

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 18TH JULY 2018, 7:30PM, IN THE MEETING ROOM, ABSON ROAD, PUCKLECHURCH.

PRESENT. B. Symons - Chairman (BS), T. Symons (TS), R. Dunning (RD), L. Putt (LP), C. Phillips (CP) and J. Bailey – Clerk.

NO. 1. TO NOTE APOLOGIES FOR ABSENCE

G. Boyle – Vice Chair (GB)
L. English (LE)
S. Reade – District Councillor

NO. 2. DECLARATIONS OF INTEREST

There were no declarations of interest made by council members.

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

An amendment was made to the dates in response to the Neighbourhood Planning Protocol email agenda item 9f as below:

Informal step in process prior to Reg 14	Date expected
Meet council to discuss / check that Neighbourhood Plan policies are in general conformity with the strategic policies in the local plan and the National Planning Policy Framework	Winter 2019/20

Formal steps	Date expected
Submit Reg 14 - Pre-submission Plan Proposal consultation material to the council and relevant body commence 6-week statutory consultation	Spring 2020
Submit Plan Proposal - Regulation 16 with associated documents to the Local Planning Authority (Upon receiving submission documents, council publicise the submission plan and other relevant documentation for a six-week consultation and will arrange the EiP in consultation with the parish/town council).	Winter 2020

The remainder of the minutes of meeting on 4th July 2018 were unchanged and accepted as a correct record of the meeting and signed by the Chairman.

NO. 4. PUBLIC PARTICIPATION

There were no members of the public in attendance.

NO. 5. CORRESPONDENCE

5a Planned Maintenance Works – Cossham Street, Mangotsfield.

From the 23rd July for 2 weeks, there will be improvement works to the junction of St James Street. These works will necessitate a full 24 hr road closure until the 3rd August. The closure area is shown on the attached plan. Access to properties fronting the closure will only be available from the Eastern side of the closure. There will be no access available from St James Street. Circulated to Community Groups.

Noted

5b Planned Maintenance Works – Sundridge Park, Yate

From the 30th July to 8th August 2018, the road will be subject to major resurfacing works. The works will involve the planing off of the existing surface of the carriageway and the laying of a new surface. The work will start at 7.30am and remain in place until

approximately 4.30pm. These works will create a significant amount of noise and for the duration of the works, the road will be closed and diversions will be in place. Circulated to Community Groups.

Noted

5c GPFA Newsletter.

Circulated to Community Groups and Huw Morgan.

Noted

5d Parish of Marshfield Affordable Housing Needs Survey 2018.

A survey of all households in the parish of Marshfield asking about their affordable housing needs. Consultation opens 3rd July until 4th September 2018. Circulated to Community Groups.

Noted

5e Citizens Advice Newsletter July 2018.

Circulated to community groups.

Noted

5f Revel Grants 2018.

Deadline for grant applications 7th September 2018. Circulated to community groups.

Noted

5g Bromley Heath Viaduct Evaluation Survey

As the work on the Bromley Heath Viaduct draws to a close, the project team is in the process of evaluating how they managed the scheme and would be very grateful if you could and/or your Councillors could fill in this short survey and share your experiences of the traffic management, communications and overall finished works. Circulated to Community Groups.

Noted

5h Public Rights of Way Issues resolved list.

Noted

5i South Gloucestershire Ebulletin July 2018.

Noted

NO.6. PLANNING

6a PK18/0959/F Meadow View Shortwood Road Pucklechurch South Gloucestershire BS16 9PQ.

Change of use of land from agricultural to land for the keeping of horses.

Notice of decision: Approve with conditions.

Noted

6b PK18/2323/F Units 9-10 Pucklechurch Trading Estate Pucklechurch South Gloucestershire BS16 9QH

Change of Use of buildings from (Class B8) to mixed use (Class B1, B2 and B8) business, general industrial and storage distribution as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

Notice of decision: Approve with conditions

Noted

6c PK18/2261/TRE 25C Shortwood Road Pucklechurch Bristol South Gloucestershire BS16 9PL

Works to crown 1 no. Walnut tree by 1m and crown lift to 2.5m on footpath side tree covered by SGTPO 44/14 dated 11/5/2015

Notice of decision: Approve with conditions

Noted

6d PK18/2532/RM Emersons Green East Parcel 19 Bristol South Gloucestershire BS16 7NT Approval of Reserved Matters to be read in conjunction with Outline planning permission PK04/1965/O (partial) for approval of construction of electricity substation.

