

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 4th APRIL 2018, 7:30PM, IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.

PRESENT. B. Symons - Chairman (RS), R. Dunning (RD), T. Symons (TS), L. Putt (LP), C. Phillips (CP) District Cllr B. Stokes (BS)

NO. 1. TO NOTE APOLOGIES FOR ABSENCE

G. Boyle (GB) L. English (LE), J. Bailey – Clerk. District Cllr S. Reade (SR),

NO. 2. DECLARATIONS OF INTEREST

L Putt Agenda Item 9a

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting on 21st March 2018 were accepted as a correct record of the meeting, a concern was raised about the heading of Absence Noted (no 1) this heading has not changed and is common throughout previous minutes. Minutes have been signed by the Chairman after the meeting.

NO. 4. PUBLIC PARTICIPATION

There were no members of the public in attendance.

NO. 5. CORRESPONDENCE

5a Request for Information - Local Flood Defences: SGC have requested any information or data we hold on flood defences within our area. This information will be used to update their Flood Risk Asset Register, as required by the Flood and Water Management Act 2010, and to better manage flood risk across South Gloucestershire.

Noted no further action

5b SGC review of council funded youth provision: SGC has provided a short briefing note about the review into future commissioning models for delivering council funded youth provision. This briefing includes the key decisions made by Cabinet at their meeting on the 12th March 2018. Circulated to community groups.

Noted. The larger council Forum will be responding to this issue of youth funding. It was noted by BS that the main hubs to receive money within our immediate area will be Yate and Kingwood but concerns were raised by councilors regarding how the youth would travel to these hubs? BS noted concerns and explained that the hubs would be encouraged to work with the surrounding areas and this may include transport as well as coming out to areas to deliver support.

5c Over 55s Housing Needs Survey 2018. A survey asking about the housing needs of people aged over 55. Deadline for comments 27th April 2018

Circulated to community groups.

<https://consultations.southglos.gov.uk/consult.ti/Over55shousingneeds/consultationHome>

ACTION: To be completed by individuals

5d Revised Resurfacing Programme - A38 Gloucester Road and Church Road, Rudgeyay. The A38 Gloucester Road, Rudgeyay resurfacing will be postponed until after Easter. The new start date for these works will be the 23rd April. Circulated to community groups.

Noted

5e Public Rights of Way Issues Resolved report November to February 2018

Noted

5f A new nationwide Gigabit Broadband Voucher Scheme (GBVS). On 15th March 2018, central government has announced the launched a new nationwide Gigabit Broadband Voucher Scheme (GBVS) <https://www.gov.uk/government/news/67-million-boost-for-a-full-fibre-future>, funded by a pot of £67m and aims to provide vouchers worth up to £3000 for businesses (SME) or £500 to residents to help with the costs of connecting to “full fibre” (FTTP/H) broadband.

They plan to launch the national scheme by the end of March 2018. The availability of the scheme in their area will rely on broadband suppliers, so if you are interested in benefiting from the scheme you may wish to contact your existing supplier and encourage them to take part. They will open registration for new suppliers shortly. Circulated to Community Groups

Noted

5g Emersons Green East – Footpath LPU 1 (Part) – Stopping Up Order Statutory Notice. The Council has made an order which, if confirmed, will stop up part of public footpath LPU 1 at Emersons Green East. The order is required as a consequence of the granting of Planning Permission No. PK15/4232/RVC and was made under powers contained in section 257 of the Town and Country Planning Act 1990. A copy of the order and its associated map has been placed on deposit at Emersons Green Public Library. Close date for comments 13th April 2018.

<https://consultations.southglos.gov.uk/consult.ti/PT.5735fpLPU1EGrnEast/consultationHome>

Noted

5h SGC Councillors’ Programme of Events 2017/2018.

Action: Councillors to review and select courses they feel may be appropriate.

5i SGC Biodiversity Action Plan

Action: Agenda item for 1st meeting in May 2018

NO.6. PLANNING

6a PK18/0692/F Land between Avon Ring Road and Folly Brook Emersons Green Bristol South Gloucestershire BS16 7FQ. Erection of health and fitness facility, 3no weather protected tennis courts, 1no outdoor tennis court, indoor and outdoor swimming pools, car parking, landscaping and associated works.

Noted This *has achieved permission in the past – Officer comments have already picked up on the need for a heritage statement regarding archaeological assessment*

6b PK18/1322/TCA Brimstones 22 Westerleigh Road Pucklechurch Bristol South Gloucestershire. Works to fell 3no Cypress Trees. Trees situated in the Pucklechurch Conservation Area.

