

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 16th August, 2017, 7:30PM, IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.

PRESENT. B. Symons - Chairman (BS), G. Boyle – Vice Chair (GB), T. Symons (TS), R. Dunning (RD), L. Putt (LP), C. Phillips (CP). L. English (LE), C. Stephens, Minutes taken by Cllr T. Symons

NO. 1. APOLOGIES FOR ABSENCE

Received from District Councillors Ben Stokes & Steve Reade.

NO. 2. DECLARATIONS OF INTEREST

None declared.

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting on 2nd August 2017 were accepted as a correct record of the meeting and signed by the Chairman.

NO. 4. PUBLIC PARTICIPATION

Ian Adams, District Councillor and Parish Councillor for Siston Parish attended to propose a joint opposition approach with Siston Parish to the M4J18a Eastern Option. One concern of his was that momentum would be lost.

Members of the Council explained that we have a very comprehensive strategy in regards to keeping up momentum, these include daily twitter, face book, and selection of drop in sessions that all are welcome to attend including any interested parties outside of the Parish. Ian stayed for Agenda Item 9b.

NO. 5 CORRESPONDENCE

5a Letter received from Mrs J Gardner with regards to M4 Junction 18a Eastern Option
Noted.

5b Avon Local Councils' Association Annual General Meeting of the South Gloucestershire Area Group Monday 11th September 2017 19:00 – 21:00.

Action:

LP & RS to attend

5c Avon Local Councils' Association Annual General Meeting Saturday 7th October 2017 10:30 – 12:00

Action:

LP & RS to attend

5d Letter received from SCG regarding Pucklechurch Parish Council M4 Banners on public Highway asking for them to be removed.

Action

All Pucklechurch Parish Council banners have been removed (weekend commencing 12th August). It was noted that any resident could put up a sign on their own property if they wished. A freedom of Information request was sent to SGC to identify who complained. Their response was that it was from complaint had been made by a SGC employee.

5e SGC list of waste and dog bins for Pucklechurch Parish Council.

It was noted by RD that dog bins were missing on Main Rd Shortwood, Litter bins from Shortwood Play area and one on the Main road near the community garden.

Action

As this correspondence needs updating by SGC the item will be carried

5f Consultation from Bristol, North Somerset and South Gloucestershire Clinical Commissioning group - Consultation on the prescribing of over the counter medicines for councillors to consider if this should be an agenda item.

Action:

An agenda item for the next meeting

5g Town and Parish Councils Forum Minutes 13th July 2017

Noted.

5h Charter between South Gloucestershire Council and Town and Parish Councils.

Noted

5i Sally Pattison biodiversity action plan which will be adopted by South Gloucestershire Council as part of the Parish Plan.

Action:

Not available yet but may be something that the council could use for M4J18a East. To monitor but noted at this meeting

5j AICA Presentation given at Town and Parish Council Forum Meeting.

Noted

5k Draft constitution for Town and Parish Council Forum.

Noted

5l The Orchard Street Project – Green Communities

Noted

5m SLCC information received regarding Microshade IT training relating to IT security.

Noted

5n UK allotment map council informed of proposed web site

Action:

Email sent to Francesca Tabor to inform her that the location of Pucklechurch Parish Council allotment is incorrect and the correct Google Map co-ordinates were provided

https://www.google.com/maps/d/u/1/viewer?mid=1ncLR2y891HKfOy_cNAMKunyDVHM&ll=52.94002563169066%2C-2.167618100000027&z=7

Noted

5o West of England Regional Strategy discussion document. Paper sets out high-level plans for delivering economic growth for the region - Online survey ends on 27th September 2017

Action:

To make an agenda item

NO.6. PLANNING

Planning Notice of Decision

6a PK16/1664/RM Lyde Green Community Centre, Willowherb Road Lyde Green Bristol Variations of conditions 15 and 6 of planning permission – minor material amendments relating to the layout and external appearance of the building
Notice of decision: Approve with Conditions

Planning applications

6b PK173708/NMA Northleaze 140 Westerleigh Road, Pucklechurch, Bristol South Gloucestershire BS16 9PY

Non material amendment. To PK16/4948/F as detailed on revised plans 400 rev D, 4001 rev D and 4002 rev d,

Comments:

Request to change the plans slightly but this will not change the volume around the new build: Resolved not to object

6c PK17/3143/F Cranford Farm Castle Road Pucklechurch Full application for construction of an access track.