Noted

6e PK18/3006/TCA Fig Tree Cottage 33 Westerleigh Road Pucklechurch Bristol South Gloucestershire.

Works to crown thin by 20% 1 no. Prunus and remove lower limb, section fell 1 no. Horse Chestnut and reduce lower laterals towards property by 1.5m to 1 no. Walnut tree situated within the Pucklechurch Conservation Area.

RESOLVED: To defer to the SGC Tree Officer.

ACTION: Clerk to upload comment on SGC website.

6f PK18/3155/TCA Glebe Cottage 10 Parkfield Road Pucklechurch Bristol South Gloucestershire.

Works to fell 1no Eucalyptus tree situated in the Pucklechurch Conservation Area.

RESOLVED: To defer to the SGC Tree Officer.

ACTION: Clerk to upload comment on SGC website.

NO. 7. REPORTS

7a To RECEIVE pre-submitted reports from Councillors

There were no pre-submitted reports received from council members.

7b To RECEIVE Report from District Councillor(s)

There were no District Councillors in attendance.

7c. To RECEIVE report a verbal report from the Clerk

- Forwarded email regarding the NALC Annual Conference 2018 to Cllr. B Symons to ask if he wishes to attend 06.07.18. Minutes 4th July item 5e.
- Circulated correspondence regarding Community Conservation Work to Community Groups 05.07.18. Minutes 4th July item 5g.
- PK18/1968/F 20 Holly Close – submitted objection comments to SGC website 04.07.18. Minutes 4th July item 6b.
- PK18/2793/F Rose and Crown Inn Parkfield Road submitted no objection comment on SGC website 06.07.18. Minutes 4th July item 6d.
- Wrote to PC Ken Hill and PCSO Sam Derrick informing them of our regular meeting dates. I also requested their availability to attend a meeting 06.07.18. Minutes 4th July item 7b.
 - Response received from Sam Derrick as below:
Thank you for your email, please be advise that Ken Hill is no longer the Beat Manager for Boyd Valley. This position has now been filled by PC Stuart Cumine who is unfortunately off work at the moment.

I have checked my shift pattern and unfortunately none of my shifts currently match up with the 1st or 3rd Wednesday of the month. In October our shift pattern is changing so hopefully there will be some matches then.

- Added the latest South Gloucestershire Advice Service information leaflet to the website and emailed it to Huw Morgan to display on the noticeboards and in the doctor's surgery. Minutes 4th July item 7b.
- Circulated South West Ambulance defibrillator accreditation scheme information to Cllr. T Symons cc. District Cllrs. Stokes and Reade 06.07.18. Minutes 4th July item 7c.
- Wrote to SGC to find out if there is a covenant on the land at 33 Partridge Road which states that it must not be enclosed 06.07.18. Minutes 4th July item 7c.
 - Received response from Sam Garland 12.07.18 as below:
A covenant for the land will likely be contained within a deeds document, or another document associated to the property. Therefore, I am unable to ascertain whether there is an active covenant on the land which states it must not be enclosed.

- Received a further email from Sam Garland on 16.07.18 ref. COM/18/0542/OD 33 Partridge Road as below:

This email forms a response to your enquiry submitted to South Gloucestershire Council Planning Enforcement Team. Your enquiry concerned the residential curtilage of the above property being extended without the benefit of planning permission. A Planning Enforcement Investigating officer conducted a site visit on 29th June in order to take photographs and make an initial assessment. The investigating officer photographed a wooden fence with supporting concrete pillars enclosing land to the side of the property. The extension of residential curtilage at this property does not have prior planning approval. Therefore, we consider it unauthorised, with a breach of planning control having occurred.

In order to progress the investigation, we have written to the registered landowner requesting the fencing is removed and the land is returned to its former condition within a 6-week timeframe. We have not recommended the owner of the land apply for planning permission retrospectively, as we consider the curtilage extension negatively affects the visual appearance of the locality. Thank you for bringing this matter to our attention.

