

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 7th March 2018, 7:30PM, IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.

PRESENT. B. Symons - Chairman (RS), T. Symons (TS), R. Dunning (RD), C, Phillips (CP), L. English (LE), L. Putt (LP)
Minutes taken by Cllr T. Symons

NO. 1. ABSENCE NOTED

District Cllr S Reade (SR), District Cllr Ben Stokes. (BS), G. Boyle (GB) – Vice Chair

NO. 2. DECLARATIONS OF INTEREST

None

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting on 21st February 2018 were accepted and signed by the Chairman.

NO. 4. PUBLIC PARTICIPATION

No. 4a

To RECEIVE and NOTE submissions from the public.

None received.

No 4b Knightstone Housing gave a presentation regarding development of Oaktree Avenue. The presentation was given by the contractors who have been given the contract to develop the site in Oaktree Avenue, both are experience contractors who have done multiple builds within South Gloucestershire. Both contractors are excited to be able to offer new homes to those in the parish or Pucklechurch and wish to work closely with the Parish Council to help manage the smooth running of both areas. House construction is timber framed which tend to be less time consuming and require less materials than block and brick structures. The sites will be secured by fencing whilst the build is in operation and site contact information will be advertised on a site notice board which will include out of hours numbers. Information will be forwarded to the Parish Clerk by Knightstone. Proposed start 1st stage date will be mid April to move gas pipe line and the two stages will be staggered by 12 weeks and will take approx. 68 weeks to complete, completion mid-2019.

The sites will be kept tidy the contractors are working to get parking for staff which will be on site as much as possible, both contractors are aware of the sensitivity regarding parking and will monitor deliveries as well as sub-contracting parking. Both contractors would encourage local interest with regards to working on the site. Working hours for sites will be 08.00 to 1700 hours approx. Weekend working would tend to be on a Saturday morning only.

South Gloucestershire open spaces department have agreed for the contractors to put a welfare area on the open green space between the sites for the period of the build. Discussions were had regarding alternative parking i.e. Prison, PCA car park which the contractors would be interested in approaching.

Action

Clerk to send Knightstown contact details of the PCA carpark and also Prison to review if parking for contractors could be arranged

Knightstone to send proposal to parking on the village green part of the area to reduce the congestion that may be caused by the additional parking of staff and deliveries on the road and disruption to local residence.

**NO. 5
CORRESPONDENCE**

5a Report for Maintenance contractor regarding suggestion for St Aldams path and maintenance of wild life area, council to consider if they would like any of these as an agenda item.

Action:

Agenda item for next meeting.

5b Report from CPRE regarding Loophole associated with rural affordable homes, for information and further agenda item as directed by Councillors.

Action:

Noted

5c NALC in Short – GDPR update – grant scheme – Training – Parish Clerk Vacancies.

Action:

Noted

5d Free General Data Protection regulation (GDPR) Training 23rd March 2018 at David Hiatt Conference Centre, Vassall Centre Bristol BS16 2QQ 10.00am – 12.30, for information, shared with community groups.

Action:

Noted

5e South Gloucestershire Monthly Programme of Events 2017/2018.

Action:

Noted

5f Superfast broadband update from South Gloucestershire Council, for information, shared with community groups.

Action:

Noted

5g South Gloucestershire Health, Wellbeing and Social Care E-Bulletin – March 2018, for information, shared with community groups.

Action:

Noted.

5h Community Engagement Forum Minutes for Rural NE Feb 2018, for information, shared with community groups.

Action:

5i Notification from O2 of increase in mobile tariff, for information and further agenda item as directed by Councillors.

Action:

Clerk to review contract of all phones and text services on her return.

5j South Gloucestershire Equalities Conference 2018 Thursday 22nd March 2018 9am – 1pm Chipping Sodbury, Town Hall, for information, shared with community groups.

Action:

Noted

5k Information from South Gloucestershire Council regarding Public Spaces Protection Orders, for information and further agenda item as directed by Councillors.

Action:

Noted

5l Request from Wessex Resolutions CIC for advertising of subsidised loans to homeowners for essential home repairs in partnership with South Gloucestershire Council, for information and further agenda item as directed by Councillors.

Action:

Inform community groups happy for this to go into Pucklechurch News and for poster on Parish council notice boards.

5m South Gloucestershire Local Plan Consultation drop in events, for information and further agenda item as directed by Councillors, shared with community groups.

Action:

Many councillors have already attended South Gloucestershire event, it was pointed out to South Gloucestershire Council by Pucklechurch Parish councillors that many of our Pucklechurch residence cannot attend the sessions due to timings and location.

NO.6. PLANNING

6a PK17/4484/RM Emersons Green Phase 6 Infrastructure Bristol South Gloucestershire BS16 7NT. Approval of Reserved Matters to be read in conjunction with Outline planning permission PK04/1965/O (partial) for approval of construction of roads 6 and 8, including carriageway and footway, together with associated drainage, including the construction of a sewage pumping station

Decision

Approved with Conditions

6b Premises application under the Licensing Act 2003 for Oldfield Gatehouse, Dyrham Park, Bath SN14 8LF

Action:

Noted

NO. 7. REPORTS

7a To RECEIVE pre-submitted reports from Councillors

7b Report from District Councillors

7c To RECEIVE and NOTE a verbal report from the Cllr T. Symons in the absence of a clerk.

