

To all members of the Public and Press



You are invited to attend the Parish Council meeting detailed below:

Name of Meeting:	PUCKLECHURCH PARISH COUNCIL	Meeting Manager:	Chairman – BoB Symons
Date:	Wednesday 17th October 2018	Facilitator(s):	Clerk – Jodie Bailey
Location:	Meeting Room, Community Centre, Abson Road	Minute Taker:	Jodie Bailey
Start:	19:30	Finish:	22:00

No	Agenda Item	Lead	Mins	Information
1	Apologies To NOTE apologies for absence		0	Record absence
2	Declarations of Interest (if any) and dispensations In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	5	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	Minutes To CONFIRM the minutes of the meeting held on Wednesday 3 rd October 2018 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).		5	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes.
4	Public Participation To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	Correspondence	Clerk	15	
5a	NALC's new Spring Conference 2019			NALC's new look Spring Conference has had a reboot, bringing together their popular larger councils and good councillors spring conferences into one event and is aimed at turning their new vision for the sector and future role of local councils into a reality. Royal National Hotel, London on 11th February 2019
5b	BHIB Councils Insurance – Funding Opportunity			Want to offer the opportunity to make a positive impact on your community with the Aviva Community Fund. Between £1,000 to £25,000 in Funding, on-going support for projects with multiple projects and initiatives selected. Circulated to Community Groups.
5c	First World War events			Many local communities will be marking the centenary of the Armistice in November with local events. As SGC is receiving enquiries from people about local events they have created a page to list events taking place in November.



				www.southglos.gov.uk/leisure-and-culture/museums-and-galleries/ww1-museums-and-galleries/world-war-one-events/ If you are holding an event in your area please could you provide details (time, place location and description) to Cherry.Hubbard@southglos.gov.uk Circulated to Community Groups.
5d	SGC - Schools and SEND Budget 2019 – 2020 Consultation			Have your say on how Schools' budget for Special Educational Needs and Disabilities provision for 2019 – 2020. Consultation deadline 25 th November 2018. https://consultations.southglos.gov.uk/consult.ti/SchSENDBudget/consultationHome
5e	South Gloucestershire Disability Equality Network; 'Can't Wait' Scheme			The scheme is run by SGDEN with assistance from South Gloucestershire Council to encourage businesses to make their toilets available to disabled people with an urgent need. Circulated to Community Groups.
5f	SGC's October's calendar of events			For information.
5g	Citizens Advice October Newsletter			For information. Circulated to Community Groups.
5h	Email from Pucklechurch Primary School			To request funding to enhance sports provision at the School.
5i	South Glos Ebulletin - October			For information. Circulated to Community Groups.
5j	SGC Enforcement Weekly List			For information.
5k	Community Engagement Forum			Wednesday 24 th October 7pm – 9pm. St Mary's Church, Church Road, Bitten BS30 6LJ Circulated to Community Groups and added to noticeboards.
5l	Town & Parish Council Forum			10am on Wednesday, 17 th October 2018 at the Brokeridge Centre, Frampton Cotterell
5m	Email from a resident regarding fencing and play equipment on the Rec.			
5n	Changes to South Gloucestershire Council's planning processes.			Changes come into operation on 1 st November 2018.
6	Planning Applications	GB/LE	15	
6a	PK18/1556/F 68 Main Road Mangotsfield Bristol South Gloucestershire BS16 9NQ Notice of Decision: Approve with conditions.			Demolition of existing dwelling and erection of 1no. replacement dwelling.
6b	PK18/4398/RVC 46 Parkfield Rank Parkfield Road Pucklechurch Bristol South Gloucestershire			Variation of condition 2 attached to planning permission PK17/0693/F to substitute plans with



