

**MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 18<sup>th</sup> October, 2017, 7:30PM, IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.**

**PRESENT.** B. Symons - Chairman (RS), G. Boyle – Vice Chair (GB), T. Symons (TS) L. Putt (LP), C. Phillips (CP). District Cllr Ben Stokes. (BS)  
Minutes taken by Cllr T. Symons + Cllr L Putt

**NO. 1. ABSENCE NOTED**

C. Stephens (CS), L. English (LE), R. Dunning (RD), District Cllr S Reade (SR)

**NO. 2. DECLARATIONS OF INTEREST**

None declared.

**NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting on 4<sup>th</sup> October 2017 were accepted as a correct record of the meeting and signed by the Chairman.

**NO. 4. PUBLIC PARTICIPATION**

Mr M Smith: raised two points in relation to the proposed Junction 18A.

1. People's Solution: Mr Smith wanted to clarify what he meant by his request for an agenda item at the last meeting. He would like to encourage the council to continue the process of objection including lobbying against the motorway junctions. His suggestion is that a group be formed that can spread the net wide to engage people who have experience in transport solutions and design including buses, cycle tracks, alternative transport etc. and involve all the communities within South Gloucestershire and surrounding area. Mr Smith asked if the Parish Council would be able to help in any way with this. In the first instance paying for hire of meeting rooms, or becoming an active member and participating in the meetings.

2. Mr M Stanley and Mr M Smith organised a meeting with Bruce Slattery of CH2M with Megan Whateley from SGC as an observer. The question was asked about divergence from their brief but no answer was given to this. They were informed that:

Every new road gets big opposition.

It is business as usual for the DfT.

CH2M were not aware of some things - e.g. mine shafts - it was now useful to have that information to help them with ongoing plans

There is pressure from businesses regarding the junction.

Junction 19 is the worst junction in the whole of the motorway network.

The DfT would not be swayed on cost alone - other factors come into play.

The Smart motorway management cost was quoted only for the new junction.

There would almost certainly be a public enquiry.

Mike Stanley is writing notes of the meeting which will be sent to the Parish Clerk when finished.

**NO. 5 CORRESPONDENCE**

**5a** South Gloucestershire Council Positive Activities Consultation Launch – Closing date 15<sup>th</sup> November 2017 - Looking at ways to deliver positive activities, review what is currently available and review what is needed. – Consultation sent to community groups

<http://consultation.southglos.gov.uk/consult.ti/PAYP2017>

**Action:**

Agenda Item

**5b** South Gloucestershire Council consultation on a food plan for 2017 -2020 relating to food production, distribution and consumption in south Gloucestershire Between 9<sup>th</sup> October 2017 and 5<sup>th</sup> January 2018

<http://consultation.southglos.gov.uk/consult.ti/FP2017/consultationHome>

It was noted that Pucklechurch are included in the ward of Boyd Valley – consultations sent to community groups.

**Action:**

Agenda Item

**5c** Objection letter from Pucklechurch Parish Neighbourhood Plan Group regarding proposed M4 Junction 18A

Two Letters received from residents requesting information regarding SGC's decision in relation to J18A Eastern option.

**Noted:**

**5d** Letter received from Parishioner regarding J4 Junction 18a and meeting on the 4<sup>th</sup> October 2017

**Action:**

Chairman to contact parishioner and respond in person.

**5e** Response from SGC to Tytherington Parish Council re PSP Plan

**Noted**

**5f** Gloucestershire playing fields Association annual general meeting mins held on the 10<sup>th</sup> October 2017

**Noted**

**5g** Community Engagement Forum 7pm Doynton Village Hall Tuesday 24<sup>th</sup> October 2017 invitation – information sent to community groups

**Action**

RS representing the council and Charing open to the public as well as councillors

**5h** South Gloucestershire Council Councillors Programme of events 2017/2018

**Noted**

**5i** Letter from business owner in Pucklechurch regarding M4 J18A and request from Luke Hall to circulate this to other businesses

Businesses have all been informed of proposed junction by the Technical Group prior to the consultation closing.

**Noted.**

**5j** Policies, Sites and Places (PSP) Plan approval by Inspector Louise Philips on 21<sup>st</sup> September 2017 - For information to Councillors available on [Inspector's Report](#) with [Main Modifications](#)

GB has been reviewing the document and as yet has only seen editorial changes, will continue to review and will report back to council if there are any concerns.

**Noted**

**5k** to review information received from ALCA regarding Precept consultations

**Action:**

Will be discussed in November meeting when we review precept and budget (TS)

**5l** Alca correspondence IN SHORT

**Noted**

## NO.6. PLANNING

**6a** PK17/0808/F Notice of Decision Site at Oaktree Avenue Pucklechurch Bristol South Gloucestershire BS16 9RP - Erection of 20no. Affordable dwellings with access, landscaping, parking and associated works.