Email sent to allotment holders on waiting list to see if still interested in an allotment subject to invoices and allotment agreements being sent.

Email sent to Edward Ware Homes with previous minutes relating to 11 housing planning application near Edward Ware Homes proposed site in Lyde Green Farm.

Policies, insurance schedule and regulations sent to Internal Auditor ready for audit on the 27th April.

Policies and regulations have now been updated on the Parish council web site with approved budget TS/GB.

Nest pension and payroll have been informed of increased percentages 3% for employees and employers from April 2018 JB informed of change.

Email sent to Huw Morgan to give go ahead for work on swings and treatment of wood at St Aldams

Email sent to Pucklechurch Neighbourhood group regarding grant application

Email sent to Sam Garland South Gloucestershire council chasing up planning enforcement for COM/17/0492/OD Pennymead, Cattybrook Road, Mangotsfield Bristol: Re erection of clock tower on roof of property.

Email sent to Chris Dawson Knightstown requesting confirmation of attendance at the meeting on 7th March 2018.

Responded to request from Pucklechurch Football club regarding the possible treatment of the recreational ground to prevent dandelions, daisies, plantain, clover etc. growing which is currently a problem as it inhibits the grass from growing. Advised to contact Instant Landscape who normally treat and cut the recreation ground for the Parish Council, a copy of Pucklechurch Parish Councils environmental policy sent with the email advising the club that the Parish Council has a policy that no harmful Pesticides and Herbicides should be used within the parish.

Chased up Cricket club and Football club invoice.

Responded to Sam Garland, Planning enforcement Officer, South Gloucestershire Council regarding the level of demolition which is currently being carried out at the Congregational Chapel Site Pucklechurch giving him the full address of the site so that this can be investigated.

Set up Child vouchers account with Edenred Childcare Vouchers and Pata informed. Request sent to Edenred Childcare for Direct Debit information.

Email sent to PATA regarding HMRC PAYE letter received for underpayment all tax and NI. According to our information we have no outstanding amounts awaiting response.

Email sent to Pucklechurch Play group requesting more information regarding grant application.

Email sent to 1st Pucklechurch Guides advising them of the reduced grant approved, as this was the cost of the two tents + discount card, as reviewed by the council on the Go Outdoors website at the last meeting.

Advised Huw Morgan to put up no Horse riding signs in Parkfield play area after complaints of horses riding in the play area.

Annual meeting of the parish agreed to be held on Thursday 10th May 2018 Clerk to ask school for hire of the meeting room and inform Knightstone so that they can attend and present Oaktree Avenue.

8 Finance

8a To AGREE and sign cheques

LE & LP were instructed by the council to sign all checks

PUCKLECHURCH PARISH COUNCIL CHEQUE RUN			
MEETING DATE		07.03.18	
Name		Amount Paid	Cq Number
Citizens Advice South Gloucestershire	Grant funding	£800.00	2535
Pucklechurch Community Association	Grant funding	£1,780.00	2536
Pucklechurch Cricket Club	Grant funding	£360.00	2537
Pucklechurch CA Social Club	Grant funding	£2,000.00	2538
Pucklechurch Revel	Grant funding	£984.15	2539
Mr M Thomas Siston Resident Group	Grant funding	£423.00	2540
1st Pucklechurch Guides	Grant funding	£405.00	2541
Pucklechurch Sports Football Club	Grant funding	£250.00	2542
PCC of Pucklechurch (St Thomas a Becket Church)	Grant funding	£1,500.00	2543
Brandon Trust	Grant funding	£250.00	2544
T symons	Petty cash for Dfib batts and pads and stationary	£429.69	2545
Avon Local Councils Association	Annual Subscription to NALC and ALCA	£493.18	2546
Huw Morgan	Admin stationary and resiting dog bins	£300.00	2547
PCA	Hall and room hire	£84.80	2548
Total		£10,059.82	

NO. 9. Agenda Items

9a Junction 18A Report response from Emma Blackham

Action:

Noted

9b Mobile Phone Policy review

Action:

No amendments made policy approved, clerk to update policy and post on Pucklechurch Parish Council web site.

9c Playing field terms and conditions

Action:

No amendments made policy approved, clerk to update policy and post on Pucklechurch Parish Council web site.

9d Environmental Policy

Action:

Amendment to policy form: minimise the use of harmful pesticides and herbicides and replace with No use of harmful pesticides and herbicides. Under dog fouling remove investigating and replace with report to relevant authorities. Amendments approved and policy approved.

9e Tree Safety Management Policy

Action:

No amendments made policy approved, clerk to update policy and post on Pucklechurch Parish Council web site.