Noted *These trees are not as far as GB is aware (and not according to the application form) covered by TPO’s - GB suggest we defer to the SGC Tree Officer’s opinion.*

6c PK18/1329/F 16 Queens Road Pucklechurch South Gloucestershire BS16 9QB. . Erection of single storey side extension to provide additional living accommodation and store
PPC Comments: Pucklechurch Parish Council does not object to the extension in principle subject to clarification regarding the capacity for off-road parking being confirmed and confirmation of the new arrangements required for vehicular access

The application form says:

The proposal would be to demolish the existing garage and driveway, giving a rear garden to the property. To extend on to the side of the existing dwelling setting the extension back from the front of the property by a full 1000mm to keep in line with the planning policy. The extension will extend beyond the rear wall of the property by 3500mm, the front end of the extension will be a garage / storage and the rear part of the extension will form part of the accommodation to the main dwelling.

And also:

The existing garage will be demolished and the proposed garage will be relocated with additional parking to the front of the property

HOWEVER – the accompanying plans labels the proposed ‘garage’ as a workshop and it is not clear from the plans that the dimensions comply with POLICY PSP16 – PARKING STANDARDS for garage provision so this needs clarification, as does the off road provision to the front of the property (many properties along this stretch do similar). There are no plans that demonstrate the capacity for off road parking provision relative to the property and its plot. This is a corner plot and the changes will impact the vehicular access to it from the road i.e. it will need a new one and that should be detailed here.

6d PK18/1381/F 35 Parkfield Rank Parkfield Road Pucklechurch Bristol South Gloucestershire. . Erection of two storey rear extension to form additional living accommodation

No Objection

As with all properties along Parkfield Rank this property is washed over by the Green Belt. As you will recall there are already a number of properties that have achieved permission for similar rear extensions. GB does not believe that the extension would be considered to be a disproportionate addition to the property and it will not be adjudged to cause harm to the Green Belt by way of visual amenity etc.

6e PK17/5683/F Grove Farm Coxgrove Hill Pucklechurch Bristol South Gloucestershire. Erection of 10 no. detached dwellings with access, parking, hard/soft landscape works, drainage and associated works.

Notice of decision: Refusal

Other Planning Matters

Response given regarding removal of the Landscape Officers comments in relation to Grove Farm, The Parish Council noted that the explanation given is not always the case.....witness multiple examples online. The change of use application for Meadow View for example has 3 internal responses published online already including the Landscape Officer but as yet NOT ours. The sentence highlighted in bold is probably what happened here

*I can advise that it is normal practice not to publish the internal consultation replies straight away, as the correct way of determining a planning application is for the planning case officer to come to a planning conclusion in the round having taking into consideration all the consultation responses. It is sometimes the case that consultation responses conflict with each other, or there may be an material planning consideration that overrides a consultation response. **Furthermore, if an applicant views a consultation response in isolation before the planning officer has considered the application, an applicant might start revising the plans based on one response only. The disadvantage of this is that it could be unnecessary time and cost in revising the plans.***

Hence the landscape comments were published in error initially, and that is why they were removed until later in the process. You may have by now been informed that the application was refused for numerous reasons, including those raised by Pucklechurch Parish Council.

NO. 7. REPORTS

7a To RECEIVE pre-submitted reports from Councillors
None received

7b To RECEIVE Report from District Councillor(s)

BS noted that a number of councillors are emailing their entire database in response to the introduction of the new Data protection GDPR requirements that will come in in May, and wanted to advise us that this is not required. PPC noted that we are currently awaiting clarification from NALC in regards to process and what councils need to do before we move on this new legislation.

As noted in planning Grove Farm is safeguarded land and the current application would compromise the development that is underway within this area. This land is designated as a development site for the future.

BS attended the Equality Forum Conference in Chipping Sodbury recently which looked at supporting inclusion within South Gloucestershire Council tis was chaired by Chris Hair from Wern who support Rural Communities. A number of interested statistics were shared that relate to our parish using the Index of Multiple Deprivation and it noted that within our parish we have a raptly aging population. Other statistics noted:

15% of residence are limited by long term health conditions

2% Ethical Minorities

7% Households have no car

78% of properties are owned

28% of those on the housing registered are disabled

Other tools that may be of interest to the Parish Council as well as the Neighbourhood planning group are community sustainable access profile and the 2011 census which can also be broken down into Parish level.

Action: BS will forward the slides to us for information.

7c a. To RECEIVE report from Clerk read in her absence

- Responded to resident 23.03.18 regarding anti-social behaviour of dog owners informing them that this topic has been published in the last two editions of the Pucklechurch News and it will be an agenda item at the Annual Meeting of the Parish. Minutes 21st March item 5c.
- PK18/0959/F Meadow View Shortwood Road submitted objection comments on SGC website 25.03.18. Minutes 21st March item 6b.

