

**MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 2<sup>nd</sup> August, 2017, 7:30PM, IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.**

**PRESENT.** B. Symons - Chairman (BS), G. Boyle – Vice Chair (GB), T. Symons (TS), R. Dunning (RD), L. Putt (LP), C. Phillips (CP). L. English (LE), District Councillor Steve Reade. (SR)

Minutes taken by Cllr T. Symons

**NO. 1. APOLOGIES FOR ABSENCE**

Received from Parish Councillor C. Stephens and District Councillors Ben Stokes.

**NO. 2. DECLARATIONS OF INTEREST**

None declared.

**NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting on 19<sup>th</sup> July 2017 were accepted as a correct record of the meeting and signed by the Chairman.

**NO. 4. PUBLIC PARTICIPATION**

Mr L Whittock – to observe.

**NO. 5 CORRESPONDENCE**

**5a** South Gloucestershire Council consultation on adult Mental Health and Emotional Wellbeing Strategy for 2017 – 2022, SGC have requested feedback on this draft strategy consultation between 17<sup>th</sup> July 2017 – 6<sup>th</sup> October 2017 available on:

<https://consultations.southglos.gov.uk/consult.ti/MHStrat2017/>

**Noted.**

**5b** NFP workshops bid writing training. Information has been circulated to all user groups.

**Noted.**

**5c** Rural North East South Gloucestershire Community Engagement Forums mins of meeting Tuesday 27<sup>th</sup> June 2017.

**Noted.**

**NO.6. PLANNING**

**6a Ice Cream trade throughout South Gloucestershire Area**

LI17/2017/STM Request for ice cream man to trade throughout the South Gloucestershire Area

**No Objections.**

**Planning Notice of Decision**

**6b Land off Jenner Boulevard, Jenner Boulevard, Emersons Green South Gloucestershire BS16 7HX**

**PK17/2365/RVC** Proposed Variation of condition 14 attached to PK16/1047/RM (added by non-material amendment PK17/0389/NMA) to substitute approved drawings with those

received by the council on 17<sup>th</sup> May 2017. Erection of 1 no detached dwelling and associated works.

### **Approval with Conditions**

#### **6c 6 Parkfield Road, Pucklechurch, Bristol South Gloucestershire BS16 9PN**

Works to crown reduce 1 no Hazel tree by 3 metres and crown reduce other various species by 2 metres. Trees situated within Pucklechurch Conservation Area. Demolition of existing rear extensions.

**PK17/2812/TCA**

**No objection.**

#### **6d Notification of Public rights of way order Path from Cossham Road to Path LPU/59/40, Off Oaktree Avenue Pucklechurch Public path stopping up order 2017**

Order made in association to application PK17/0807/F of Erection of 38 no. affordable dwelling this order has been granted to allow this development to be carried out.

**Approved.**

### **ADDITIONAL PLANNING CONSIDERATIONS.**

#### **6e PK17/1670/F Bell House Shortwood Road Pucklechurch Application:**

The parish previously objected due to size of original plan. This plan has been revised but concerns were raised that the reductions in plans do not address the 50% increase in size of original building which was built in 1948.

#### **Comments**

The new plans have been submitted and the new proposals are much more complimentary than the original plans. However the council has concerns that the proposal will still increase the overall size of the property by greater than 50%.

#### **6f PK17/20803/F The Old Coach house 5 Abson Road Pucklechurch**

Previous barn conversion with extension to the back. This application is to convert a current garden store into a car port.

#### **Comments**

We are not opposed in principle to the application, but we have reservations on the design of the car port roof which is not in keeping with the rest of the property,

#### **6g PK17/3321/F 81 Hawkridge Drive Pucklechurch Bristol**

Installation of side dormer extension to roof.

**No Objections**

#### **Action**

GB will submit comments via the planning portal

### **NO. 7. REPORTS**

**7a** To RECEIVE pre-submitted reports from Councillors

**Huw Morgan** – Cantilever swing – photographs supplied, issue that a crack has appeared on the arm of the swing which Huw is concerned will be getting second opinion in relation to

next steps. Since Submitting the report Huw has been in contact with Playquest who have recommended that if the problem had not been identified on the annual review, this can then be treated by filling the crack with flexible silicon. All play equipment should now be treated with wood preservative.

### **Action**

TS to contact Huw Morgan to ask if he is able to do this and obtain a quote.

### **7b Pucklechurch News – Article due by 10<sup>th</sup> August 2017**

Topics Dates and times of drop in sessions and form M 4 J18a  
Bring people up to speed on success of volunteer recruitment  
Encourage people to remain engaged  
BS to go back over previous minutes

### **7c Volunteers for village library to distribute books**

Cllr LP has written an article for the Pucklechurch News asking for Volunteers for help distribute books to those housebound residents when the mobile library ceases to operate at the end of September.

### **7d To RECEIVE report from District Councillor(s)**

Email sent by SR to Councillors on behalf of Luke Hall regarding Junction 18A. It is proposed that Luke Hall will be sending this letter to all Pucklechurch Parishioners. The letter will be signed by SR and he has asked for BS to sign on behalf of the Parish Council to show a united front. SR is keen that this is not seen as a political move but one that shows Luke Hall's commitment against the eastern options at Westerleigh.

Councillors recognised the support from Luke Hall in sending this letter to the parishioners and to the Transport Secretary. However a number of inaccuracies and concerns were noted within the contents of the letter if coming from the Parish Council.

Pucklechurch and Parkfield are individually mentioned within the letter Shortwood should also be added.

The Parish council are acting on behalf of the Parishioner's so to remain consistent with regards to the method statement that was agreed at the last meeting we would not be willing to comment on any other option that is not within the Parish.  
It was agreed not to co-sign the letter.