				drawing numbers 2708-114 Rev B and 2708-115 Rev A.
6c	PK18/4434/TCA 9 Shortwood Road Pucklechurch Bristol South Gloucestershire BS16 9PL			Works to crown reduce 1no Walnut tree (T1) by up to 30% to leave a finished height of 8 metres and radial spread of 5 metres, remove deadwood and crossing branches.
7	Reports			
7a	To RECEIVE pre-submitted reports from Councillors	All	5	
7b	To RECEIVE Report from District Councillor(s)	DCs	10	
7c	To RECEIVE and NOTE a verbal report from the Clerk	Clerk	10	Update since the last meeting. To respond/question
8	Finance			
8a	To AGREE and sign cheques.	Clerk	10	
8b	To RECEIVE an update from the Finance Working Group.			
9	Agenda Items.			
9a	To REVIEW the proposal from a resident to relocate the newly repositioned dog bin in Dyrham View to a more accessible location and AGREE next steps.	All	10	The developers at Oaktree Avenue site 2 have moved bin no. 4 to a location not ideally suited. This is in Dyrham View and the only suitable access to this is past the development site which runs adjacent to the kerb on one side or through the back lane, onto Abson Road and back through Dyrham View to the bin. It would seem logical to relocate to the other side of the development near to where dog walkers can deposit correctly a suggestion could be opposite Partridge Rd.
9b	To REVIEW the decision made regarding the relocation of the Rec bin to Eagle Crescent, in light of new information received from our maintenance contractors and AGREE next steps.	RD/ Clerk	10	All bins on the Rec are used regularly and as a bin was recently removed it has not been recommended by Anna Chelmicka or Huw Morgan to remove another.
9c	To REVIEW the email from Chris Harris – SGC informing the PC that no map currently exists for dropped kerbs and AGREE next steps.	All	10	Dropped kerb provision is generally good in Pucklechurch and elsewhere, but as previously stated if you can highlight one or two problematic crossing points where there is no dropped kerb provision I am happy to add these to our list for future programming. SGC typically install around 28 pairs of dropped kerbs each year throughout South Gloucestershire.
9d	To REVIEW and AGREE the quotation from Lemon Gazelle for Phase 2 of the Neighbourhood Plan.	RD	5	Quotation for professional support for the next stage of the process, which will follow on from the end of the community engagement work, scheduled to finish in January 2019. Fee amount is £7400.00.



9e	To AGREE a response to the email received from Greg Evans - SGC S106 & CIL Officer regarding Parish Precept Decision Dates for 2019/20.	All	5	SGC are currently drawing together the timetable for preparing the budget and Council Tax for 2019/20. Many of the Parish/Town Councils require a Parish Precept to be collected by SGC via the Council Tax system. To aid in their planning of this critical event, they are asking for us to provide the date of the meeting at which the decision will be made regarding the amount of Parish Precept (if any) your Parish/Town Council will require for 2019/20.
9f	To REVIEW the quotation for legal fees for the transfer of Land by Pucklechurch Custodial Services Limited to Pucklechurch Parish Council and AGREE next steps.	All	10	<p>PCSL's costs will be in the order of £4,000.00 + VAT. The above cost covers the following work:-</p> <ul style="list-style-type: none"> • Obtaining up to date title information and carrying out a review of title matters to check for restrictions (NB - The Land Registry entries refer to a planning agreement of 1998 that was missing on registration and this will need to be located); • Reviewing the lease and agreement for lease for any restrictions affecting the property; and • Drafting and completing transfer assuming no requirement to answer any DD queries or provide replies; and • PCSL handling fee. <p>Further, there is one element of work that PCSL lawyers are unable to quantify at present as it is difficult to know the background to the charge and how involved the process will be and so I will provide a cost for this as soon as they advise. This work is:-</p> <ul style="list-style-type: none"> • the Land Registry title entries state that the property is subject to legal charge and Land Registry restriction in favour of the Home Office. This charge will need to be released and the restriction removed in order for the sale to go ahead.
9g	To REVIEW the information received regarding groundwater pollution and AGREE next steps, should the Parish Council decide to conduct a tiered risk assessment of our Burial Ground.	All	10	<p>In March 2017 the Environment Agency withdrew its 'Pollution potential of cemeteries' R&D P223 document and replaced it with 'Cemeteries and burials: prevent groundwater pollution'</p> <p>https://www.gov.uk/guidance/cemeteries-and-burials-</p>



				prevent-groundwater-pollution), which provides information on how to manage cemeteries and how to prevent or limit groundwater pollution.
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Signed: *J Bailey*

Jodie Bailey - Clerk to Pucklechurch Parish Council

Thursday 11th October 2018