

**MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 2ND
DECEMBER 2015, 7:30pm, IN THE MEETING ROOM PUCKLECHURCH
COMMUNITY CENTRE, ABSON ROAD.**

PRESENT. B. Symons - Chairman (BS), G. Boyle - Vice Chair (GB), T. Symons (TS), L English (LE), M. Watson (MW), R Dunning (RD), J. Hawkins (JH), L Putt (LP), J Cotterell (JC), J. Bailey (Clerk).

NO. 1. To vote on accepting co-option candidates to be invited to join the council.

Discussions had taken place before the council meeting and a vote took place to invite both candidates to join the council.

Declarations of Acceptance of Office were completed and signed before the Proper Officer of the Council.

The Chairman welcomed Councillors Lesley Putt and Jim Cotterell

NO. 1a. APOLOGIES FOR ABSENCE

All councillors were in attendance.

NO. 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting on 18th November 2015 were accepted as a correct record of the meeting and signed by the Chairman.

NO. 4. PUBLIC PARTICIPATION

There were no members of the public in attendance.

NO. 5 CORRESPONDENCE

5a NHS South Gloucestershire Clinical Commissioning Group Stakeholder Autumn 2015 Newsletter.

Noted

5b VCSE annual conference Friday 11th December 2015

Working together to support vulnerable people and communities.

Noted

5c Bus Service Changes Jan 2016.

Noted

ACTION: Clerk to make buses a future agenda item

5d Independent Remuneration Panel - consideration of parish and town councillor allowances scheme

In the coming months an Independent Member Remuneration Panel will meet to consider allowances for South Gloucestershire Councillors following the elections in May 2015. This provides the opportunity for the Independent Panel to consider parish councillor allowances, the scheme of which was last reviewed in 2010

ACTION: Clerk to make agenda item for next meeting

5e South Gloucestershire Council Budget and Savings Programme 2016/17 Consultation Opportunity to comment on the council's priorities, its council tax and proposals to improve services and increase efficiency.

Comments welcome between 9 November and 31 January 2016. Please note that the consultation survey will close on the 18 December 2015, however any comments received before 1 February 2016 will be reported to councilors when they set the budget on 17 February 2016.

ACTION: Clerk to request a detailed breakdown of where savings will be made and circulate to council.

ACTION: Clerk to make an agenda item for 16th December.

5f Email from resident regarding a pedestrian crossing on the Westerleigh Road

Noted, this item will be addressed later within the speed report item 7a

5g Email from resident regarding pot holes in Parkfield Rank. Prices for renew and repair tarmac have been requested.

ACTION: Costings were not received in time for the meeting. Clerk to chase this up and request a quote from Green Trees Surfacing Ltd as a recommended supplier from Town and Country Services.

5h Email from Channel 4 regarding a new television series about country houses

Noted

5i Email from BBC Two regarding a new television series called Britain's Most Spectacular Backyard Builds

Noted

NO.6. PLANNING APPLICATIONS

6a New Premises Licence - Westerleigh Crematorium, Westerleigh Road, Westerleigh
The consultation end date is 18th December 2015

ACTION: Clerk to write to trading standards requesting more information

6b PK15/4387/F 34 Cedar Way Pucklechurch Bristol South Gloucestershire BS16 9RN
Installation of bow bay window to front elevation

Notice of decision: Approve with Conditions.

Noted

6c PK15/4961/CLE The Vale Cattybrook Road Mangotsfield Bristol South Gloucestershire
Application for a certificate of lawfulness for the existing use of buildings as (Class B8) storage and (Class B1) vehicle and machinery maintenance

The onus is on the applicant to provide evidence of previous use for the last ten years. This has not been supplied on the SGC website.

RESOLVED: Due to the lack of evidence provided by the applicant, PPC are not in a position to support this application therefore has agreed to object in principle. PPC however would be willing to review its comments should such evidence be presented.

ACTION: Clerk to submit comments on the SGC website.

6d PK15/5035/PNFU Barn at Churchmead Farm Hodden Lane Pucklechurch Bristol South Gloucestershire

Prior Notification under Part 3 Class R of a flexible change of use from an agricultural building to Class B1 (business) B8 (warehouse and storage) as defined in the Town and

Country Planning (General Permitted Development) (England) Order 2015. Deadline 15 December 2015

RESOLVED: Objection

As with the previously approved application, Councillors have concerns about the exact nature of the volume of traffic that will be generated on this single track lane by this change of use, in spite of the comment that it will reduce the number of 'agricultural' journeys. PPC has concerns regarding the potential impact of this on the road itself, other users and residents that live along its length. It should be noted that Hodden Lane is narrow and there is a long stretch without passing places. Increased traffic may mean goods vehicles reversing onto Abson Road from the lane. Also the end of the road (at the Abson Road end near NorthCrest) is subsiding and is in need of repair. Any increased use without improving the carriageway may cause further subsidence and possible failure of the carriageway.

ACTION: Clerk to submit the above comment on the SGC website

Other Planning Matters

A discussion took place regarding the JSP and PSP.

ACTION: Councillors to arrange a discussion meeting outside the full council meeting to discuss both plans in more detail.

ACTION: Clerk to send details of drop in sessions to councillors LP and JC so they can arrange attendance.