- Chased Sam Garland Case Officer for Pennymead Planning Application PK17/5577/RVC why our comments are not showing on the SGC planning portal 23.03.18. Minutes 21st March item 6d.
 - Response received 26.03.18 informing us that she has added all comments made for the application onto the public website.
- Emailed Helen Ainsley – Case Officer for planning application PK17/5683/F Grove Farm, Coxgrove Hill to find out why the Landscape Officers comments have been removed from the SGC planning portal 23.03.18. Minutes 21st March item: Other Planning Matters.
 - Received the response below 28.03.18:
I can advise that it is normal practice not to publish the internal consultation replies straight away, as the correct way of determining a planning application is for the planning case officer to come to a planning conclusion in the round having taking into consideration all the consultation responses. It is sometimes the case that consultation responses conflict with each other, or there may be a material planning consideration that overrides a consultation response. Furthermore, if an applicant views a consultation response in isolation before the planning officer has considered the application, an applicant might start revising the plans based on one response only. The disadvantage of this is that it could be unnecessary time and cost in revising the plans. Hence the landscape comments were published in error initially, and that is why they were removed until later in the process. You may have by now been informed that the application was refused for numerous reasons, including those raised by Pucklechurch Parish Council.
- Contacted Timico (Synergy) to find out if we are still in contract 23.03.18. Minutes 21st March item 7c.b.
 - Received a response 29.03.18 informing us that our initial contract term with Timico has finished and we are currently on a 30-day rolling contract.
- Responded to email from Chris Dawson – Knightstone 23.03.18 to invite him to the Annual Meeting of the Parish at 7:00pm and to ask that they do a similar presentation as previously done to the council. Minutes 21st March item 7c b.
- Responded to email from Danny Dixon SGC 23.03.18 with a positive response for the information received on the Local Green Space designation. Minutes 21st March item 9a.
- Updated the resident on the parish council's decision regarding the dropped kerbs 03.04.18. Minutes 21st March item 9b.
- Updated Huw Morgan regarding the decisions made with regards to the play equipment recommendations 23.03.18. Minutes 21st March item 9c.
- Requested more information on when we are likely to receive the S106 funding for PK17/0807/F and PK17/0808/F Oaktree Avenue development 03.04.18.
- Updated Huw Morgan regarding the decisions made for the Wildlife area and Path in St Aldams 23.03.18. Minutes 21st March item 9d.
- Huw Morgan has rebuilt the vandalised section of the wall in the burial ground which was nearly knocked through to the other side.

NO. 8. FINANCE

8a To AGREE and sign cheques

The following cheques were agreed and signed by two signatories at the meeting:

Name		Amount Paid	Chq Number
Branchwalker Tree Services Ltd	Tree work St Aldams	£420.00	2559
Anna Chelmicka	Litter picking	£350.00	2560
Greenfield Garden Services Ltd	Swing Eagle Crescent	£290.40	2561
Total		£1,060.40	

NO. 9. AGENDA ITEMS

9a To REVIEW the email received from Chris Harris regarding the pothole at 20 Shortwood Road and to CONSIDER paying for its repair. Street Care estimate for the pothole repair - £178.30 + VAT.

It was highlighted by the council that this was an unadopted road so would not be covered by either Pucklechurch Parish Council or South Gloucestershire Council although they would be willing to repair this for the above cost. The council had previously decided that it would not take on the responsibility of any repairs to any unadopted roads within the Parish as we have no budget and could not take on the legal responsibilities for any repairs carried out.

ACTION: Clerk to send a letter to Merlin explaining that the Parish council have received a complaint regarding a large pot hole that has developed in the unadopted Shortwood Road leading to their properties.

9b To CONSIDER suggestions for a suitable street name for the Oaktree Avenue development following the request from SGC. Houses from the junction with Dyrham View through to Oaktree Avenue.

It was suggested that as it was the 100th anniversary year of the end of the 1st world war that we investigate to see if we have any fallen Pucklechurch 1st world war military who we could honour by naming the street after them.

It was also suggested that we consider any past noted residence who have any outstanding achievements in science / technology / medicine etc. which may also be considered.

ACTION: Clerk to respond to contractors explaining what we would like to propose a name, to enquire if we have the option of more than one road and informing them that we will be in contact as soon as a decision is made.

Cllr Gail Boyle to research possible options.

9c To REVIEW the contract for the Voip phone service for the landline number 01172140551 and AGREE next steps. Currently paying Synergy between £13.50 and £15.50 per month.

The council discussed the benefits and costs involved in keeping this service noting that it covers the use of a land line number which may be more appealing to some parishioners. It was though felt that with the wide spread use of mobiles and the unnecessary cost, this contract should now be stopped.

ACTION: Clerk to amend all documentation, posters, websites and inform all user groups and public bodies, or businesses, of the changes. Once changes have been made and all informed Clerk to cancel Synergy contract.

Next Meeting which will be the Pucklechurch Parish Council Annual General Meeting will be held on Wednesday, 18th April 2018 at 7:30pm in the Meeting Room, Pucklechurch Community Centre.

The Council meeting closed at 20.20.