

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 7TH SEPTEMBER 2016, 7:30pm, IN THE MEETING ROOM, PUCKLECHURCH COMMUNITY CENTRE, ABSON ROAD.

PRESENT. B. Symons - Chairman (BS), G. Boyle - Vice Chair (GB), T. Symons (TS), M. Watson (MW), R. Dunning (RD), L. English (LE), C. Stephens (CS), J. Bailey (Clerk).

NO. 1. APOLOGIES FOR ABSENCE

L. Putt (LP)
J. Cotterell (JC)
S. Reade - District Councillor

NO. 2. DECLARATIONS OF INTEREST

There were no declarations of interest made by any Council members.

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 17th August 2016 were accepted as a correct record of the meeting and signed by the Chairman.

NO. 4. PUBLIC PARTICIPATION

There was one member of the public in attendance who reported an issue of briars overhanging the Chapel Wall on the Abson Road.

ACTION: Clerk to report this to Streetcare.

Back in 2009 and 2010 the village won runner up prizes in the Best Kept Village Competition for the county. The village received a prize of a holly tree on both occasions which were planted in the burial ground. Prior to this, every county was donated an ivy bush to mark the millennium which was planted in the main churchyard. This was received in 2001 after being distributed from Bristol cathedral. These have all grown from a small potted plant to established trees and bushes and mark a little bit of history in the village.

NO. 5 CORRESPONDENCE

5a Advanced notice of payphone removal consultations

BT has been undertaking extensive research to identify public payphones that are no longer viable to keep. There are currently 97 public payphones in your planning area which have been identified and proposed for removal by BT under the 90-day consultation process.

Circulated to community groups.

ACTION: GB to find out the history relating to the phone box in the village and report back to council.

5b Western Power Distribution 105 service

Launching on Tuesday 6th September this service is a free, easy to remember number to call in a power cut.

Circulated to community groups.

Noted

5c Announcement Regarding Changes from SSCG's to Community Engagement Forums

Community Engagement Forums (CEF) is the new title of the revised Safer Stronger Community Groups. Community Engagement Forums are not decision making bodies, but rather provide a place where local needs, issues and projects can be discussed by residents, community groups, town & parish councils and public sector organisations including South Gloucestershire Council in order to help shape future activity.

Circulated to community groups and added to notice boards.

Noted

5d Invitation and agenda for the South Gloucestershire ALCA Area Group AGM 7pm on 12th September 2016, at the Town Hall in Thornbury. The guest speaker is Cllr. Matthew Riddle, Leader of SGC speaking on "Devolution and the potential future role of Local Councils"

ACTION: BS and LP to attend

5e Warm and Well project at Severn Wye Energy Agency offering grants for households for free central heating.

Grant funding of up to £4,500 is available for central heating to households in Gloucestershire and South Gloucestershire who own or who privately rent their homes who currently do not have a central heating system, or for those with storage heaters that heat no more than 50% of the rooms. Working in partnership with Gloucestershire local authorities and South Gloucestershire Council, the Warm and Well project at Severn Wye Energy Agency is administering three million pounds from central government (the former DECC). Terms and conditions for eligibility apply.

Circulated to community groups.

Noted

5f Invitation to attend South Gloucestershire Clinical Commissioning Group's (CCG's) Annual General Meeting

Wednesday 28th September 2016, 2.30pm – 4.30pm, Cleve Rugby Club, Mangotsfield

There has been a change in the way health services are being commissioned. CCG has been put into special measures as has North Bristol Trust.

ACTION: MW to attend

5g SGC - Councillor Development list of events

Programme circulated.

Noted

5h Winterbourne Medieval Barn Trust and South Gloucestershire Council public autumn events at Winterbourne Barn.

Heritage Open Days with Bell-ringing from the Lichfield Diocesan Mobile Belfry Saturday 10 September 11am - 5pm and Sunday 11 September 12.00 - 5pm

'A Day's Work' - Sunday 18 September, 3pm

A Musical drama to commemorate the 100th anniversary of the Battle of the Somme.

Orchard Harvest Day - Sunday 2 October, 11am – 4pm

Circulated to community groups.

Noted

5i Gloucestershire Playing Fields Association AGM and Newsletter

Tuesday 4th October at 6.30pm for a 7.00pm start Cheltenham Rugby Club Newlands Park, Southam Lane, Bishop's Cleeve, Cheltenham. GL52 3PE.