- Sent a map of the rec to the dog trainer asking them to mark the exact area they wish to fence off and to provide exact sizes 05.07.18. Minutes 4th July item 7c.
 - Map received and circulated to council 17.07.18 this will be picked up in agenda item 9c later tonight.
- Wrote to Streetcare regarding the slow response to complaints about littering on the Shortwood Road 06.07.18. Minutes 4th July item 9b.
 - Response received from Kristy Spindler 13.07.18 as below:
Thank you for raising your concerns regarding responding to littering in Shortwood Village. We aim to get to areas as soon as we can, sometimes there will be a short delay when traffic management is required to ensure the area is safe for the operatives.

- Wrote to First Bus Company to see if they have any future plans to provide a direct service from Pucklechurch to Emersons Green Metro Service 12.07.18. Minutes 4th July item 9c.
- Informed Chris Harris that the Parish Council resolved not to install the white lines on Shortwood Road 06.07.18. Minutes 4th July item 9e.
- Requested that Chris Harris carries out an assessment on the parking issues on Main Road, Shortwood when they carry out the speed report in September 06.07.18. Minutes 4th July item 9e.
 - Received a response from Chris Harris 09.07.18 as below:
I think we may already have the answer to that one, with your previous e-mail, as this is much the same situation as far as I can tell?
- Responded to email from Jane Wormald with expected dates for the Neighbourhood Plan 05.07.18. Minutes 4th July item 9f.
 - Received a recommendation from Jane Wormald that we add the season of that year to the dates supplied which was agreed by two members of the Neighbourhood Planning Group: Winter 2019/20, Spring 2020 and Winter 2020. This amendment will be recorded under agenda item 3 this evening.
- Uploaded the Social Media Policy to the website. Minutes 4th July item 9g.
- Uploaded the Allotment Tenancy Agreement to the website. Minutes 4th July item 9h.
- Allotment actions from minutes 4th July item 9i:
 - Sent notice to improve letters to Allotment Plots 3, 5 and 16 12.07.18.
 - Sent 3 months' notice letter to Allotment Plot 4 12.07.18.
 - Plot 11 has given in his notice to vacate so I have started the procedure to let this plot out.
 - Plot 21b, offered this plot to the next person on the waiting list 12.07.18 who has accepted it.
 - Asked Huw Morgan to erect a fence between plots 21b and 21c 06.07.18.
 - Asked Huw Morgan to cut a 1 metre strip down the side of allotment plot 25 to the end of the allotment leaving the rest of the grass wild.
- Allotment Liaison Group email received – I have looked back through the minutes of meeting and can't find any decision relating to the felling of trees at the allotment site. In the minutes of 15th November 2017 item 9g it read as follows:
 - *9g Allotment report - To review and agree actions*
Review of report of allotments recommendations regarding letter to allotment holders agreed.
Discussed proposal for removal of trees for recycling area on corner of allotments, it was agreed that GB and LP would meet with Darren to review what trees they would like removed, the area's use, and possible re planting.
Strong opposition was voiced to the felling of any trees.
Councillor Dunning left the meeting.

It appears that this meeting did not take place and therefore Darren was never contacted in regards to this. I therefore feel that I am unable to carry out my action from 4th July item 9i.

ACTION: Clerk to phone Darren to find out if he is still willing to be part of the Allotment Liaison Group and if there are any other tenants that may want to join. Clerk to also get

clarification on what the area would be used for as the council has received mixed messages.

- Informed Greenfields that their quote for £295.00 + VAT for the roundabout repairs has been agreed 06.07.18. Minutes 4th July item 9k.
- COM/18/0371/OD - Hairwaves, 12 Westerleigh Road, Pucklechurch. Circulated the below response from Kathryn Leeming to council 11.07.18:
 - *I write further to my email of 24th May 2018 in order to provide a brief update in respect of this matter. Following my initial update, I wrote to the owner and tenant on 6th June 2018 and advised them that they had the following options to resolve the matter:*
 1. *Within 1 month, remove the canopy from the building;*
 2. *Within 1 month, submit a planning application to retain the canopy. However, I have not advised that they do so; or*
 3. *Do nothing and risk further enforcement action being taken.*

I have since been in contact with the owner and in discussions with the tenant, so the above deadlines had been put on hold. However, today I have written to the owner and the tenant to advise them that they still have the same options to resolve the matter as listed above and the 1-month timescale will run from today. I will provide you with a further update in 6 weeks' time.

