

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 21st February 2018, 7:30PM, IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.

PRESENT. B. Symons - Chairman (RS), G. Boyle – Vice Chair (GB), T. Symons (TS), R. Dunning (RD), C, Phillips (CP), L. English (LE), L. Putt (LP) District Cllr Ben Stokes. (BS), Minutes taken by Cllr T. Symons

NO. 1. ABSENCE NOTED

District Cllr S Reade (SR)

NO. 2. DECLARATIONS OF INTEREST

TS Grant applications from Social Club and PCA as a member of both committees.

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting on 7th February 2018 were accepted and signed by the Chairman.

NO. 4. PUBLIC PARTICIPATION

No. 4a

To RECEIVE and NOTE submissions from the public.

None received.

No 4b Edward Ware Homes gave a presentation regarding residential development at Lyde Green Farm. The presentation given discussed the land on Emerson Green East development; Edward Ware Homes are currently looking at a land holding with a potential development of 350 – 380 homes. A general overview of the plan was presented noting that 65% of the land has been assigned as gross development area, with 35% being kept for greenspace which will include a village green that will incorporate an orchard/woodland. Edward Ware Homes are hoping to develop a site that will be sensitive to the needs of the population, whilst also taking into account the historical aspects of the area.

Questions were raised regarding flood possibilities within this area, it is designated at level one, which is low risk of flooding, although there is a risk from the reservoir. Concerns were also raised with regards to pollution and the use of Coxgrove Hill as this is part of the main transport loop for the site.

Action

GB to compose the question regarding flooding and forward to the Clerk to be sent to Edward Ware Homes for consideration by their technical department.

GB to ask in South Gloucestershire Planning meeting tomorrow if the proposed houses are included in any plan.

Edward Ware Homes were not aware of the recent planning application that has been submitted near to the site. Clerk to send details of the application.

NO. 5

CORRESPONDENCE

5a South Gloucestershire Council Free Cycle Parking 4 stands available free to businesses and community groups in South Gloucestershire. For information or +/- agenda item

Action:

Noted

5b South Gloucestershire response to consultation for Traffic Parking information request in relation to Doynton Hard Half Marathon. No information found for council to consider if they would like this as an agenda item

Action:
Noted

5c 707 Price increase notification for waste from 1st April 2018 New price £14.10 from £13.35, for information.

Action:
Noted

5d Biodiversity South Gloucestershire Council offer of tree vouchers worth £200 for fruit trees.

Action:
Information passed to Huw to obtain if he identifies areas that he can use them. The council are happy for Huw to apply to South Gloucestershire Council for vouchers and bird boxes if he can find an area to put them, Huw has already put up a number of bird boxes within the woodland at his own personal expense. Huw will send RD some schematics for more bird boxes so that RD can approach the prison to see if they could make some for us.

5e South Gloucestershire Disability Equality Network event regarding Loneliness event Tuesday 20th March 6.00-8.30pm Chipping Sodbury Town Hall Information shared with Community Groups.

Action:
Noted

5f NALC in Short – External Audit Arrangements GDPR update – NALC lobby day – Training.

Action:
Noted

5g South Gloucestershire Disability Action Group Newsletter, for information, shared with Community Groups

Action:
Noted.

5h Conference for Natural Turf Pitch Improvement Programme Sunday 25th March 2018 10am-3PM For information, shared with Community Groups.

Action:

5i. South Gloucestershire Online Consultation Draft Playing Pitch, Indoor and built sports facilities strategies Closing date 24th April 2018
<http://consultaiton.southglos.gov.uk/consult.ti/sports-pitch/consultationHome> For information and further agenda item as directed by Councillors, shared with Community Groups.