Noted

5j Project Argus - Counter Terrorism seminar for event organisers

South Gloucestershire Council and the Police Counter Terrorism Security Advisers would like to invite you to attend a seminar and combined exercise called Project Argus, which is specifically designed for event organisers. In the current climate we recognise that there is a growing diversity to terrorist threat and so are hosting this free seminar to help ensure our

public is kept as safe as possible. 3rd October 2016 at Cleve RFC, The Hayfields, Cossham Street, Mangotsfield, BS16 9EN.

Noted

ACTION: Clerk to circulate to community groups.

5k Email from SGC Emergency Planning Officer regarding Community Resilience Plans and Guidance.

Offering assistance in the creation of a Community Emergency Plan and Flood Plan.

ACTION: Clerk to respond informing SGC that PPC wish to review the Community Plan ourselves prior to making any decisions.

ACTION: Clerk to add the Community Plan to the website.

5I Positive Activities Subsidy (PAS) 2017 - 19 invitation to a workshop

As part of that review process, the Commissioning Officer would like to invite you to a workshop with Ross Chick who is the Commissioning Manager in the Partnerships & Commissioning team and Geri Palfreeman, Service Manager in the Department for Children Adults and Health.

Friday 9th September from 10am – 12 noon

At Kingswood Civic Centre in Room: F18 - Committee Rm 1

Circulated to community groups.

Noted

NO.6. PLANNING APPLICATIONS

6a PK16/0672/F The Meadows Parkfield Pucklechurch, South Gloucestershire BS16 9NS

Circulated Schedule No. 34/16 – 26th August 2016

The change of use of land for the siting of 1 no Gypsy caravan with 1 no. day room. Erection of relocated stable block.

Recommendation: That a temporary 3-year planning permission be GRANTED personally to Ms Lana Williams subject to the conditions listed on the Decision Notice, once the period of advertising the application as a departure from the Development Plan has expired

Request made by PPC to call this application in.

A request to call this application in has been requested by the District Councillors.

Pucklechurch Parish Council has not yet received notification on when the site visit will take place but it is important that at least one representative from the parish council attends.

Therefore, if Councillor Boyle cannot attend then Councillors Watson and Dunning have put their names forward.

6b PK16/2835/F The Star Inn 37 Castle Road Pucklechurch Bristol South Gloucestershire

BS16 9RF

CIRCULATED SCHEDULE NO. 34/16 – 26 AUGUST 2016

Demolition of existing garage, Erection of side porch. installation of rear extraction fan and air ventilation system.

Recommendation: That planning permission is granted, subject to conditions.

Noted

6c PK16/3614/TCA 18 Shortwood Road Pucklechurch Bristol South Gloucestershire BS16

9PL

Works to crown reduce 1no conifer to 6 metres and 3no silver birch trees to 6 metres and a radial spread of 5.5 metres. Situated in the Pucklechurch Conservation Area.

Notice of decision: No objection

Noted

6d PK16/4651/NMA Pennymead Cattybrook Road Mangotsfield South Gloucestershire BS16 9NJ

Non Material Amendment to planning permission PK14/1959/F to replace 2no. small dormers with single larger dormer to north elevation and addition of clock tower.

Notice of decision: Objection

Noted

6e PK16/4763/LB Moat House Kings Lane Pucklechurch Bristol South Gloucestershire.
Internal alterations to include replacement of existing kitchen floor and alterations to second floor ensuite.

There are two parts to this application the first being the replacement of the existing tongue and groove hardwood floor in the kitchen and replace with stone slab tiles. The currently flooring has been water damaged due to run off rainwater flooding in from the driveway.

RESOLVED: No objection

The second part being the 2nd floor ensuite. The proposal is to provide a shower area and provide more space by rearrangement of the partitioning and sanitary appliances.

Pucklechurch Parish Council have concerns relating to how this change in layout may interrupt the view of the beams.

RESOLVED: To defer the this to the conservation officer.

ACTION: Clerk to submit comments above on SGC website.

NO. 7. REPORTS

7a To RECEIVE pre-submitted reports from Councillors

Update received regarding land at rear of 37 Parkfield Road, Pucklechurch.

Planning Application no. PK16/4212/RVC Proposal: Removal of condition 2 attached to planning permission PK14/2247/F to allow for private riding lessons to take place on site.