SR has concerns about the Siston involvement in the objection process. SR was reassured that as a council we have received communications from parishioners from Siston and have attended their parish meeting offering our leaflets and any information they might find useful.

Pucklechurch Parish Council has also been in contact with all surrounding parishes to inform them of actions and objections.

### **7e To RECEIVE and NOTE a verbal report from the Cllr T. Symons in the absence of a clerk.**

### **Update on actions from 19th July, 2017 meeting:**

**5e TS** has responded to ALCA – student request for members to participate in survey.

**5g Resident** – complaint about Horse Chestnut tree and damage to stone wall. Resident informed that PCC are unable to help in civil disputes and resident given contact number for SGC

**5h Youth Club** – closure. Email sent to organisers of Youth club thanking them for all their hard work and commitment to the youth of the village

**9b Basketball hoop on the rec.** Email sent to resident explaining the decision of the council not to remove hoop and reasons why, as per the minutes of meeting held on the 19<sup>th</sup> July 2017.

**9D** – RD has sent letter to Darren Packer, cc Huw Morgan to advise that members supported the request to create a natural fence and the creation. With regards to the area to the right of the allotment it was agreed that this could be used as a storage/recycling area but that members did not approve of space being created for additional parking.

## Reports

### 8 Finance

**8a To AGREE and sign cheques**

LE and LP instructed to sign the following cheques:

| Name                              |  | Amount Paid      | Cq Number |
|-----------------------------------|--|------------------|-----------|
| Instant Landscape                 | Replacement for cq numbers 2467 & 2465 | £1,910.00        | 2474      |
| Campaign to protect Rural England | Membership                             | £36.00           | 2475      |
| Anna Chelmicka                    | Litter Picking                         | £350.00          | 2476      |
| South Gloucestershire Council     | Dog bins and grass cutting             | £1,840.83        | 2477      |
| Direct 365 Online                 | Defib & Batt replacement Village Hall  | £107.70          | 2478      |
| Hello Print                       | Leaflets and posters                   | £200.46          | 2479      |
| Petty Cash                        | Petty Cash                             | £500.00          | 2480      |
|                                   |  |                  |           |
|                                   |  |                  |           |
|                                   |  |                  |           |
| <b>Total</b>                      |  | <b>£4,944.99</b> |           |
|                                   |  |                  |           |
|                                   |  |                  |           |

## **NO. 9. Agenda Items**

**9a. To receive an update on activity and agree any next steps:**

- Junction 18 A drop In Sessions

Sat 10 – 12

Tue 6.00 – 7.30

### **Action**

LP to circulate list of dates and those who will be manning the drop in session

The M4 J18A issue of Pucklechurch News has now been submitted for printing, it is hoped that the copy will be available for distribution within the next 2 weeks BS to see if extra copies can be done to distribute around the businesses within the parish.

The WI has offered to help with the distribution of the paper once received.

Shortwood meeting CP will arrange a meeting 9<sup>th</sup> September 2017

**Action**

CP to inform Council of venue in Shortwood

RD to organise a Parkfield meeting in one of the Saturday drop in sessions

**Action**

RD to hold the meeting on the 2<sup>nd</sup> September 2017 in meeting room

Call for volunteers was very successful, a total of 63 registered at the Drop in on the 1<sup>st</sup> August

Vinyl posters have now been printed and will be strategically placed around the village by Huw Morgan

Jacky Berry has been in touch with good Neighbourhood group who are happy to be help those parishioners who are house bound.

Drop Box

**Action** GB to get this set up

CP/LP now have a list of business and will be getting in contact with them. It was suggested that we use the M4 J16A Pucklechurch News to support this

It was suggested that a Key impact statements from businesses would be very useful

**Action**

CP/LP to report back once this has been done

Next stage of the process is to write letters to other groups ie: CPRE historic England.

**Action**

GB will look after the Technical experts

GB will be writing to historic England

RD will be writing to CPRE

BS will group the volunteer's by technical groups/ logistics/ leaflet drops/ location, etc. The groups will then be allocated to individual Parish Councillors to facilitate the activities.

One key area that should be looked at is door to door canvassing; this will be reviewed once BS has put together groups of interested volunteers.

The council was reminded that we need to measure the notice boards so that SCG know how large to make the maps.

SGC has booked the hall for the 5<sup>th</sup> September, BS to investigate if the hall can be extended to 21.00 hours and report back to SGC to say if this is available, this will allow more parishioners to attend the consultation event. The Parish Council members will be present for this meeting but the Council will request that SGC support the event until 21.00. SR has requested that he is copied into the request.

**Action**

BS to contact PCA to see if hall can be extended and then to inform SGC

TS asked the council how they would like to respond to M4 J16A letters sent direct to the Parish Council and those letters to Luke Hall that the Parish Council has been copied into. GB has a standard response which we will use to encourage parishioners to fwd. these to SGC.

**Action**

Emails and copies will be circulated to Councillors for information. Emails will be responded to by TS

**9b. To REVIEW position of Parish Council Sign in Parkfield.**

RD will continue to put signs up around Parkfield, the council has permission to put up a sign at number 19 temporarily for the purpose of Junction 18A.

The Council recognised the need for an official Parish notice board to be situated in Parkfield.

**Action:**

An application will be submitted to SGC to put up a sign in Parkfield, it was agreed that it would match the other signs that we have previously purchased.

Notice boards have become cluttered this is due to the lack of Clerk involvement in putting notices on the boards.

**Action:**

CP happy to clear up the Parish Council notice board in Shortwood.

TS to do the rest.

**10. Date of next meeting**

**Wednesday 16<sup>th</sup> August, 2017 at 7:30pm in the Meeting Room, Pucklechurch Community Centre.**

The Council meeting closed at 20:44