of 3no. non-illuminated fascia signs.
6b	PK18/4328/F Meadow View Shortwood Road Pucklechurch South Gloucestershire BS16 9PQ			Erection of 2 no. stable buildings, associated access road and hard standings. Deadline for responses Thursday 8 <sup>th</sup> November.
7	<b>Reports</b>			
7a	To RECEIVE pre-submitted reports from Councillors	All	5	
7b	To RECEIVE Report from District Councillor(s)	DCs	10	
7c	To RECEIVE and NOTE a verbal report from the Clerk	Clerk	10	Update since the last meeting. To respond/question
8	<b>Finance</b>			
8a	To AGREE and sign cheques.	Clerk	5	
8a	To Sign the EDF Direct Debit Mandates for electricity supply.			Eagle Crescent Defibrillator Parkfield Defibrillator



				Millennium Stone Light
9	<b>Agenda Items.</b>			
9a	To CONSIDER allocating funds to the Community Grants Scheme and AGREE amount.	ALL	5	To include amount to be allocated to the scheme and launch date/deadline for applications.
9b	To CONSIDER supporting the request for funding to enhance the sports provision at Pucklechurch Primary School and AGREE next steps.	ALL	5	The Schools main priority is to upgrade the 'Daily Mile' track.
9c	To AGREE a response to the Schools and SEND Budget 2019-2020 Consultation.	ALL	15	SGC is consulting the public on its Schools and Special Educational Needs and Disabilities Budget for 2019-2020. The Council has come up with three proposed options for reducing overspending on schools, and is seeking views on the preferred option before making a decision in Feb'19. Further details can be found at: <a href="https://consultations.southglos.gov.uk/consult.ti/SchSENDBudget/consultationHome">https://consultations.southglos.gov.uk/consult.ti/SchSENDBudget/consultationHome</a> Deadline for comments 25 <sup>th</sup> November 2018.
9d	To REVIEW the decision regarding the relocation of the Rec bin to Eagle Crescent and AGREE a way forward.	ALL	10	Further to Standing Order item no. 7a. A resolution shall not be reversed within four months, except where a special item is placed on the agenda bearing the names of at least two councillors, and is considered and approved by the Council.  This request to review the decision has been made by Councillors Rick Dunning and Lesley Putt.
9e	To REVIEW the Special Expenses for 2019/20 and AGREE a response if necessary.	ALL	5	Attached Special Expenses information for 2019/20 any questions to be received by Greg Evans SGC no later than Wednesday 21 <sup>st</sup> November 2018.
9f	To AGREE to the request from The Revel Committee to use the Recreation Field for Revel 2019.	ALL	5	They will require the Recreation Field for set up of the Marquee and arena on the 13 <sup>th</sup> and 14 <sup>th</sup> June and taking down the marquee on the 16 <sup>h</sup> and 17 <sup>th</sup> June Revel weekend will be running from: Friday 14 <sup>th</sup> June - Sunday 16 <sup>th</sup> June, 2019.
9g	To ADOPT the Guidance for Volunteer Litter Pickers policy.			Policy attached.
9h	To REVIEW the Action tracker and AGREE any further actions where necessary.	ALL	20	To include the removal of items that have been completed.
9i	To CONSIDER items for inclusion in the December Pucklechurch News	ALL	5	Deadline 10 <sup>th</sup> November 2018.
9j	To CONSIDER the increased costs to the annual Maintenance Contract for Huw Morgan and AGREE to add this to the budget from April 2019.	Clerk	5	Extra maintenance to be included for the St Aldams Conifer hedge, Scout Hut hedge, Hill View Blackthorn and The Woodlands.

Signed:



**Jodie Bailey - Clerk to Pucklechurch Parish Council**



**Wednesday 31<sup>st</sup> October 2018**