The Transport Officer has recommended refusal on the following highway reason:

The proposed riding school business, if permitted, would intensify the use of a substandard access by virtue of inadequate width at the junction with the public highway. The proposed access is unsuitable for two-way traffic movements and lacks a pedestrian footway. There is poor visibility onto the public highway which increases the risk of conflicts of users. The proposal fails to make adequate provision for on-site parking/turning area with no details submitted and as such, it has potential to add to on-street parking where there is already on street parking issue. The cumulative impact of the above is considered to be severe in relation to the scale of development proposed and detrimental to highway safety and the amenity of the area and cannot be overcome through the use of appropriate planning conditions. The proposed development is therefore contrary to policy T12 of the South Gloucestershire Local Plan (Adopted) January 2006 (Saved Policies) and the provisions of the National Planning Policy Framework.

7b. To RECEIVE Report from District Councillor(s)

There were no district councillors in attendance.

7c To RECEIVE and NOTE a verbal report from the Clerk

- PK16/4136/F 3 The Rosary Cattybrook Road Mangotsfield – wrote to the planning officer Trudy Gallagher asking the three questions raised regarding this application 19.08.16. Agenda 17th August item 6a.

- Circulated email thread regarding PK16/4136/F 3 The Rosary Cattybrook Road to council 07.09.16. The Planning Officer has assessed the proposal against SG's Green Belt policy and only found the development to be a 20% increase over and above the original dwelling. So there is unlikely to be any Green Belt objection from officers.
- PK16/4624/CLP Rock Villa 47 Main Road Mangotsfield – submitted no objection comment on SGC website 19.08.16. Agenda 17th August item 6b.
- PK16/4651/NMA Pennymead Cattybrook Road Mangotsfield – submitted objection comments onto the SGC website 19.08.16. Agenda 17th August item Other Planning Matters.
 - Notification of decision received 25.08.16 – Objection.
- Circulated South Gloucestershire Advice Services leaflet to council, community groups and posted on the website and notice boards 19.08.16. Agenda 17th August item 7b.
- Accepted quotation from Greenfields 19.08.16 to replace the stepping logs with 2 x timber logs at £40.00 + VAT. Agenda 17th August item 7c.
 - Work will be carried out early September.
- Sent Localism Contracts to Councillor Stephens to look into regarding the bins 19.08.16. Agenda 17th August item 7c.
- Responded to the email from PlusNet 19.08.16 to sign up for a 2-year contract at a price of £7.50 + VAT for 6 months followed by £15.00 + VAT for the remaining 18 months. Agenda 17th August item 8b.
 - Confirmation received that the new contract will begin on 28th August 2016.
- Emailed completed Special Expenses questionnaire to Chris Manvell 19.08.16. Agenda 17th August item 9a.
- Completed PSP Representation Form and emailed to planningLDF@southglos.gov.uk 24.08.16. Agenda 17th August item 9c.
- Emailed the tenant of plot 13 informing them that they are unable to swap plot 13 for two plots 18 and 19 but can swap with one of them 19.08.16. Agenda 17th August item 9d.
 - Email received informing me that they would like to remain with plot 13.
- Wrote to the next two people on the allotment waiting list to see if they still require an allotment plot 22.08.16. Agenda 17th August item 9d.
 - Both accepted the plot and tenancy begins from 1st October 2016 and agreements and invoices have been sent.
 - Signed agreement and £10.00 cash received from plot 19 08.09.16.
- Requested quotes from Huw Morgan and Stuart Bailey to erect a wire fence and gate at allotment plots 18 and 19 23.08.16. Agenda 17th August item 9d.
 - Huw Morgan has decided not to quote for this job due to the workload that he has on at present and the tight timescale for completion by 1st October.
 - Stuart Bailey quoted £1395.00 which includes:
 - To supply and erect concrete posts to form boundary line
 - To supply and hang 900mm high galvanized chain-link

