

**MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 7TH
JANUARY 2015, 7:30pm, IN THE MEETING ROOM PUCKLECHURCH
COMMUNITY CENTRE, ABSON ROAD.**

PRESENT. G. Boyle - Acting Chair (GB), M. S. Smith (MS), R. Dunning (RD), M. Watson (MW), L. English (LE), J. Harvey (Clerk), S. Reade (SR) – District Councillor

NO. 1. APOLOGIES FOR ABSENCE.

B. Symons Chairman (BS)
T. Symons (TS)
J. Hawkins (JH)

NO. 2. DECLARATIONS OF INTEREST

There were no declarations of interest

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting on 17th December 2014 were accepted as a correct record of the meeting and signed by the Vice Chairman (GB acting Chair for this meeting)

NO. 4. PUBLIC PARTICIPATION

No members of the public were in attendance.

NO. 5 CORRESPONDENCE

5a Partnership Survey on the Compact - Agreement between the public sector and voluntary, community and social enterprise organisations in South Gloucestershire

Survey completed by the council and submitted at the meeting.

5b Environment Forum - Wednesday 21st January 2015, 7.00pm – 9.00pm The Greenfield Centre, Park Avenue, Winterbourne, BS36 1NJ

Noted

5c Report from Village Orderly

Noted

5d Parishioners letter regarding dangerous driving incident.

Council expressed their concern over this incident but that it was not within their remit or power to take action. Councillors noted that the letter had already been emailed to Avon and Somerset Police and South Gloucestershire Community Safety Team which are the most appropriate bodies to deal with this matter.

ACTION: Clerk to respond to parishioners email detailing the above.

NO.6. PLANNING APPLICATIONS

6a [PK14/4744/F](#) Land Known as Plot 2 Siston Lane, Siston Bristol South Gloucestershire
Erection of replacement stables and hay feed room.

Pucklechurch Parish Council reviewed this application and passed the following resolution:
No objection to the erection of the stables but on the condition that no vehicles other than those used for equestrian purposes should be stationed at the site. Public Right of Way access should also be adhered to.

6b [PK14/4831/F](#) Coxgrove Lodge, Coxgrove Hill, Pucklechurch Bristol South Gloucestershire. Alterations to existing roof line to form new gable on rear elevation.

Pucklechurch Parish Council reviewed this application and passed the following resolution:

Objection: Examination of previous plans that have been approved for this property, as well as those that have been submitted as part of this application suggest that it has already been extended well beyond the 50% by volume (as at 1948) that might be considered acceptable in the Green Belt. The addition of another sizeable gable would contribute further to its over-extension.

6c [PK14/3540/RM](#) Parcel 13 And 14 Lyde Green Emersons Green South Gloucestershire BS16 7NT – Reconsultation. Erection of 120 no. dwellings with landscaping, car parking and associated works (Reserved Matters application to be read in conjunction with outline planning permission PK04/1965/O).

Noted

No. 7. REPORTS

7a There were no reports from Councillors.

7b Clerks Report

- Local Funeral Directors have been informed that the burial ground is closed.
- Cheque for £600 received as payment for final burial plot.
- Annual Survey has been emailed to the community groups.
- Responded to parishioner's email regarding the cycle path.
- Responded to parishioner's email regarding malicious damage.
- Village Orderly has attended Basic Tree Survey Course at a cost of £98.46
- Quotes for St Aldams Park repairs have been received and accepted from Greenfields: Cantilever Swing shackles £68.00 + VAT, Zip Wire Tensioning and Raising Seat Height £89.00 + VAT. Flooring repairs have also been quoted but awaiting quotes for comparison which will be discussed at the Village Orderly Working Group meeting on 16th January 2015.
- Policeman's Hill issue reported ref: 165068 awaiting response
- Graffiti removed at the skate park at a cost of £120.00
- Eagle Crescent defibrillator frame has been quoted at £375.00 + VAT from AED. They have only produced 6 frames and 4 have already been sold before Christmas.
ACTION: Clerk to find out from AED how the frame attaches to the ground and find out costs involved in doing so. This information is to be taken to the VOWG meeting on the 16th January 2015.
- SGC have sent revised prices for a 1 year contract for grass cutting and emptying of bins. There is a £200.76 increase as it costs more to administer and resource.
RESOLVED: Council agreed revised price for the 1 year contract on the condition that the below statement is used in the contract regarding herbicide:

'wherever possible herbicides will not be used but in such an event the Parish Clerk will be consulted on their use before application'

No. 8. FINANCE

8a TO AGREE and sign cheques
No cheques signed, defer to meeting on 21st January 2015.

No. 9. Agenda Items

- 9a** TO DISCUSS and AGREE MOTO Hospitality Planning Policies.

The Council reviewed the document and felt that it provided no additional protection than we already receive under policy CS5.

ACTION: Clerk to write to MOTO stating the above and to ask him to contact us further if there is anything that we are missing.

- 9b** TO DISCUSS and AGREE on what actions to take regarding the Burial Ground.

Council agreed that the Chairman should be present in this decision.

ACTION: Clerk to defer agenda item to the 21st January 2015.

- 9c** TO RECEIVE a recommendation from the Grant Working Group regarding defibrillator in Shortwood.

Due to the recent theft of two defibrillators in Pucklechurch the council agreed that it is their intention to either provide the whole or a proportion of the requested amount towards the purchase of a defibrillator in Shortwood. However until they finalise the details of the replacement defibrillators they are not in a position to make a decision.

ACTION: Clerk to contact Shortwood Village to update them on the situation

- 9d** TO DISCUSS and AGREE a response to Parishioner's email regarding air quality living close to a motorway.

Agreed that the Parish Council was not party to any information that might provide answers to the questions that had been asked and that it was the responsibility of other agencies to undertake such studies.

ACTION: Clerk to respond and refer them to the Environment Agency and South Gloucestershire Council who do continuous air studies.

- 9e** TO DISCUSS and AGREE to purchase replacement defibrillators and to upgrade the boxes.

The Council were all in agreement to replace the stolen defibrillators and to upgrade the boxes to try and make it more difficult for thieves to break in. There is uncertainty as to whether or not the stolen defibrillators are covered under our insurance policy so this needs to be looked into before any further action.

Discussions were also had regarding the need for a defibrillator at Parkfield.

ACTION: Clerk to chase Insurance Company. If we are not covered then replacements need to be ordered.

ACTION: Clerk to add Parkfield defibrillator as an agenda item for 21st January 2015.

- 9f** TO REVIEW outputs of and agree next steps of the SWOT analysis of the Council's forward plans.

Item deferred for discussion on 21st January 2015 after the Council meeting.

ACTION: Clerk to prioritise items on the 21st January agenda and to finish meeting by 21:00 at the latest.

- 9g** TO DISCUSS and AGREE a response to the Council Budget Consultation - Closing date 31st January 2015

Survey completed and submitted during council meeting. It was agreed that there were some questions where the council were unable to come to a consensus so this was documented on the survey.

- 9h** TO DISCUSS and AGREE on who to nominate for a chance to attend the Royal Garden Party at Buckingham Palace Tuesday 12th May 2015 - Only two people from each council can be put forward.

Several Councillors expressed an interest in being nominated and so two names were drawn at random from amongst these.

ACTION: Clerk to inform Deborah White ALCA of two Councillors being put forward.

No.10. Date of next meeting

Wednesday 21st January 2015 at 7:30pm in the Meeting Room, Pucklechurch Community Centre

The Council meeting closed at 21:40