- Huw Morgan
 - Has wire brushed, prepared and painted the rust on the underside of the rec roundabout.
 - Fixed a broken bench in Shortwood play area.
 - Cut the metre strip down the side of allotment plot 25.
- Wrote to Sarah and Mark at Lemon Gazelle to find out their availability to attend a PC meeting for an update on where we are with the Neighbourhood Plan 11.07.18.
 - Received a response from Sarah asking if it is possible that Rick and Gail may be in a better position to update you on the progress of the Neighbourhood Plan, since we are awaiting the Steering Group's confirmation of satisfaction with the community engagement survey, so that we can go ahead with this phase of the work.

The survey was set up in April and ready to go, but no further progress has been made as we have not had confirmation that the Group is satisfied with the questions/set-up.

Please do not hesitate to give me a call if I can provide further information; I'm happy to come along to one of your meetings, perhaps in September, if we are able to continue to make progress.

ACTION: Clerk to make the Neighbourhood Plan an agenda item on 5th September.
- Posted Huw's Muse to Shout Out Pucklechurch page 12.07.18
- Reported the footpath from the Church Doors to the Burial Ground to Public Rights of Way as the paving slabs are very loose.
 - Response received informing me that the path from the Church doors is not a recorded right of way but the grounds around it are classed as Public Open space. They copied in their Grounds Manager to see if he knows who would be responsible for maintenance in this case.

- The Ground Manager responded saying he is not sure why it has been sent through to him however 'orange' on the map does not represent POS (Public Open Space). SGC maintained grass is usually light or dark green. According to Mapinfo SGC does not maintain any had within the boundary of the church as this appears in white on the map I have. I would presume that the responsibility falls to the land owner. In this instance this enquiry should be sent to the area inspector to ascertain ownership and therefore responsibility.
- This has now been sent to Steve Golding for confirmation of the land owner and I have responded to the original request from the Church asking them to provide any records they hold of the agreement between the Church and PPC.

Allotments

- Signed tenancy agreement and payment for £20.00 received for Allotment Plot 9.
 - Plot 19 paid £20.00 by BACS 26/6/18
 - Let plot 21b the next person on the waiting list 13.07.18 – this plot is FOC until 31.03.18 received signed agreement 16.07.18.
 - Offered Plot 11 to next person on the waiting list 13.07.18 he is now on holiday for two weeks so will view the allotment on his return.
- Received notice of road closure for Cossham Street, Mangotsfield commencing Monday 23rd July for 2 weeks, to install a pedestrian crossing. The bus services 10, 86 & 462 will divert along Richmond Road, Elmleigh Road and back onto Cossham Street (Vice versa) and continue on usual route. Service X49 will divert Richmond Road, Blackhorse Road, Westerleigh Road, Ring Road and vice versa and **will not** serve Pomphrey Hill or Shortwood. From Monday 6th August no buses will serve Cossham Street, Pomphrey Hill, Johnson Road, Church Farm Road or Shortwood for 7 days due to resurfacing of Pomphrey Hill & Cossham Street. Notices will be displayed on the affected bus stops 18.07.18 to advise of the closure. Circulated this information to council and community groups 18.07.18.
 - Received and circulated emails from Gary Meddick regarding grass cutting as below:
 - *Thank you for your email currently I am not aware of any current mechanism that allows PC's to take on the maintenance of public spaces across whole sections of the district. The current Localism agreements did not go that far including only highway features. It is possible to discuss individual areas such as parks, community spaces etc with property services and community spaces to look at a lease licence arrangement but this is beyond my scope. I would be happy to be a part of any discussions as I think it only right that the PC has all the facts that it might need in drawing up, procuring and managing any contract arrangements as it far from straight forward. Regarding the remarks these come from my conversation with your councillor where we had a frank discussion about the current resources available to meet expectations. It would not be wholly true that no funds are available on newly adopted areas as the council receives commuted sums and section 106 moneys for agreed projects and some sites. I think the point being made was that the funds available never match the whole life costs of the works on the ground to an extent that Streetcare does not have the ability to increase its physical resource to match the expectations of some parts of the community.*

South Gloucestershire to my understanding is one of the largest developing areas locally this includes not only developments but increasing amounts of highway improvements such as cycle schemes these schemes provide betterment to residents but by their very nature require some extra routine maintenance adding to the workloads. There are also large new developments especially towards the western fringe which have increased the workloads further of the existing resources, this naturally has an effect on the priorities across the wider district sometimes during peak periods causing difficulties in meeting and managing expectations. I hope this has clarified the situation and goes some way to explaining the comments. If I can be of further assistance please contact me.