- To supply and erect treated timber gate post.
 - To supply and hang 1 number treated timber gate.
 - Stuart Bailey has picked up on one problem being that there is a 6" x 5" water butt right in the way of the divide.
ACTION: To be discussed later tonight agenda item 9c.
- Created posters for notice boards 25.08.16. Agenda 17th item 9e.
- Circulated response from PCSO Sam Derrick regarding parking issues to resident and council 18.08.16 as below:
Both myself and ken have looked into the parking issues that have been raised through yourself - The van that has caused concern because it is displaying signs on it stating that it is carrying inflammable substances has been checked and this is a road legal vehicle. This vehicle does not contain and hazardous substances anymore and the owner has now removed these signs from the vehicle. Unfortunately, we have been unable to locate the owner of the trailer parked on Oaktree Avenue however this vehicle is not deemed as causing an obstruction. The vehicles that are parking on the grass verges are not driving across any pedestrian pathways to gain access to the grass area, police are unable to deal with these vehicles as we believe this land is council owned. Any vehicle that is causing obstruction to the public footpath as shown in the last two photographs need to be reported to police at the time the offence is taking place. This will then allow police to issue the correct penalty notices or removal of the vehicles if deemed necessary.
- Merlin have fixed the post and rail fence on the rec by Lansdown Road 23.08.16 where the tree had fallen and damaged it.
- Horse Chestnut adjacent to 11a Lansdown Road, Pucklechurch - Chris Wright will be inspecting the tree Thursday 25th August and will prepare a report within a week of inspection date. The costs for this service will be £250.00.
- Circulated email below from Chris Manvell SGC 19.08.16 to council regarding the Special Expenses Scheme.
I now have some more detailed information about the parcels of land shown on the Acquired Housing Land map but which your Chairman thought had been sold to developers. Streetcare have checked the current land ownerships with our Property Services division's records and the Valuation Team and have confirmed the land in question is still owned by South Gloucestershire Council. Some land in the area is being marketed by SGC for disposal and if a sale of any of the SGC owned Open Spaces land was to be completed by the time the Special Expenses data is being collated for 2017/18 (this Autumn) it would be excluded for the 2017/18 Special Expenses calculations – if the sale happened subsequently then it would be taken into account for the 2018/19 Special Expenses calculations – always assuming there is still a Special Expenses system in place. I attach the detailed maps provided by Streetcare/Property Services showing land ownerships. The land shown in red and blue on the first two attachments represent land owned by SGC and land sold respectively. SGC are seeking to sell some land at Oaktree Avenue but no sales are currently expected until next year at the earliest. I understand that the parcels shown as site A and site B on the third attachment [the OS Plan] (which are part of the Acquired Housing Land specifically indicated by your Chairman) have been available for sale for about 3 years but there are no sales pending currently. I hope that provides some reassurance that this element of the Special Expenses is based on the current SGC ownerships and thus the related grounds maintenance costs are part of Special Expenses. We would delete the appropriate land from the Special

Expenses database if it were to be sold and this would be reflected in the next available Special Expenses calculation if the Special Expenses system is retained.

- Accepted quotation from Stuart Bailey 19.08.16 to repair the gate at the burial ground for £80.00 which includes:
 - Excavate concrete from original post and remove from site
 - To supply and erect 100mm x 100mm x 1.8 metres treated timber post and fit gate latch.
- Circulated update below from planning enforcement to council 19.08.16 ref: Land Rear of 37 Parkfield Road, Pucklechurch Bristol South Gloucestershire BS16 9NP Description: Breach of condition 2 attached to PK14/2247/F as a riding school has been operating from address Ref No: COM/16/0420/BOC

This investigation has been concerning a breach of condition 2 of planning permission granted. As the terms of Condition 2 have already been breached, a formal notice was served the landowners on 15th June. This notice requires compliance with the terms of Condition 2 within 3 months. Prosecution proceedings can be initiated in the event of non –compliance after the notice period has ceased. On the 12th July, the Council received a planning application seeking to vary Condition 2 (LPA ref: PK16/4214/RVC). This application has a determination date of 12th September. As the landowners are still within the compliance period for the notice and a planning application is pending determination, this investigation has been put on hold.

- Received signed tenancy allotment agreement for plot 20b 18.06.16.
- A request was made from a resident for background information to support the following items in the approved minutes:
 - 18th November 2015 - Item 8d To review proposed budget plan for 2016/17 precept
 - 6th January - Item 9a To discuss Finances and agree Precept
 - 7th February - 8b To receive an update from the Finance Working GroupThis information was emailed 24.08.16.
- The Allotment padlock has been broken again and Huw Morgan has arranged a replacement 25.08.16.
- Reported glass in pedestrian underpass to fixmystreet 30.08.16 ref. 516397.
- Reported broken streetlight head which is situated on the footpath in between Hawkridge Drive and Eagle Crescent (lamp number 6) to Streetcare 01.09.16.
- I have completed a direct debit form for 707 Limited who supply us with our general waste bin situated in the community centre car park.
- Greenfields have completed the rubber flooring for the path at the top of St Aldams steps.
- St Aldams goal posts – one of the posts has been vandalised and has been snapped off. Would you like me to arrange a replacement?
ACTION: Clerk to add to the next agenda for further discussion.

