

To all members of Pucklechurch Parish Council.
 You are summoned to attend the Parish Council meeting detailed below:



Name of Meeting:		PUCKLECHURCH PARISH COUNCIL		Meeting Manager:	Chairman – BoB Symons
Date:		Wednesday 19th July 2017		Facilitator(s):	Clerk – Ellen Kenny
Location:		Meeting Room, Pucklechurch Community Centre, Abson Road, Pucklechurch		Minute Taker:	Parish Clerk – Ellen Kenny
Start:	19:30	Finish:	21.30		

No	Agenda Item	Lead	Mins	Information
1	Apologies To NOTE apologies for absence		0	Record absence
2	Declarations of Interest (if any) and dispensations In accordance with the Local Code of Conduct to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant any dispensation requests.	All	5	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation requests must be received by the clerk in writing before the meeting.
3	Minutes To CONFIRM the minutes of the meeting held on Wednesday 5 th July, 2017 for accuracy (draft previously circulated to Councillors; copies available on application to the Clerk).		5	Pre-reading to inform clerk of changes before meeting Agreement and sign off of previous minutes
4	Public Participation To RECEIVE and NOTE submissions from the public.		15	To receive public presentations and respond accordingly. Concise clarification of discussions can take place during the response.
5	Correspondence	Clerk	15	
5a	SGC – The Care Forum and Health and Social Care e-bulletin	ALL		For information purposes
5b	Member of the public – cycle route - safety	ALL		Members to consider points raised and recommendations made with a view to providing a response.
5c	Resident requesting an update on the removal of the Spar sign.	ALL		Members to review current position with regard to Planning Enforcement with a view to determining how best to proceed and to advise the resident of action to be taken.
5d	ALCA – SGC Strategic Partnership update.	ALL		For information purposes.



5e	ALCA – student request for members to participate in survey			Members to consider providing a response to a questionnaire to help a student with their Masters' degree and, if yes, determine who will provide the information.
5f	ALCA – AGM			Members to consider who will attend.
5g	Resident – complaint about Horse Chestnut tree and damage to stone wall			Members to review correspondence received and determine how best to advise resident to proceed.
5h	CCG newsletter			For information purposes.
5i	Youth Club - closure			For information purposes.
5j	SGC – calendar of events &			For information purposes – members may be interested in training opportunities.
5k	SGC – invitation to Partners Conference – Education and Skills			For information purposes.
6	Planning	GB	5	
6a	Planning Application – adjoining parish Land to West of Home Farm, Rookery Lane, Doynton Installation of replacement RTU kiosk measuring 3m (W) X 5m (L) x 3m (H). PK17/2473/F	GB	5	Members to consider the planning application and determine what comments if any should be lodged.
6b	Planning Notice of Decision Little Green, 25 Shortwood Road Erection of 1no detached dwelling and associated works. PK17/1021/F APPROVE WITH CONDITIONS			For information purposes.
6c	Planning Notice of Decision Ferndale 37 Main Road, Mangotsfield			For information purposes.



	Demolition of existing rear extensions. Erection of rear extension, which would extend beyond the rear wall of the original house by 5.90 metres, for which the maximum height would be 3.85 metres and for which the height of the eaves would be 2.73 metres PK17/2697/PNH No objection.			
7	Reports			
7a	To RECEIVE pre-submitted reports from Councillors	ALL	15	
7b	To RECEIVE Report from District Councillor(s)	DCs	10	
7c	To RECEIVE and NOTE a verbal report from the Clerk	Clerk	5	Update since the last meeting. To respond/question
8	Finance			
8a	To AGREE and sign cheques	TS	5	
8b	To RECEIVE an update from the Finance Working Group	TS	5	Monthly update.
9	Agenda Items.			
9a	Review of policies: 1. Mobile Phone Policy 2. Playing Field Terms and Conditions 3. Allotment Policy	ALL	15	Members to review policy documents with a view to making any necessary amendments prior to adopting.
9b	Basketball hoop on rec.	ALL	5	Following receipt of a complaint about disorderly conduct near the basketball hoop from a neighbour of the rec., members to consider and decide if the residents' request to have the basketball hoop moved is appropriate.
9c	SGC – consultation on equality issues affecting rural areas	ALL	5	Members to review and discuss any examples of inequality that could be put forward for consideration by South Glos Equality Forum at future planned conference.
9d	Allotments and woodland	ALL	5	RD to inform members following site visit (Darren Packer, Huw Morgan and RD in attendance) of what was



				discussed and what, if any, concerns/recommendations members should consider.
9e	Me Junction 18a proposal	All	10	Members to consider recommendations regarding a comprehensive communications plan, to agree meetings, roles, and to set aside funds to pay for agreed actions.

Signed: *E. Kenny*

Ellen Kenny - Clerk to Pucklechurch Parish Council

Thursday 16th August 2017