

To all members of the public and press



You are invited to attend the Parish Council meeting detailed below:

Name of Meeting:		PUCKLECHURCH PARISH COUNCIL		Meeting Manager:		Chairman – BoB Symons	
Date:		Wednesday 1st August 2018		Facilitator(s):		Clerk – Jodie Bailey	
Location:		Meeting Room, Community Centre, Abson Road		Minute Taker:		Jodie Bailey	
Start:	19:30	Finish:	21:55				

No	Agenda Item	Lead	Mins	Information
1	Apologies To NOTE apologies for absence		0	Record absence
2	Declarations of Interest (if any) and dispensations In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	5	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	Minutes To CONFIRM the minutes of the meeting held on Wednesday 18 th July 2018 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).		5	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes.
4	Public Participation To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	Correspondence	Clerk	15	
5a	Summary of forthcoming bus service changes in South Gloucestershire			Changes to bus services on 2 nd and 16 th September 2018. Circulated to community groups.
5b	SGC Planning Enforcement Weekly Lists			As attached
5c	SGC draft Domestic Violence and Abuse Strategy Consultation			The Domestic Violence and Abuse Strategy is designed to set out the aims and priorities to enable partners and communities across South Gloucestershire to tackle domestic violence and abuse. Given the high degree of overlap with other council, health, and police services, DVA should be managed using a “whole system” approach which will reduce duplication and ensure co-operation between agencies. The consultation is open until Tuesday 11 th September 2018. Circulated to community groups. https://consultations.southglos.gov.uk/consult.ti/DVA2018/consultati onHomehttps://consultations.southglos.gov.uk/consult.ti/DVA2018



5d	Future Bright			This is a completely free service aimed at enhancing individual's potential. Future Bright will be working with residents who are in some kind of employment in Bristol, South Gloucestershire and Bath and North East Somerset, who claim an in-work benefit (To be eligible they must be receiving Working Tax Credit, Child Tax Credit, Housing Benefit or Council Tax Reduction but not JSA, ESA, Income Support or Universal Credit) and are over 19. Circulated to community groups and added to noticeboards.
5e	South Gloucestershire Integrated Healthy Lifestyles and Wellbeing Services – Wellbeing Component Delivery			South Gloucestershire Council will be implementing an integrated Healthy Lifestyles and Wellbeing Service from April 2019. SGC are holding a meeting to enable interested providers to understand what they are looking for, the proposed tender process, the content of the Wellbeing component and to give you the opportunity to network with other potential bidders. Existing and new providers are invited to attend this meeting, which will be held on Thursday 2 August from 09:30am-12:30pm at Poole Court, Yate. Circulated to community groups.
5f	Notice of Intent - Temporary Traffic Order - Hodden Lane, Pucklechurch - PT.6008			SGC will temporarily close, to vehicles Hodden Lane which extends from Abson Road eastwards for 360m. This order is required in connection with highway reconstruction works and will be operative from the 13 August 2018 for a maximum period of eighteen months. The closure however may not be implemented for the whole of the period but only when traffic signs are in position and only for so long as is necessitated by the works which are anticipated to be of three days duration. Circulated to community groups.
6	Planning Applications	GB/LE	5	
6a	PK16/5607/RM Parcels 27A and 28 Emersons Green East Bristol South Gloucestershire BS16 Notice of Appeal - <u>DOE Appeal Ref:</u> APP/P0119/W/18/3201934			Erection of 140no. dwellings with garages, parking, landscaping and associated works. (Approval of Reserved Matters to be read in conjunction with Outline Planning Permission PK04/1965/O). An appeal has been made to the Secretary of State against the decision of South Gloucestershire Council. The appeal is against the refusal of reserved matters.



6b	PK18/1968/F 20 Holly Close Pucklechurch Bristol South Gloucestershire BS16 9TD Notice of decision: Approve with conditions			Demolition of existing garage. Erection of detached garage. Erection of single storey side extension to form additional living accommodation.
6c	PK18/3006/TCA Fig Tree Cottage 33 Westerleigh Road Pucklechurch Bristol South Gloucestershire Notice of decision: No Objection			Works to crown thin by 20% 1 no. Prunus and remove lower limb, section fell 1 no. Horse Chestnut and reduce lower laterals towards property by 1.5m to 1 no. Walnut tree situated within the Pucklechurch Conservation Area
7	Reports			
7a	To RECEIVE pre-submitted reports from Councillors	ALL	5	
7b	To RECEIVE Report from District Councillor(s)	DCs	10	
7c	To RECEIVE and NOTE a verbal report from the Clerk	Clerk	10	Update since the last meeting. To respond/question
8	Finance			
8a	To AGREE and sign cheques	Clerk	5	
9	Agenda Items.			
9a	To REVIEW the emails received from Gary Meddick - SGC regarding Grass Cutting and AGREE next steps.	ALL	10	To include quotation received from Instant Landscapes
9b	To REVIEW the terms and conditions in relation to the CIL Payment received for Little Green, 25 Shortwood Road and CONSIDER next steps	ALL	5	Amount received £8596.02
9c	To CONSIDER items to be included in the September edition of the Pucklechurch News.	ALL	5	Deadline 10 th August 2018
9d	To CONSIDER a response to the Bus Services removal from CIL Regulation 123 list consultation.	ALL	5	This consultation is open from 16 th July 2018 to 24 th August 2018. https://consultations.southglos.gov.uk/consult.ti/Bus_Serv_CIL123/consultationHome?done=GRPJustRegistered
9f	GDPR Compliance: To ADOPT the following policies in line with the new General Data Protection Regulations (GDPR): <ul style="list-style-type: none"> Information and Data Protection Policy Document Retention and Disposal Policy (Including Appendix A) Privacy Notice Subject Access Request Procedure To ADOPT the Communication Consent Form To NOTE that the council is already registered as a Data Controller with the ICO.	ALL	10	Policies attached – pre-ready required by all Council members. Registration expires 17 th March 2019
9g	To RECEIVE completed GDPR Security Compliance Checklists from all Council Members for the Clerk to hold on file.	ALL	5	Checklist attached.
9h	To REVIEW the NALC recommended Standing Orders with a view to adopt.	ALL	30	Pre-reading required by all Council members.

Signed: *J Bailey*

Jodie Bailey - Clerk to Pucklechurch Parish Council

Wednesday 25th July 2018