- Huw Morgan has reported that two of the bus stop noticeboards locks are broken and one of the seals is missing. He is looking into repairing these but we may require involvement from the supplier.
- There is a broken fence at the top of St Aldams steps which belongs to us. I have received the below quotation from Stuart Bailey for repairs:
 - To remove 2 x damaged posts.
To supply and erect treated timber posts to match existing and reattach existing timber rails.
£110.00

RESOLVED: To accept the above quotation.
ACTION: Clerk to inform Stuart Bailey of the decision.
- Added two more people to the allotment waiting list 07.09.16 bringing the total back up to 10.
- I have received the Parish Online Annual Subscription Renewal notice for period - 22 Sep 2016 to 22 Sep 2017. The cost to renew is £67.20.
ACTION: Clerk to add to the agenda at the next meeting, so that the council can access the Parish Online mapping system and make a decision on whether or not to subscribe for a further year.
- I have now submitted all units for my CiLCA qualification.

NO. 8. FINANCE

8a TO AGREE and sign cheques

The following cheques were agreed and signed by two signatories.

Name	Details	Amount	Chq No.
Stuart Bailey	Community Centre/Rec Fence	£300.00	2344
Grant Thornton UK LLP	External Auditors Fee	£360.00	2345
Anna Chelmicka	Litter Picking	£350.00	2346
Instant Landscapes	Grass cutting and tree trimming July/Aug	£2008.00	2347
Branch Walkers	Cherry Tree felled in St Aldams	£384.00	2348
Total		£3402.00	

NO. 9. Agenda Items

9a To CONSIDER the recommendation from Chris Harris regarding the Westerleigh Road crossing and AGREE next steps.

Two schemes available zebra crossing or speed table. Information and map circulated.

There was a divide in the council's opinions relating to the most appropriate scheme for the Westerleigh Road. Some councillors believed that a consultation period should take place so that the community is involved in the decision. Other councillors believed that the decision can be made at council in this early stage and a consultation held at a later date if the scheme was selected. Some councillors gave support to a zebra crossing as it gives more priority to pedestrians where as others believe that a speed table would be less intrusive. Questions were also raised about what the conservation officer's input would be as this crossing would be situated in a conservation area.

There is already a scheme for a speed table on the transport list for Shortwood Road. A zebra crossing would have been preferred in this area however due practical reasons such

as the width of the pavements, private driveway's etc. it was not possible to facilitate this request.

RESOLVED: To hold a public meeting on Wednesday 12th October at 7.30pm at Pucklechurch Primary School to consult with the community regarding the schemes available.

ACTION: Clerk to invite Chris Harris - SGC to attend and present at this meeting.

ACTION: Posters to be displayed on all notice boards, website and circulated to community groups.

ACTION: BS to speak to the School regarding circulating this information to the parents via text message service.

9b To REVIEW details for the next round of Community Grant Funding and CONSIDER an increase to the funding amount.

The budget spreadsheet has been updated and circulated prior to the meeting. We are currently showing a year end figure of £53,592.25. We hold a £30,000 reserve and £14,000 is held for running costs (approximately 3 months spend).

Maintenance costs have been increasing but we are still anticipating an underspend of £8,000 and it was proposed to use £3000 of this to increase the community grants fund by 50%. The recent decision to increase the grass cutting contract to include the additional cuts resulted in the council using money set aside for a wildflowers project. A request to have this as a future agenda item to reinstate this project was proposed. Councillors mentioned that residents should be consulted regarding reinstating the project for wildflowers and grass cutting as it was apparent from recent events not everyone has the same opinion on how they wish for the village to look.

RESOLVED: To increase the community grants budget by 50% to £6000.

ACTION: Clerk to make an agenda item to discuss the consultation process regarding grass cutting and wildflowers.

9c Allotments

To REVIEW the Allotment Report and AGREE next steps following the recommendations made by the Allotment Working Group.

To REVIEW the report on plots 21a and 21b and AGREE a way forward.

To CONSIDER the request from Plot 23 to extend their plot.

The quarterly allotment report was carried out on 9th August 2016 and circulated with recommendations prior to the meeting. The report which included pictures of all allotment sites showed several plots that are breaching the terms and conditions of their tenancy agreement by not cultivating the land and/or storing rubbish on the site. Each plot was discussed in turn by the full council and the council resolved to accept the recommendation from the allotment working group and write to each of the following tenants referring them to the terms and conditions of their tenancy. A period of 28 days' notice to comply will be given informing them that if they do not comply they run the risk of having the tenancy terminated.