Action:
Noted

5j South Gloucestershire Home Choice Re-Housing Policy Consultation 2018 closing date 6th April 2018

<http://consultations.southglos.gov.uk/consult.ti/HomeChoice2017/consultationHome> For information and further agenda item as directed by Councillors

Action:
Noted

NO.6. PLANNING

6a Notice from South Gloucestershire Council to temporary close Abson Road for 1 year, for Information & comment. It was made clear that the road will not be closed continuously but as and when required

Action:

Noted

6b Notice of proposed changed to A420 east of Wick on both Toghill and Chippenham Road <http://consultations.southglos.gov.uk/Gorse-Lane/consultationHome> Proposals Bollards at Culleysgate Lane, Implementing a 50mph speed limit on London Road, extending the current hatched area at the climbing land merge

Action:

Noted

6c: Premises Variation Application under the Licensing Act 2003 The Salutation, St James place, Mangotsfield South Glos BS16 9JB, for information & comment.

Action:

No comment

6d: PK17/5690/TRE 25b Shortwood Road, Pucklechurch, South Gloucestershire BS16 9PL Works to 1 no Walnut tree to crown lift to 6 meters on North and West elevations. Tree covered by South Glos. Tree Preservation order 44/14 dated 11th May 2015.

Decision

Approve with Conditions

<http://developments.southglos.gov.uk/online-applications/>

NO. 7. REPORTS

7a To RECEIVE pre-submitted reports from Councillors

LP met with SR and a parishioner with regards to the issues and planning relating to the Spar sign, it was noted that the shop front still displays large signs both in the window and above the entrance. It was suggested at this meeting that the Parishioner contact the franchise owner to discuss concerns.

An email was sent by GB to SR regarding proposed compromise regarding the sign and lighting.

Report submitted by RD as Chair or Neighbourhood Plan relating to consultation of additional housing planning needs to give some clarification on what the consultation proposed.

7b Report from District Councillors

BS will be attending the local council planning consultation, SR has already attended. BS believes that the small under 10 build sites will be included but will be reported as incidentals

The council budget has been approved, more money will be used for voluntary and care organisations. It was noted that all councils are struggling financially due to the increase in demand for adult social care, this has caused financial difficulties which has resulted in a maximum increase over the next two years but concerns and austerity measures will be needed for the future.

7c To RECEIVE and NOTE a verbal report from the Cllr T. Symons in the absence of a clerk.

Planning comments from 07.03.18 have all been registered.

Action

Some planning is not showing Clerk to check and chase up.

Phoned allotment holder who had letter explaining that her lease would not be renewed due to lack of cultivation of the plot. The plot holder has been phoned and invited to attend public participation to present her case.

South Gloucestershire Council informed that Climate Change Strategy consultation has been completed by Cllr RD, this was confirmed by Cllr RD.

Councillors booked into South Gloucestershire council's consultation for proposed allocation of sites, all councillors informed of bookings.

Email sent to Edward Ware Homes regarding residential development at Lyde Green Farm regarding presentation on 21st Feb.

Email sent to Emma Blackham asking for information in relation to the release of report concerning Junction 18A report, response received – Report will be available on South Gloucestershire's web site from the 2nd March 2018 at

<https://council.southglos.gov.uk/ieListDocuments.aspx?CId=134&MId=10118>

Damaged Dog Bin 438 at Partridge Road has been removed, the bin will be replaced with a spare that Huw has. The parishioner has been informed and apologise sent for the delay in removal, but has been warned that a replacement will be erected.

Confirmation from Internal Auditors that audit will be carried out on Friday 27th April at the Chairman's house from 9 – 9.30.

Notice of councillor vacancy has been put on all notice boards and copy sent to South Gloucestershire Council as required, closing date for request for election 9th March 2018.

Email received from Huw Morgan regarding recent play area inspection: New seats and chains needed at double swing at eagle crescent. Cattybrook play area need new seats but Huw is hoping to salvage the eagle crescent seats. Huw has reviewed the request from the council regarding replacement play equipment and has suggested the double swings at the Recreation ground, along with the roller barrel should be replaced with something a little bit more dynamic, but this will depend on the budget.

Action

Play equipment to make an Agenda Item.

Information sent to Edi Aze regarding fence around play area, no response as yet has been received.