**Notice of decision:** Approve with conditions

**Noted.**

**6b** PK17/4484/RM Emersons Green Phase 6 Infrastructure Bristol South Gloucestershire BS16 7NT <http://developments.southglos.gov.uk/online-applications/> - Approval of Reserved Matters to be read in conjunction with Outline planning permission PK04/1965/O (partial) for approval of construction of road 6 and adjoining roads, including carriageway and footway, together with associated drainage.

**Noted**

**6c COM/17/0492/OD** Pennymead, Cattybrook Road, Mangotsfield Bristol - To discuss response from South Gloucestershire Council enforcement and decide future response

**Action:**

Clerk to write to enforcement to ask why they feel that retrospective approval will be given when originally it was refused as the clock tower introduced an urban element into the rural landscape. As a council we would also like to know the time limit/ frame for the retrospective planning permission to be put in. As a council we feel that this has gone on far too long and needs to be resolved.

**6d** Review of action regarding SPAR from South Gloucestershire Council enforcement - To discuss further action

**Action**

Clerk to write to enforcement to ask when action will be taken with regards to the SPAR sign as this is within a conservation area.

## NO. 7. REPORTS

**7a** To RECEIVE pre-submitted reports from Councillors

None received

### **7b Report from District Councillors**

South Gloucestershire Clinical Commissioning Group (CCG) currently have an overspend of £93 million and need to make cuts of £80million by the end of the financial year. As a parish we are part of the three shires group and our CCG are being put under special measures. Cllr Stokes is concerned that as South Gloucestershire is only a small area within the large CCG area, there is a risk that we will lose services and also our demands and requirements may not be heard. Some of the services have already been lost i.e. IVF - only one treatment offered, patients with Celiac's disease will no longer be offered prescription foods, Medication that can be obtained over the counter in Pharmacies, that were previous prescribed by GP's, will no longer be prescribed, and this may result in additional hardship to our patients. Healthwatch is currently carrying out a GP consultation BS encouraged the Parish Council to become involved on behalf of its Parishioners and will forward the consultation for review.

Applications for grant money still available encouraged those who have not applied to apply to the District Councillors.

Wick have done a housing needs summary with South Gloucestershire Council 25% of the population responded 2/3<sup>rds</sup> were in favour of affordable housing if there was a demonstrable

need, however 94% of those who responded commented that their families had not had to move out of the area and this is one of the key areas that is looked at when reviewing the need for more housing.

It was also noted that the crime rate across the Boyd Valley has increased with most incidents being thefts from garages.

**Action:**

BS to send GP Health watch consultation to Clerk

**7c To RECEIVE and NOTE a verbal report from the Cllr T. Symons in the absence of a clerk.**

The repair on Shortwood play area gate is now completed by Huw and Stuart Baily  
The brambles have been cut back by the drain area, but this needs additional work and will be done when Huw cuts back the copse  
The cantilever swing is now repaired  
The tap in the burial ground has been mended  
Letter has been sent to the operations director natural England on behalf of the council  
The Pucklechurch Parish Council Objection statement for M4J18a has been sent to Chris Grayling Mayor Time Bowles, Steve Evans SGC, Emma Blackham SGC, Luke Hall, SGC, Matthew Riddle SGC, Nigel Ashton, Somerset, T Warren, BaNES, Mayor of Bristol, Steven Evans SGB, Amanda Deeks, SGC, Steve Reade, Ben Stokes, CPRE. BBC Points West and submitted formally to the Transport Policy consultation within South Gloucestershire council.

Hard copies have been put in the post office and the Social Club.

RS has also circulated to all Parish councils, GB sent copies to technical team.

Planning information has been submitting to South Gloucestershire Council from Septembers Meeting as per minutes.

As RS and GB are away on the 1<sup>st</sup> of November it was agreed to hold the meeting normally held on the first Wednesday on the second, the 8<sup>th</sup> November. Key agenda items to be Finance, Budget and Precept

**Action:**

TS to cancel and rebook room for the 8<sup>th</sup> November – Budget and Precept to be added to agenda at next meeting. Cllrs and community groups to be informed of changes. GB to update Pucklechurch Web Site with new meeting dates.

