

To all members of the Public and Press



You are invited to attend the Parish Council meeting detailed below:

Name of Meeting:		PUCKLECHURCH PARISH COUNCIL		Meeting Manager:		Chairman – BoB Symons	
Date:		Wednesday 16th January 2019		Facilitator(s):		Clerk – Jodie Bailey	
Location:		Meeting Room, Community Centre, Abson Road		Minute Taker:		Jodie Bailey	
Start:	19:30	Finish:	21:45				

No	Agenda Item	Lead	Mins	Information
1	Apologies To NOTE apologies for absence		0	Record absence
2	Declarations of Interest (if any) and dispensations In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	5	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	Minutes To CONFIRM the minutes of the meeting held on Wednesday 19 th December 2018 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).		5	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes.
4	Public Participation To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	Correspondence	Clerk	15	
5a	Email from a member of the public regarding South facing loading bay lights on the Pucklechurch Industrial Estate.			Email attached.
5b	The West of England Rural Development Programme (LEADER) is now open for new applications.			With a small balance to invest they are looking for Expressions of Interest from projects that require a grant of between £5,000 - £20,000. You will need to complete the full application process quickly and we are ideally looking for projects that are ready to go (i.e. planning and other permissions are not required) and that are able to meet our output priorities. For eligibility and to download the Expression of Interest Form please visit http://www.westofenglandrdp.org.uk/how-to-apply/ Deadline for applicants Friday 19th January 2019. Circulated to Community Groups.
5c	Invitation to WPD's Annual Stakeholder Workshop.			Where they will be discussing throughout February 2019: future investment priorities, delivering a smart



				electricity network and their social responsibilities as a business. Circulated to Community Groups.
5d	Withdrawal of Local Council Tax Benefit (LCTB).			South Gloucestershire Council is withdrawing the Local Council Tax Benefit and ALCA have produced a spreadsheet showing the effect this will have on local councils.
5e	NALC Chief Executives Bulletin.			Attached for information.
5f	Can't Wait scheme.			Can't Wait is a scheme run by SGDEN with assistance from South Glos. Council to encourage businesses to make their toilets available to disabled people with an urgent need. Circulated to Community Groups.
5g	Citizens Advice Winter Newsletter.			Attached for information. Circulated to Community groups.
5h	Gloucestershire Playing Fields Association - Newsletter, Seminar & Annual Report.			Attached for information. Sent to Huw Morgan and Community Groups.
5i	SGC Consultation - Doynton Hard Half Marathon.			SGC have been approached by Emersons Green Running Club who wish to hold their annual half marathon on the 20 th January 2019. Running is expected from 9am till 4pm approximately 400 runners are expected to attend. The race starts at Doynton and quickly goes off-road into the South Gloucestershire countryside. The race returns to Doynton village after approximately 6 miles, 10 and at the end at 13.1 miles, as shown on the attached route. Circulated to Community groups.
5j	Email from a member of the public regarding an article in the December's Emerson's Green Voice newspaper concerning speeding traffic in Pucklechurch.			Email thread attached including a response from District Councillor Steve Reade.
5k	SGC Enforcement Weekly Lists.			Attached for information.
5l	ALCA In Short December 2018.			Attached for information.
5m	Email regarding vandalism in the Pucklechurch Cemetery.			Email attached.
5n	Notice of Intent - Temporary Traffic Order - Various Roads Pucklechurch, Alveston, Thornbury and Tytherington - Temporary Road Closures (PT.6173).			SGC intend to close, temporarily, to vehicles the lengths of road specified in the Schedule to this notice. Schedule - 1. Castle Road, Pucklechurch - Whole length 2. Shortwood Road, Pucklechurch - from Westerleigh Road south westwards for 760m 3. Westerleigh Road, Pucklechurch - from Abson Road



				<p>northwards for 820m 4. Thornbury Road, Alveston - from Alveston Hill to Old Gloucester Road 5. Bristol Road, Thornbury - Whole length 6. Alveston Hill, Alveston - Whole length 7. Stidcot Lane, Tytherington - from Rectory Lane to Duck Street.</p> <p>Alternative routes are available.</p> <p>This order is required in connection with carriageway patching works and will be operative from the 18 February 2019 for a maximum period of eighteen months. The closure however may not be implemented for the whole of the period which are anticipated to be of 6 weeks duration.</p> <p>Added to noticeboard's and circulated to Community Groups.</p>
5o	South Gloucestershire's Spring Clean 2019' campaign.			<p>This years' Spring Clean will take place from Monday 11 February until Friday 10th May 2019. If you would like to get involved complete the booking form and return it StreetCleansing@southglos.gov.uk.</p> <p>Circulated to Community Groups.</p>
5p	Independent Monitoring Board at HMP Ashfield looking for new members.			<p>A recruitment campaign is currently underway to attract ordinary people from different backgrounds to join the IMB and play a key independent role at HMP Ashfield located in Pucklechurch. To join you don't need any special knowledge or skills as full training is provided. You just need to be open-minded, independent and able to commit 3-4 days per month. The role is unpaid, but it carries great responsibility and brings the rewards of knowing you are making a real difference to some of the most vulnerable people in our community.</p> <p>Circulated to Community Groups.</p>
5q	Community Engagement Forum: Rural North Eastern.			<p>The next Community Engagement Forum for the Rural North Eastern group is on Thursday 7th February 2019, 7.00 – 9.00pm, at Warmley Community Centre, 20 Deanery Rd, Warmley BS15 9JB.</p> <p>Circulated to Community groups.</p>
6	Planning Applications	GB/LE	5	
6a	PK18/4218/RVC Unit 1-6 Beaufort Trade Park Pucklechurch Trading Estate Pucklechurch South Gloucestershire BS16 9QH. Notice of decision: Approve with conditions.			<p>Variation of condition 5 attached to planning permission PK18/2104/F to remove the restriction on time for the operation of vehicles.</p>