ACTIONS:

Plot 1 - Clerk to write notice of improvement letter, allowing the tenant 28 days' notice to remove the accumulating rubbish being stored on the site.

Plot 4 - Clerk to write to the tenant regarding cultivation of the site, asking them if they are still intending to cultivate the land or wish to give up the right to the allotment. 28 days' notice will be given.

Plot 5 - Clerk to write to the tenant regarding cultivation of the site and accumulating rubbish, asking them if they are still intending to cultivate the land or wish to give up the right to the allotment. 28 days' notice will be given.

Plot 6 – Clerk to phone the tenant to discuss the non-cultivation of the plot and if they still wish to carry on with the tenancy.

Plot 9 - Clerk to write to the tenant regarding cultivation of the site, asking them if they are still intending to cultivate the land or wish to give up the right to the allotment. 28 days' notice will be given.

Plot 10 Clerk to write to the tenant regarding cultivation of the site and accumulating rubbish, asking them if they are still intending to cultivate the land or wish to give up the right to the allotment. 28 days' notice will be given.

Plot 11 - Clerk to write to the tenant regarding cultivation of the site, asking them if they are still intending to cultivate the land or wish to give up the right to the allotment. 28 days' notice will be given.

Plot 12 - Clerk to write to the tenant regarding cultivation of the site, asking them if they are still intending to cultivate the land or wish to give up the right to the allotment. 28 days' notice will be given.

Plot 13 – Clerk to write to the tenant asking them to remove the trailer and move the compost bin and any other items within the boundary of their allotment.

Plot 14 – It is believed that the manure heaps outside the plot has been removed. Allotment working group to monitor.

Plot 16 - Clerk to write to the tenant regarding cultivation of the site, asking them if they are still intending to cultivate the land or wish to give up the right to the allotment. 28 days' notice will be given.

Plot 24 - Clerk to write notice of improvement letter, allowing the tenant 28 days' notice to improve the site and remove the accumulating rubbish being stored.

Plots 21a and 21b – Letters have been sent to the tenant on 18th February 2016 and 18th May 2016 allowing the tenant a 6-month period to remove the rubbish and building materials from inside and outside of the plots by the end of September 2016.

On inspection of the allotments in August there has been no evidence that any work towards removing materials around the site or tending the plots has taken place. On inspection there was also an unattended fire on the plot reported 6.8.16 which is breaching the terms and conditions of the agreement.

RESOLVED: To send a termination notice to the tenant allowing them 28 days from the 1st October to vacate and remove all rubbish and belongings from the site.

ACTION: Clerk to send a termination notice letter to the tenant.

Plot 23 – The tenant of plot 23 has requested permission from the council to extend his plot to take on half of plot 24. Plot 24 is an orchard and is very overgrown and not being tended. Currently his plot size is only 88m², it appears the average normal plot size is approx. 175m².

As plot 24 is currently in a tenancy agreement until 31st March 2017, the council is unable to allocate a proportion of this plot to another tenant. There is a notice of improvement letter being sent to the tenant as resolved above so if the situation on this plot changes in the future this may be considered at that time.

RESOLVED: Not to allow the tenant of plot 23 to take over a proportion of plot 24 which is currently within a tenancy agreement.

Allotment Fencing

A quote has been received from Stuart Bailey to erect a fence to form a boundary line between plots 18 and 19. The quote for £1395.00 comprises concrete posts with galvanised chain-link and to supply and erect a treated timber gate post and hang 1 number treated timber gate.

The parish councils view was that this fence would be of a very high spec, much greater than is required to divide the plots and therefore resolved for the clerk to speak to the contractor to provide a new quote for a more suitable option.

ACTION: Clerk to speak to Stuart Bailey and request that he provides a new quotation for the dividing fence.

An issue has been raised regarding a 6' x 5' water butt that is currently situated on the dividing line between plots 18 and 19.

ACTION: Clerk to speak to both new tenants to see any of them require the water butt and to see if they are prepared to move it over to their side of the plot before the fence is erected.

9d To CONSIDER renewing the SLCC Membership for the Clerk
Due for renewal 1st October 2016 – annual fee £149.00.

RESOLVED: To renew the SLCC Membership for a further year.

ACTION: Clerk to complete membership form and arrange for a cheque to be raised and signed at the next meeting.

10. Date of next meeting

Wednesday 21st September 2016 at 7:30pm in the Meeting Room, Pucklechurch Community Centre

The Council meeting closed at 21:18