NO. 7. REPORTS

7a To RECEIVE pre-submitted reports from Councillors

The Speed report has been amended with some extensions of 30mph zones and crossings on the Shortwood Road and Westerleigh Road have been added.

This document has already been adopted and the changes were accepted at the meeting.

ACTION: Clerk to send the report to Chris Harris - SGC.

ACTION: Clerk to inform resident that a request has been made for a crossing on the Westerleigh Road – item 5f above.

7b To RECEIVE Report from District Councillor(s)

There were no district councillors in attendance.

7c To RECEIVE and NOTE a verbal report from the Clerk

- Greenfields have replaced the baby swing at Parkfield, Installed a sign on the basketball unit at Eagle Crescent and removed the Adidas sign at The Rec 20.11.15. Agenda 21st October item 9h
- Responded to email from Josie Matthews regarding the Queens 90th Birthday celebrations, providing them with details of parishioners over 90 years old 26.11.15. Agenda 4th November item 9a.
- Contacted Vanessa Husskisson SGC regarding the PAS Funding questionnaire. 19.11.15 Agenda 18th November item 5a.
- Scanned and emailed PAS covering letter and questionnaire to community groups 19.11.15. Sent to Mangotsfield School and Chipping Sodbury School 20.11.15. Agenda 18th November item 5a.

- Registered on the website to be able to comment on the West of England Joint Transport Study consultation 19.11.15. Agenda 18th November item 5e.
- Registered on the website to be able to comment on the Joint Spatial Plan: Issues and Options consultation 19.11.15. Agenda 18th November item 5f.
- Wrote to GPFA to request dog fouling leaflet 19.11.15. Agenda 18th November item 5k.
 - Leaflet received and circulated to council 20.11.15.
 - Requested supplier contact information for dog fouling signs from GPFA 26.11.15
- Letter sent in response to the email received from the land owner of 8 Eagle Crescent explaining why PPC have designated it as green space. Agenda 18th November item 7a.
- Informed Angela Hallett and Sarah Framcom that the defibrillator unveiling has been postponed to the New Year. Agenda 18th November item 7c.
- Accepted quote from Huw Morgan Landscapes to paint the slide at Parkfield for £230.00 20.11.15. Agenda 18th November item 7c
- Updated Huw Morgan regarding the use of loam for the safer surface at the play areas and requested quotes 20.11.15. Agenda 18th November item 7c
 - Quote received and accepted for £265.00 which includes materials and labour to top soil and turf the swing and slide areas at the rec.
- Wrote to auditing solutions declining the offer of an Internal Audit in January 19.11.15. Agenda 18th November item 8b.
- Responded to the consultation on Modern Records 26.11.15. Agenda 18th November item 9e.
- Grant application form received from Pucklechurch Youth Club 24.11.15.
- Unable to find the minutes of meeting for 2003 so unable to inform fundraisers of the removal of the skatepark. Agenda 7th October item 7c.
- Circulated Kevan Hoopers email informing us that an application will be submitted for the lights at Redford Lane 24.11.15.
- Grant application form received from the PCA 26.11.15
- Grant application form received from Pucklechurch Playgroup 30.11.15
- I have received a complaint about the X49 bus from a resident who catches the 7:04pm bus every Monday evening. It has been half an hour late on two consecutive weeks and then last Monday it didn't turn up at all. I have reported this to First Bus 02.12.15.
- I have received a refund of £552.00 for the gravestone

NO. 8. FINANCE

8a TO AGREE and sign cheques

The following cheque was agreed and signed by two signatories.

Mrs J Bailey	Petty Cash	£141.31	2247
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NO. 9. Agenda Items

9a To CONSIDER the Council's approach to being supportive of a consolidated approach by ALCA in response to SGC's consultation - Review of Community Safety - in the area of the 9 SGC funded PCSOs

If there is a positive response by the majority of councils ALCA would work with SGC, Avon and Somerset Police and representatives from interested Councils to consider the options, costs and practicality of progressing this.

It has been suggested that there may be a withdrawal of £466,000 funding for PCSO's in the future. Some councils are already putting money towards PCSO's or Security Officers in their areas.

RESOLVED: Agreed to support the consolidated approach

ACTION: Clerk to inform ALCA of this decision

ACTION: Agreed for MW to take the positive response from the Council to the next SSCP meeting

9b To COMPLETE the Universal Youth Budget – Future of Positive Activity Subsidy Consultation. Deadline for responses 11th January 2016.

In 2016 Youth funding will be withdrawn for rural areas. This is the only funding allocated to support the youth provision in our area. PPC do not agree with the removal of this funding and have completed the online consultation during the meeting.

9c To CONSIDER paying for the provision of a green bin at Rebecca's Garden
Annual fee £36.00.

RESOLVED: Agreed to pay for a green bin.

ACTION: Clerk to arrange bin with SGC

ACTION: Clerk to write to Mrs Hudd to inform her that the bin has been agreed.

9d To CONSIDER the future of Audit Services for smaller Councils and agree to opt in or opt out.

RESOLVED: To opt in, to the external audit scheme as recommended by NALC. No further action necessary as it is an automatic enrolment.

9e A private and confidential meeting took place regarding a recommendation following the clerks performance review.

10. Date of next meeting

Wednesday 16th December 2015 at 7:30pm in the Meeting Room, Pucklechurch Community Centre

The Council meeting closed at 21:10