Comments:

Application to put in an access track from Feltham Road, with a portion of it being tarmacked. The council feel this may improve the road safety of Castle Road however the proposed works are near a scheduled ancient monument. No objection to application but a comment will be submitted to inform the SGC of the risk to the monument. The owners at Jasmin Cottage have also been informed of the application by the council.

Action

GB will submit comments via the planning portal

NO. 7. REPORTS

7A TO RECEIVE PRE-SUBMITTED REPORTS FROM COUNCILLORS

Cllr LP: Drop in Rota for J18A

Action

DROP IN ROTA

TUESDAYS 6pm - 7.30pm		Dates Not available	SATURDAYS 10.00 - 12.00	
22nd August	GB CS	LE	26th August	CS RD
29th August	LP LE	BS	Parkfield only 2nd September	RD
	LE GB	BS	Shortwood - Bridge Pub	CP

5th September 12.30 – 19:30			9th September/Pucklechurch	CS
12th September	LP BS		16th September	CP RD
19th September	BS GB		23rd September	LP
26th September	BS LE	GB	30th September	TS RD
3rd October	BS LP		7th October	TS CP
10th October	BS LE		14th October	RD GB

7B TO RECEIVE REPORT FROM DISTRICT COUNCILLOR(S)

None received

7C TO RECEIVE AND NOTE A VERBAL REPORT FROM THE CLLR T. SYMONS IN THE ABSENCE OF A CLERK.

Update on actions from 2nd August 2017 meeting:

Planning: Confirmed that comments have been submitted for items 6f and 6g

7a liaised with Huw Morgan Re Cantilever swing - agenda item

7b Pucklechurch News article submitted

7c Manage emails and distribute as required

9a Contacted PCA regarding extending the hall for the M4 J18a East SGC consultation. The hall is unable to be extended and an alternative location was found but after discussions with SGC they were unable to commit to an extension so the booking remains as is.

9b Notice boards have been uncluttered

Reports

8 FINANCE

8A TO AGREE AND SIGN CHEQUES

Councillors agreed the expenditure and signed the following cheques:

Name		Amount Paid	Cq Number
PCA	Room rent	£56.40	2481
Hello Print	Posters M4 J18A	£119.94	2482
Mrs J Bailey	Wages	£640.61	2483
Huw Morgan	Maint Contract play equipment Materials	£1,062.06	2484
Total		£1,879.01	

Additional Cheque requested on the night

Bristol City Council - Request for Bio diversity data search from BRERC £81.00

This is a saving of Approx. £300.00

8B TO RECEIVE A REPORT FOR THE FINANCE GROUP:

Two spread sheets have been added to the accounts to show Neighbourhood Plan and M4 J 18A Eastern option spend.

Explanation was given regarding the current underspends against budget being around the clerk's salary and SMP payments

The Neighbourhood plan also has £6000.00 put aside that has yet to be drawn down.

It was noted that there had been no provision for grants in the original tight budget, this was discussed.

Accounts accepted by Council.

Action:

It was proposed that the council would schedule a message to the community inviting them to apply for grant funding as per the Parish Council Grant process. Each application considered on its own merit

All agreed

Action: GB to propose timescales.

NO. 9. AGENDA ITEMS

9a. Request from Parishioner to purchase car stickers as part of the advertising scheme for the opposition of M4 Junction 18A.

This is being done and funded by two parishioners and will be available soon.

No further action required by council at present.

9b. Junction 18a updates and agree actions where require:

Banners:

Banners placed on the 3rd of August. Banners removed on the instructions of SGC. As a result of this request from the SCG and article will be appearing in the Evening Post.

Siston Parish:

Councillors were invited to a meeting of the SISTON RESIDENTS GROUP who will be following the lead of PPC: They will be discussing the following with their own Parish Council:

Using our documentation amended to suit, and will be following PPC process.

Siston Parish Councillors will be invited to join us on our Drop Ins, as Siston will be informed it will be for them as well.

We were offered the opportunity of using a vehicle adorned with our poster to be parked around the Parish.

A data bank of reasons to object will be produced by GB. The residents group will be asking for support from their Parish Council.

The group have created a web site and GB will be helping by sending information.

It was suggested that the M4J18a Logo could be put on all correspondence, with the message to save our greenbelt.