**8 Finance**

**8a To AGREE and sign cheques**

RS and LP instructed to sign the following cheques:

Name		Amount Paid	Cq Number
Sing Now UK	Parkfield Notice board and Bus stop sign	1213.43	2500
Huw Morgan	Maint contract and General Repairs	£1,220.84	2501
Instant Landscape	Grass cuttong Aug Sept	£1,341.20	2502
SLCC	Clerks membership	£157.00	2503
Mr J Bailey	Wages	£580.67	2504
Mr C Hall	Rent shortwood play area	£90.00	2505
<b>Total</b>		<b>£3,389.71</b>	

## NO. 9. Agenda Items

**9a** To CONSIDER request from Trail Tale platform to publicise point in the Pucklechurch heritage route.

**Action:**

GB to contact Trail Tale to review their requirement

**9b** To CONSIDER request for dog fouling signs around the recreation ground.

Council noted that signs have been put all over the village and this has not helped the situation, the council feel that putting up more signs would not help. Special measures need to be taken to address this issue.

A proposal was made to pay for a warden to come in for a week to enforce the dog fouling laws they would cover Shortwood Parkfield and Pucklechurch.

**Action:**

Clerk to write to SGC to see what is available, if this is to go ahead signs to be put in the bus stops and communicated in the Chairman's report for the Christmas Pucklechurch News.

**9c** To CONSIDER request from a parishioner to support the painting of white lines on the access road to Homefield. The request was supported by L Hall MP

Councillors agreed with the proposed suggestion.

**Action**

Clerk to write to C Harris and resident & L Hall, MP to inform them of the council's decision.

**9d.** to consider how the council should approach the issue of perceived bullying and the need for a social media policy.

As the council are in public office there is no right of response.

**Action:**

Social Media Policy to be researched by GB

An article on Parish Council Decision making process to be written for the next Pucklechurch News RS

Consider the use of visual medium to explain how corporate responsibility works – CP

**9e** Request from revel to use the recreation field from Thursday 14<sup>th</sup> June – Monday 18<sup>th</sup> June

**Action:**

No objection: Clerk to write to Revel to inform them of the decision, send booking form and obtain insurance certificate for the event.

**9f** To Consider council's preparations and implication of the new General Data Protection Regulations

**Action**

GB will be sharing some information that she has and we will await ALCA's training.

**9g** ALCA National News re Neighbourhood Planning Grants- running out. - To review next steps and obtain a clear time line and objectives regarding the future of Neighbourhood plan group

**Action**

It was agreed that the Neighbourhood plans need to refocus, the next meeting will be on the 6<sup>th</sup> November 2017. GB to inform the Neighbourhood Plan team of the potential loss of funding that could cover employment for the cost of any admin or analysis.

**9h** To consider a request from a parishioner to set up and recruit technical expertise from residents of the whole East Fringe from Filton to Keynsham to work on a proposal for public transport;

It was felt that before the council can agree to any request they would need a fuller proposal that outlines what this group require. We would like to see the scale of the proposal, time frames, area covered, who will be involved, aims and objectives of the project and the support required from the council.

It was suggested that they may want to join a current pressure group as there are many around, BS is aware of a group and will send the council the contacts so that this can be passed onto Mr Smith. At the meeting it was noted that the campaign for better transport group- better transport.org.uk. - should also be forwarded.

The council felt that it was important that current groups should be explored, to reduce the risk of repetition. This will also allow any group of people to link up locally as well as nationally. The council are happy to fund a room for an initial meeting, but any further funding would require more information.

**Action:**

Ben Stokes to provide information for M Smith

Clerk to inform M Smith of funding and requirement of further information.

The meeting was suspended to present Cllr GB with flowers and a bottle on behalf of the councillors and parishioners in appreciation for her time and effort in preparing the M4 J18A response. Praise has been received from parishioners, surrounding parishes and MP's

**9i** To consider action required for phase two of Campaign.

Phase 2 of the M4J18A campaign will begin with a letter to South Gloucestershire Council clarifying their current time line leading to the published proposal on the 15/03/2018

Questions the council would like answered: what methodology will be used to analyse the information and letters received, councillors would like to see a detailed analysis both quantitative and qualitative of the information. Additional information that will be asked is in respect of the time line, the volume of feedback received, and a request for all stake holders to see a draft copy of the report before it is released.

A letter has been received from the Transport Officer in response to a Freedom of Information request that was received too late to get onto this agenda it was agreed that his would be published on the Parish Council Website and via Twitter

Joint Transport Strategy (JTS) is being presented on the 30<sup>th</sup> October which councillors may wish to attend especially in relation to the costs and dis-benefits that the PPC questioned previously.

**Action:**

Transport letter to be part of the next agenda

GB to compose a letter to be sent via the clerk on behalf of the council and depending on response the PPC may request a meeting with SGC to clarify any points.

Councillors to attend JTS Presentation

**10. Date of next meeting**

**Wednesday 8<sup>th</sup> November, 2017 at 7:30pm in the Meeting Room, Pucklechurch Community Centre.**

The Council meeting closed at 21.11

draft