6b	PK18/4328/F Meadow View Shortwood Road Pucklechurch South Gloucestershire BS16 9PQ. Notice of decision: Refusal.			Erection of 2 no. stable buildings, associated access road and hard standings
6c	PK18/4871/F Bell House Shortwood Road Pucklechurch Bristol South Gloucestershire. Notice of decision: Approve with conditions.			Alterations to existing outhouse, including raising of roof to form ancillary annexe. Erection of stone boundary wall and gate (retrospective).
6d	PK18/5157/TRE 25B Shortwood Road Pucklechurch South Gloucestershire BS16 9PL Notice of decision: Approve with conditions.			Works to crown reduce 1 no. Beech tree by 3m and give a clearance of 3m from roof line, covered by SGTPO44/14, dated 11/05/2015.
6e	P19/0282/PNRE Unit 4 Plot 3, Commercial Land at Emersons Green Village Jenner Boulevard Emersons Green South Gloucestershire Adjoining parish.			Prior notification of the intention to install roof mounted solar panels.
7	Reports			
7a	To RECEIVE pre-submitted reports from Councillors	All	5	
7b	To RECEIVE Report from District Councillor(s)	DCs	10	
7c	To RECEIVE and NOTE a verbal report from the Clerk	Clerk	10	Update since the last meeting. To respond/question
8	Finance			
8a	To AGREE and sign cheques.	Clerk	10	
8b	To RECEIVE an update from the Finance Working Group			
9	Agenda Items			
9a	To RECEIVE an introduction from the Creative Youth Network who are currently funded by South Gloucestershire Council to run youth provision across South Gloucestershire. They would like to understand from the Parish: <ul style="list-style-type: none"> • What the needs are for young people in the area? • If there is any current youth provision they could link with? • To be put in touch with the relevant councillor to discuss further. <p>To AGREE a way forward following the proposal from CYN to allocate approximately £2000 to deliver youth activities in Pucklechurch during the last quarter of their funding (Jan – March 19) and to PROVIDE answers the questions as details above.</p>	All	10	Funding due to expire April 2019.
9b	To RECEIVE an update from PC Rochford and PCSO Sam Derrick in relation to crime in the Parish and AGREE any further action if required.	All	10	PC Rochford and PCSO Sam Derrick will be attending the meeting.
9c	To AGREE a nomination, if appropriate, for the Royal Garden Party 2019.	All	5	For recognition of PAST service as Chairmen of the Parish Council. Deadline noon 21st January 2019.



9d	To REVIEW the data from the Shortwood Speed Survey and AGREE any further action if necessary.	CP	5	Survey information attached.
9e	To AGREE a way forward regarding the maintenance of Rebecca's Memorial garden.	All	10	Clarification required of land owner.
9f	To AGREE the dates for the Annual Council Meeting and the Annual Meeting of the Parish.	All	5	The impact of the first May bank holiday is that councillors will take office on Tuesday 7 May following elections. The annual council meeting must take place between Wednesday 8 and Thursday 23 May. This is in line with paragraph 7 (2) of Schedule 12 to the Local Government Act 1972, which provides that in a year which is a year of ordinary elections the annual council meeting shall be held on or within 14 days (not including bank holidays or Sundays) after the day on which the councillors elected take office.
9g	To CONSIDER the request to 'officially' move the footpath that runs by the village hall two metres from its current position and AGREE next steps.	All	5	This forms part of the planning permission for the hall extension. Public Rights of Way have made a request to 'officially' move the footpath that runs by the village hall two metres from its current position. The footpath comes in at the car entrance and the SGC propose it now comes in at the pedestrian access, half way along the hedge and then in a straight line across the car park to the Recreation area.
9h	To REVIEW the grant applications received so far.	Clerk	5	

Signed:

Jodie Bailey - Clerk to Pucklechurch Parish Council

Thursday 10th January 2019