Professional Drone Video

A video of the proposed route has been made; personal touches are now being filmed alongside listed buildings etc. The film and sound is supported by BBC employees who have come forward to support the village.

We will have a long fly through that will identify key points listed building.

Meeting with Luke Hall

RS met with Luke to discuss where we were and what else he could do for us:

He has still not been able to meet with SGC due to Officer's holidays, but will be pushing for a meeting as soon as possible.

He will be asking SGC about how the £500,000 is being spent. As far as we can see, they are using old reports on traffic, ecology, etc. and there appears to be no reports around the eastern option.

Luke Hall will be arranging a meeting between himself, Chris Skidmore and the Secretary of State Chris Grayling to put over our and their opposition to the Eastern option during the consultation.

Luke Hall informed RS that as at this morning, there were 1450 signatures on his and Chris's petition so if you have not signed up please do so.

Luke will be asking Chris to send a letter to his constituents in the area similar to Luke's.

Luke suggested that we contact Tim Bowles and Matthew Riddle and the plan is to do so once we have sight of the consultation documents

M5 Consultation at Taunton

Following information from Dave Heape, BS made contact with Mike Farrell of Stoke St Michael Parish Council.

Output of the conversation with Mike Farrell and our initial responses.

All documentation provided was poured over by technical experts and assumptions challenged – Yes expect and be ready to do this information supplied as below:

Ensure all are aware of who we are talking to, Project Team, SGC, Highways England others. **Yes fully aware**

Highway England attended most meetings and he believed the biggest impact on them was the number of attendees – **No straight comparison but we will ensure throughput at exhibitions**

Challenge everything HE say as they are placaters – **Will not be HE**

Contact the following groups for input:

CPRE – **DONE**

Rest on the list – plus Historic England & also Cotswolds AONB

English Nature

Woodland Trust

NFU

Local farmers

Scout Association (**the parish does not have a scout camp unlike Taunton so may not help**)

Our Twitter, FB and website are very good.

Always use FOI requests for the facts. **Understood**

I just thought that your campaign ought to encourage your communities to write to the The Minister, **COULD DO**

County Councillor/District Councillor and M.P's **DONE**

We provided our communities with draft letters on the website so all they had to do was download, date sign and post. **COULD DO**

Our MP went to her meeting with Chris Grayling "with a great wodge of letters" matched only by those on the minister's desk. (**They are on the website if you need to crib**) **ENCOURAGE LH & CS**

Pucklechurch Parish Council has also been invited to attend a Barristers question and answer session in Taunton. The feeling is that we need some further information about the planning proposal before deciding to attend; our objections to our proposal may be based on a different criteria to Taunton's objections Rick has offered to go if this is felt appropriate.

Please bear in mind that you absolutely **MUST** get everyone to respond, either on line or by old fashioned, snail mail, to the consultation questionnaires that will be provided and you can do this more than once if new objections become apparent along the way.

IN PROGRESS

Also, bear in mind that your parish response counts as one response. Just as an individual. Just as the County Council. We discovered late on that the parish response carried no more weight than my own response did, which was somewhat disconcerting at the time. **YES UNDERSTOOD**

As soon as practicable following the start of the consultation period ask HE Ltd to organise a demonstration of the road schemes with a Q&A to follow in your village hall. **SGC EXHIBITIONS followed by Parish meeting 12th Sept**

Don't take no for an answer and if they refuse get your MP to intervene. Suggest to the other parishes that they do the same and if they will consent, try and have an observer/activist at every event. It was apparent to us that HE Ltd tailored their presentations to their perceived audiences and my word did they miscalculate! **DITTO**

Lastly, if you don't already know you might find it of interest (and of use) to find out when the easterly route became part of the equation, why it came into play and who made the decision? You might be surprised at the answer and the reason! **HAVE ALREADY ASKED THIS QUESTION**

Car Stickers

Will be available from Hannah Scaife and Steve Bradley

Other actions

A call to arms leaflet that was sent out by Cllr CP in Shortwood

SOUTH GLOUCSTERSHIRE COUNCIL M4 J 18A CONSULTATIONS:

SGC are unable to extend their session in Pucklechurch past 19:45 so it will still be taking place in the Community Centre.