9f Training and development Policy

Action:

Amendment: All new councillors will be strongly encouraged to attend training. Amendments approved and policy approved.

9g Allotment Policy

Action:

Remove the paragraph regarding 'demand for allotments', Amendments agreed and policy approved

9h South Gloucestershire Councils documents for forthcoming cabinet meeting to be held on 12th March 2018 2.pm regarding proposals for J18A & overview of recommendations. For council to review papers available on:

<https://council.southglos.gov.uk/ieListDocuments.aspx?CId=134&MId=10118>

Report from Cllr GB:

M4 J18a – Notes for the meeting

1. Very welcome that Option B was rejected outright
2. The report makes a very clear case as to why the Western Option meets the objectives of the scheme over that of Eastern Option A.

Of note:

- Our comments appear to have made a positive difference with regard to the damage that would be caused to the historic and natural environment.
- The construction of a new junction is acknowledged as having negative environmental impacts but that the environmental impacts of the Western option are considerably less than those of the Eastern.
- There is much public objection to the Eastern options
- The cost differential between the two schemes has reduced to £50m

The level of economic generation for the Western option far outweighs Eastern A:

A key driver for the scheme is unlocking the economic potential of the north-east Bristol Fringe by supporting economic development and regeneration throughout the sub-region. As such, it is worth noting that the economic development and regeneration benefits of the scheme are predicted to be significantly higher as a result of the Western Option.

5700 jobs as opposed to 2200
£449m GVA as opposed by £174m

The summary report says:

38 The EqIAA concludes that the 2017 M4J18a public consultation identified no equalities-related negative impacts in respect of any protected characteristic groups and

no issues were raised in consultation responses that require a change in the proposals in relation to equalities issues.

However, this ignores what we said about the potential impact on our G&T community:

The Equalities Impact Assessment appears to be a perfunctory tick-box exercise and it fails to make any allowance for the impact that both Eastern options would have on the Gypsy & Traveller community and safe-guarded sites. It is a well-documented fact that Pucklechurch Parish has the highest number of such sites in the whole of South Gloucestershire.

It is also a well-documented fact that at present SGC cannot demonstrate a five-year supply in respect of Gypsy & Traveller sites. The following sites and all the families that live there would be directly impacted by the Eastern Options:

- Shortwood Yard, Shortwood Hill, Pucklechurch
- Greengate Yard, Shortwood Hill, Pucklechurch
- Parkfield Road, Pucklechurch (2 sites)
- Siston Lane, Siston (2 sites)
- Moor Paddock, Westerleigh Road, Pucklechurch
- Meadow View, Shortwood Road, Pucklechurch (several sites)

Should Eastern Option A be delivered, the dual-carriage way would potentially destroy the sites at 74 Parkfield Rd and 85a Parkfield Rd or at the very least make them uninhabitable.

My feeling is that it is unlikely that SGC Cabinet will not accept the recommendation to West of England Combined Authority that there is continued support for the scheme – ie a new junction and also to confirm to Highways England (HE) and the Department for Transport the strategic need for M4 J18a as identified in the Joint Transport Study and recommend that Highways England prioritise further scheme development and inclusion of the junction in the Road Investment Strategy 2 process.

The Cabinet will have to agree to give delegated authority to the Director of Environment and Community Services to make any final amendments to the Strategic Outline Business Case (SOBC) and to submit the report to Highways England and the Department for Transport. The SOBC clearly makes the case for the Western Option over the Eastern **but this is not the final decision**. For the scheme to be progressed it needs to be prioritised by Highways England against national schemes and included in their RIS.

If prioritised, the following work would be required by Highways England:

- Further scheme development work
- Outline Business and associated design and tendering work
- Development Consent Order (including planning, environmental and land consents)
- Full Business case
- Construction of the scheme.

It is possible that during any part of this process for one or the other to be discounted – and it may also never be built all – the development schedule suggests at least another 2-4 years before we would know for absolute certain.....

Given the strength of the case made the Western Option we should consider making representations at the Cabinet meeting for Cabinet to make a positive rejection of Eastern A as well as Eastern B.

Statement to be presented at the cabinet meeting

Pucklechurch Parish Council, congratulate the project team on their deliberation and are glad to see that the recommendations concur with the Parish council, the weight of local opinion and our MPs, that the eastern options are not favourable. However Pucklechurch Parish Council continues to strongly oppose any remaining eastern option.

Action:

LP & RD will attend and present the Parish Council statement at the meeting to on the 12th March at South Gloucestershire Council Kingswood.

9i Proposal to accept John Hicks & Associates for this year's play area inspection

Action:

Agreed Huw Morgan to organise.

9j Proposal to maintain allotment charge to £20.00 per year

Action:

Council agreed proposal.

9k Allotment Handbook & Tenancy agreement review

Action:

Proposed and agreed. Clerk to amend and post on web site.

Wednesday, 21st March 2018 at 7:30pm in the Meeting Room, Pucklechurch Community Centre.

The Council meeting closed at 9.25