ACTION: Clerk to make Grass Cutting an agenda item.

- Sent site plan for Area D at St Aldams to Beaufort Montague Harris solicitors 18.07.18 to start the process of the land transfer from HMP Ashfield to Pucklechurch Parish Council.
- I have authorised Richard Savage from Pucklechurch Football Club to carry out repairs to the holes/cracks in the rec playing field for £100.00.
- I have received and circulated a Temporary Road Closure Order for Hodden Lane, Pucklechurch from 13th August 2018 for a maximum period of 18 months.

NO. 8. FINANCE

8a To AGREE and sign cheques

The following cheques were agreed and signed by two council members at the meeting:

Name	Description	Amount Paid	Cheque Number
HMRC/Wages	PAYE/Wages July 2018	£1296.46	2597/2598
Anna Chelmicka	Litter Picking June 2018	£350.00	2599
Huw Morgan	Maintenance Contract/Hedge Cutting/Expenses	£1350.87	2600
EDF Energy	Electric Millennium Light April-June'18	£55.41	2601
Greenfields	Repairs to spinning wheel - rec play area	£94.80	2602
Total		£3147.54	

8b To RECEIVE an update from the Finance Working Group.

The Finance Spreadsheet for 2018/19 was circulated prior to the meeting. The spreadsheet has been updated from the Budget that was agreed in January 2018 and reconciled to Sage up until June 2018. The following items were highlighted to the council members:

- A Community Infrastructure Levy (CIL) payment has been received for £8596.02 for Little Green, 25 Shortwood Road. There are stipulations on what these funds can be spent on as per the terms below:

- *Spend the CIL receipt on the provision, improvement, replacement, operation or maintenance of infrastructure, or anything else that is concerned with addressing the demands that development places on it.*
- *Spend all CIL funds within 5 years of receipt or return them to SGC when requested to do so.*
- *Complete the annual report provided by SGC on CIL receipts, spending, unspent, etc. during the financial year 2018/19 and return to SGC by 30th September 2019.*
- *Publish the details of the report on your website and within the Parish.*
- Grass Cutting – we have budgeted for £5500.00 for the year but have already spent £2835.20 in the first quarter.
- No budget has been set for Ground Maintenance but in the first quarter we have spent £1090.64.
- Projects have been updated to show as below further to the minutes of meeting 17th January 2018 item 8b:
 - £15,000 added to the budget for the Neighbourhood Plan
 - Increase from £5000 to £20,000 for Play Equipment
 - Decrease from £10,000 to £5000 for the Village Hall.
- The budget for the Character Assessment £2800 and Grants of £3000 have been removed as this was agreed at the meeting of 17th January 2018 item 8b but was not minuted.
- Football and Cricket Rent for the rec has not been added to the income in the budget, it was noted that this is because there is no guarantee that they would want to continue to rent the rec paying field.

It has been noted that the Budget Spreadsheet was not updated in January once the above amendments surrounding the projects, grants and character assessment were agreed and therefore the incorrect budget spreadsheet is showing on the website.

RESOLVED: For the Clerk to amend the Budget Spreadsheet that was agreed in January with the above amendments and update the website.

ACTION: Clerk to amend the Budget Spreadsheet as above and update the website.

ACTION: Clerk to make the CIL payment received for Little Green an agenda item.

NO. 9. AGENDA ITEMS

9a To CONSIDER the request to add the grass verge in Shortwood Village to the Parish Council grass cutting regime and AGREE next steps.

Cllr. Phillips was actioned to find out more information relating to this piece of land and has received the following response:

1. The land is owned by South Gloucestershire Council.
2. Shortwood Village Committee (being a group of community minded residents) not an elected committee wrote to the Parish Council to ask if they could raise funds to improve the verge, erect a seat and take on responsibility for the maintenance. The Parish Council applied for the license on behalf of Shortwood Village and we have been planting and cutting the grass ever since. There are no time restrictions that I'm aware of.
3. The area was very neglected and SGC were at that time encouraging residents to look after verges outside their property. Once the license was in place the Village Committee raised money by holding events, Summer Fares, quiz evenings, barn dance etc they then employed a contractor to undertake the work.

A discussion took place and although the council didn't oppose to the cutting of the grass, there were concerns over the extra expense of cutting this land without there being a provision in the budget.