Pucklechurch Village Hall 5th September 12:30 – 19:30

Siston 6th September 18:00 - 21:00

Westerly 11st September Not sure of the venue or time.

Warmly Community Centre 21st September time to be confirmed

These dates and times will be put on a poster, leaflet and all current M4 J18A East media for parishioners

CPRE Leslie Forrests email to the council encouraging us to oppose both junctions was discussed.

The letter was discussed and it was pointed out that on all communications that have been sent to all households, included that individuals may wish to oppose both junctions. It was pointed out that currently our primary position, resolved by the council, is that we are opposed to the M4 J18A, Eastern option

Action:

RD to compose a response to Leslie Forrest which will be circulated for approval and sent via Parish Council email.

Volunteers contact information's distributed to all councillors.

RD Parkfield / Coxgrove - 6

CP Shortwood Hill / Main Road/ Shortwood road after Policema's corner - 2

CS Homefield / Shortwood Road / Queens Road - 7

LP Westerleigh Road / Parkfield Road(top) / Lamsdown / Castle Road - 5

LE Beckett Court / Sty Aldams - 2

GB - All technical support

RS, TS, The Tree Estate,

Action

All Cllrs to contact volunteers to introduce themselves

Action

GB to produce some leaflets for Shortwood and Parkfield.

Repositioning of the banners.

We do have areas that we can lawfully put them on i.e. Social Club railings and car park and the use of the vehicle.

It was suggested as part of the campaign that we look at the effects of the human interest aspect of how M4J18a east will affect people in and around the village.

Shortwood Drop In meeting 9th September 2017 will be at the Bridge Inn, the publican is supporting the opposition and has offered the upstairs function room for the meeting CP will be running this.

Pubs have been approached and will be putting banners up and have also offered to put questionnaire boxes in their premises.

It was noted that traveller sites in and around the village will also be affected:

Action

Craig to visit sites to make them aware GB to send Craig a list of sites.

Neighbourhood plan group suggested that they would make boxes to collect questionnaires Not required for M4 J18A but will be useful for the future. Suggestion made that the Parish Council logo to be put on the box.

Action

RD to put a request into the prison.

South Gloucestershire, Phase One report CH2M group was brought up which was noted by the Neighbourhood plan. It was advised that Neighbourhood plan could respond direct.

Request has been put in to book the meeting room for the afternoon of the 5th September 2017

Action:

Please could councillors inform the TS if they will be available?

Paper leaflets and information will be available for councillors to share on the 5th September in the meeting room.

Action

GB will produce RS to get printed and circulated.

Letter received from Larisa, Good Neighbourhood volunteers who have offered to help parishioners complete any responses in relation to M4 J18A east. Email sent to Larisa to thank her for her support and offer of help for the community and GB will liaise with Larisa.

9c Email received from Mr M Smith requesting clarity regarding Council Minutes 19th July 2017, with guidance received from ALCA relating to standard of minutes Councils are expected to produce.

Action:

Letter to be sent to Mr Smith: We appreciate the wording of the minutes were open to interpretation but it recorded part of a conversation relating to the minute 9e on the 5TH July

2017 about a consistent message and approach, there was no proposal and therefore no resolution made on the night.

“9e SGC – M4 Junction 18a proposal. *Members considered the response received from Highways with regard to the invitation extended by PPC to attend a council meeting with the particular aim of appraising members of understanding the intended public consultation process with a view to determining how to proceed.*

Members determined that the first matter to be dealt with was to register the council’s view on the proposed Eastern options a & b.

Action. Members unanimously objected to the proposal for Junction 18a to be sited at Westerleigh.”

9d A quote was received for replacement of the cantilever swing at St Aldams for a cost of £3900 + Vat removal of waste if required £500 + Vat. It was noted that a discussion has yet to be had regarding if we would want to replace the swing with something new or repair. All councillors were asked their views. A second quote was received from Greenfields for a replacement of the pole only of £997.00 + VAT and removal of waste.

Action

It was resolved that we would repair the swing, TS to request Huw Morgan to organise repair via Greenfields.

9e South Gloucestershire Council consultation on the Better Care Fund plan for 2017 – 2019 Closing dates Friday 25th August 2017.

Action

Councillors to complete survey individually

10. Date of next meeting

Wednesday 6th September, 2017 at 7:30pm in the Meeting Room, Pucklechurch Community Centre.

The Council meeting closed at 21:29