8 Finance

8a To AGREE and sign cheques

LE & LP were instructed by the council to sign all checks

PUCKLECHURCH PARISH COUNCIL CHEQUE RUN			
MEETING DATE		21.02.18	
Name		Amount Paid	Cq Number
Jodie Bailey	Wages	£1,883.60	2530
Greenfields Garden Services Ltd	swing repairs	£1,346.40	2531
Huw Morgan	Maint contract and works to Woodland plus repairs to woodland gate and fence	£2,653.82	2532
HM Revenue and Customs	PAYE	£350.88	2533
EDF Energy	Defib Eagle Crescent	£51.19	2534
Total		£6,285.89	

8b. To RECEIVE an update from the Finance Working Group, and for council to agree current financial figures.

Finances were discussed against actual spend and forecast/budget the council agreed and accepted current accounts.

To agree replacement swing chains Plus 2 x new flat swing seats from Greenfields cost £242.00 plus vat.

Action

Proposed spend approved by council

Request had been received from Jodie to ask council to operate child voucher scheme information previously circulated.

Action

As no additional cost to the council will be incurred, request was for vouchers scheme operation was agreed in principle. Clerk to set up Scheme and change JB terms and conditions for employment to incorporate change which will be presented to council for approval.

Increase to current pension contributions as per government pension regulations, proposal made for employer contribution to be 3% and employee contribution 3%

Action

Approved in principle letter to be sent to Nest, Pata and JB informing them of change that will take affect from April's payroll. Clerk to check JB terms to make sure that this these changes are reflected in the contract.

NO. 9. Agenda Items

9a. To agree timber treatment as recommended by Huw Morgan for St Aldams quote given £675.00 Including preservative etc.

Action:

Proposed and agreed by the council, clerk to inform Huw to go ahead.

9b Grant Application consideration for 2018

Citizens Advice South Gloucestershire purpose – Volunteer expenses 2018-2019 grant applied for £800.00 total project cost £9745.00 – agreed to full amount.

Pucklechurch Community Association – Replacement to external doors grant applied for £1780.00 Project cost £2400.00 – agreed to full amount.

Pucklechurch Cricket Club – Replacement Cricket balls, grant applied for £650.00, Project cost £650.00 – agreed to full amount.

Pucklechurch PCA Social Club – Replacement carpet grant applied for £2000.00, project cost between £4000.00 - £8000.00 - agreed to full amount.

Siston Residents Group – Costs in relation to opposition to Junction 18a grant application £423.00 total cost of project £846.00 – agree to full amount.

Pucklechurch Revel – Cost of revel and dresses grant applied for £984.15, total cost of project £11141.15. - agreed to full amount

1st Pucklechurch Guides – cost of tents – Grant applied for £500.00 total cost of projects £700.00. - Go outdoors Web site checked and total cost of tents plus discount card £405.00 Council have agreed to grant of £405.00

Pucklechurch Playgroup – Replacement for outdoor play equipment, grant applied for £500.00 cost of project £500.00 in principle £500.00 will be allocated subject to evidence being supplied and suppliers.

Pucklechurch Football Club – Line Marker for pitch, grant applied for £250.00 cost of project £250.00 – agreed to full amount

St Thomas Becket Church – Maintenance for church yard and ladder for tower, grant applied for £6500.00 cost of project £8000.00. - Agreed to give £1500.00 for the maintenance of the churchyard as this will benefit the wider community.

Action prior to consideration of the grant: The council resolved to review the application from the church after reviewing and discussing all the relevant information and research regarding the lawfulness of giving grants to the Church of England

Brandon Trust – Proposed Trip grant applied for £250.00 cost of project £1000.00 – agreed to full amount.

Action

Letter to be sent to Pucklechurch and Shortwood Good Neighbour Scheme querying cost of insurance as no grant application was received.

Wednesday, 7th March 2018 at 7:30pm in the Meeting Room, Pucklechurch Community Centre.

The Council meeting closed at 22.20