

To all members of the Public and Press.



You are invited to attend the Parish Council meeting detailed below:

Name of Meeting:		PUCKLECHURCH PARISH COUNCIL		Meeting Manager:		Chairman – BoB Symons	
Date:		Wednesday 4th July 2018		Facilitator(s):		Clerk – Jodie Bailey	
Location:		Meeting Room, Community Centre, Abson Road		Minute Taker:		Jodie Bailey	
Start:	19:30	Finish:	22:00				

No	Agenda Item	Lead	Mins	Information
1	Apologies To NOTE apologies for absence		0	Record absence
2	Declarations of Interest (if any) and dispensations In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	5	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	Minutes To CONFIRM the minutes of the meeting held on Wednesday 20 th June 2018 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).		5	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes.
4	Public Participation To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	Correspondence	Clerk	15	
5a	Star Council Awards 2018			The National Association of Local Councils (NALC) annual awards celebrate the positive impact local councils, councillors and county associations have on their communities. Deadline 17 th August 2018.
5b	Avon and Somerset Police regarding Sunday 11th November 2018 - Remembrance 100 Events			Email from the Operational Planner for Avon and Somerset Police who has the responsibility for planning Force Wide events linked to the annual acts of remembrance that will be taking place in the Cities, Towns and villages across Bristol, South Gloucestershire and Somerset on Sunday 11th November. Circulated to community groups.
5c	Remembrance Day Silhouette Installation Grants			Charity called Remembered, which aims to commemorate the Fallen of the First World War are running a grant scheme with the Armed Forces Covenant Fund Trust to help communities host a fully funded commemorative silhouette installation,



				Community, Neighbourhood and Parish Councils are eligible for this scheme. Circulated to community groups.
5d	ALCA In Short June 2018 newsletter			Attached for information.
5e	NALC Annual Conference 2018			This year NALC is heading back to the DoubleTree by Hilton in Milton Keynes on 30/31 October 2018 for its Annual Conference.
5f	Email from a resident regarding Coxgrove Hill			Closure and development rumours.
5g	Community Conservation Work			Charity called The Conservation Volunteers who specialise in carrying out conservation projects with volunteers from local communities on private and public owned land.
5h	South Gloucestershire in the First World War Project: Newsletter			This project commemorates the contribution of the local people during the First World War and the challenges they faced. It aims to engage the local people of today with the stories of the time through various media which includes three travelling exhibitions, free downloadable learning resources and the war memorials website. Circulated to community groups.
6	Planning Applications	GB/LE	10	
6a	PK18/1951/F 68 Shortwood Road Pucklechurch Bristol South Gloucestershire BS16 9PJ Notice of decision: Approve with conditions.			Erection of two storey side and single storey rear extensions to provide additional living accommodation.
6b	PK18/1968/F 20 Holly Close Pucklechurch Bristol South Gloucestershire BS16 9TD Revised Garage Plans received 26th June 2018.			Demolition of existing garage. Erection of detached garage. Erection of single storey side extension to form additional living accommodation. Deadline for comments 4 th July 2018.
6c	PK18/2772/RM The Nursery The Local Centre Willow Herb Road Emersons Green South Gloucestershire			Approval of Reserved Matters to be read in conjunction with Outline planning permission PK04/1965/O (partial) for access, appearance, landscaping, layout and scale for the erection of a single-storey nursery development with associated play area and car park to the nursery site fronting Willow Herb Road including bin store.
6d	PK18/2793/F Rose and Crown Inn Parkfield Road Pucklechurch Bristol South Gloucestershire			Installation of metal fire escape with landing and guarding and raised platform walkway with guarding.
7	Reports			
7a	To RECEIVE pre-submitted reports from Councillors	ALL	5	



7b	To RECEIVE Report from District Councillor(s)	DCs	10	
7c	To RECEIVE and NOTE a verbal report from the Clerk	Clerk	10	Update since the last meeting. To respond/question
8	Finance			
8a	To AGREE and sign cheques	Clerk	5	
9	Agenda Items.			
9a	To CONSIDER the request to add the grass verge in Shortwood to the Parish Council grass cutting regime and AGREE next steps.	ALL	5	
9b	To REVIEW littering in the Parish and CONSIDER any action if necessary.	TS	5	
9c	To CONSIDER supporting the request for a bus service from Pucklechurch to Emersons Green and AGREE next steps.	TS	5	Email attached.
9d	To CONSIDER a response to the SGC Rights of Ways Improvement Plan Consultation.	ALL	10	https://consultations.southglos.gov.uk/consult.ti/ROWIP/consultationHome
9e	To REVIEW the response from Chris Harris regarding parking in Pucklechurch and AGREE next steps if any.	ALL	5	
9f	To RECEIVE a recommendation from the Neighbourhood Plan Steering Group and AGREE a response to the Neighbourhood Planning Protocol email from Jane Wormald.	RD/GB/LP	5	Require up to date record of progress on the Neighbourhood Plans being produced in South Glos.
9g	To REVIEW and ADOPT the Social Media Policy for the Parish Council	Clerk	5	
9h	To REVIEW and ADOPT the Allotment Terms and Conditions	Clerk	5	To consider amending the terms to add a percentage of land that requires cultivating.
9i	To REVIEW the Allotments and AGREE next steps	RD/Clerk	15	To include a review of all allotments including photographs, land next to plot 25 and email from the Allotment Liaison Group.
9j	To CONSIDER responding to the Siston Waiting Restriction Review 3 consultation	ALL	5	It is proposed to modify existing waiting restrictions and introduce new waiting restrictions. This consultation is open from 15 Jun 2018 at 00:00 to 6 Jul 2018 at 23:59. Circulated to community groups.
9k	To REVIEW the email from Greenfields with regards to the tree seat and roundabout and AGREE next steps.	ALL	5	Damage to roundabout more extensive than originally thought, tree seat is too small.

Signed:

Jodie Bailey - Clerk to Pucklechurch Parish Council

Thursday 28th June 2018