RESOLVED: In the interim to ask Huw Morgan to cut the grass once a month throughout the summer, until PPC finds out more information regarding ownership.

ACTION: Clerk to inform Huw Morgan, Instant Landscapes and the resident of the decision.

9b To CONSIDER submitting an entry for the NALC Star Council Awards 2018.
Deadline 17th August 2018.

A proposal was made and seconded that the Parish Council submits an entry and bases it on the Junction 18a consultation.

ACTION: GB and BS to supply the clerk with the report for submitting.

9c To CONSIDER the request to hold dog obedience training sessions in the corner of the recreation ground next to the Scout Hut and AGREE next steps.
Sessions to take place on Wednesday evenings 6:30-8:30pm.

RESOLVED: To grant permission for the dog training to take place in the specified area on the rec and for them to write an article for the Pucklechurch News on how to be a responsible dog owner.

ACTION: Clerk to inform them of the above decision.

9d To CONSIDER the recommendation from Cllr. Dunning in response to the SGC Rights of Ways Improvement Plan Consultation and AGREE next steps.

A report was received from Cllr. Dunning prior to the meeting and the Parish Council issued a note of thanks for the work that went into producing the report.

RESOLVED: To use the report received from Cllr. Dunning as a response to the consultation.

ACTION: Clerk to send Cllr. Dunning's report as a response to the consultation.

9e To REVIEW the response from Chris Harris regarding speeding traffic on the Main Road, Shortwood and AGREE next steps. To include a REVIEW of the process SGC use to add schemes to the Transport List.

RESOLVED: To support the Traffic Speed Survey in Shortwood Village.

ACTION: Clerk to inform Chris Harris and the resident of the decision.

The Parish Council have concerns with a section of the email received from Chris Harris (as shown below) regarding the process on how schemes are added to the Local Transport Priority List:

Please note that you will need the support of either Pucklechurch Parish Council or your local ward councillors for Boyd Valley – Councillor Stephen Reade and Councillor Ben Stokes. I have copied the Parish Council and local members in to this e-mail for information.

The Parish Council were concerned that a scheme could be added to the Local Transport Priority List with the support of one District Councillor rather than it being supported by the elected Parish Council.

RESOLVED: For the Clerk to respond to Chris Harris to ask for clarification of the process to add a scheme to the Local Transport Priority List as District Councillors should consult with Parish Councils.

ACTION: Clerk to respond to the email as above.

Speeding traffic was discussed amongst the councillors and it was mentioned that another Parish Council is using an ANPR system that tracks speeding cars and send the information to the police.

ACTION: Cllr. Dunning to carry out some research relating to the ANPR system and bring back to council at a future meeting.

Cllrs. Phillips and Putt showed an interest in attending the next Community Engagement Forum meeting.

ACTION: BS to notify them when the next meeting date is confirmed.

Cllr. Phillips also showed an interest in starting up a Speed Watch Group.

ACTION: CP to write an advert for the Pucklechurch News to find out if any residents may be interested in forming a Speed Watch Group for the Parish.

ACTION: BS to include a piece on Speed Watch in his Chairs Report informing residents that we are in support of it.

9f To REVIEW Councillor's availability in August and CONSIDER cancelling one of the two meetings based on attendance.

RESOLVED: To cancel the meeting on the 15th August 2018.

ACTION: Clerk to update the website.

9g To REVIEW the email received regarding fencing around the Rec Play Area and AGREE next steps.

A discussion has already taken place previously regarding erecting a fence around the rec play area and two quotations have been obtained. The Parish Council have set aside funds to improve the play equipment in the parish and are concerned that if the fence is erected before the play equipment updated then it may have to be taken down or moved.

RESOLVED: For the Clerk to respond to the email asking for details of the exact area that they would like fenced off and enquire as to what type of fencing they would like. Also, to inform them that this is part of a bigger project to carry out works at the Rec play area.

ACTION: Clerk to respond to the email as above.

RESOLVED: For the Clerk to contact the GPFA for recommendations for improvement to the Rec play area with a budget of £28,000.

ACTION: Clerk to contact the GPFA as per the above.

Next Meeting will be held on Wednesday, 1st August 2018 at 7:30pm in the Meeting Room, Abson Road, Pucklechurch.

The Council meeting closed at 21:28.