

**MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 3<sup>RD</sup>  
DECEMBER 2014, 7:30pm, IN THE MEETING ROOM PUCKLECHURCH  
COMMUNITY CENTRE, ABSON ROAD.**

**PRESENT.** B. Symons Chairman (BS), G. Boyle (Vice Chair), M. S. Smith (MS),  
R. Dunning (RD), T. Symons (TS), M. Watson (MW), M. Humphrey (MH),  
Jodie Harvey, Clerk (Clerk)  
Steve Reade (SR) – District Councillor

**NO. 1. APOLOGIES FOR ABSENCE.**

J. Hawkins (JH)  
L. English (LE)

**NO. 2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting on 19<sup>th</sup> November 2014 were accepted as a correct record of the meeting and signed by the Chairman.

**NO. 4. PUBLIC PARTICIPATION**

TO RECEIVE a presentation from Mark Franks – MOTO Hospitality

Regarding the ways in which the Green Belt can be reinforced and to look at the strategies for resisting commercial/Motorway Service Area's development within the Parish boundary.

Now that the guidelines have changed, suggested the use of planning consultants to put together planning policies to make it difficult for developers to build a Service Area in PCC.

**ACTION:** Clerk to request planning policies from Mr Franks and circulate with his contact details to Councillors.

**ACTION:** Clerk to make agenda item for 7<sup>th</sup> January 2014.

**NO. 5 CORRESPONDENCE**

5a SGC Planning, Building Control and Land Charges services will be unavailable on Monday the 8<sup>th</sup> and Tuesday the 9<sup>th</sup> December 2014.

**Downtime of website was cancelled prior to meeting so no correspondence to report.**

**NO.6. PLANNING APPLICATIONS**

6a NOTICE OF DECISION [PK14/3654/F](#) 48 Parkfield Rank, Parkfield Road, Pucklechurch – Approved with conditions – **Noted**

6b [PK14/3744/ADV](#) Abson Road Pucklechurch BS16 9RH (Resubmission of PK14/1867/ADV) Display of 2no. non-illuminated post mounted signs. – **Noted**

6c [PK14/4578/F](#) 26 St Aldams Drive Pucklechurch Bristol South Gloucestershire BS16 9QQ  
Erection of single storey rear extension and two storey side extension with integral garage, to provide additional living accommodation.

**RESOLVED: Objection**

Proposed dwelling would be built right on the neighbour's boundary therefore causing loss of light. There is also an issue with access to the rear of the property and the roof line is subservient to the neighbouring properties.

6d TO CONSIDER the licensed premises application received for Quackers Farm Shop and Café, Feltham Farm, Hinton Road - Consultation end date is 11<sup>th</sup> December 2014.

**RESOLVED: No Objection**

6e TO DISCUSS the poor response from Enforcement on the stables (PK08\_1277) and TO RESOLVE what action to take in respect of getting SGC to enforce the planning application. This is a resubmission as PCC have already made a complaint in the past regarding burning, waste depository, commercial vehicles coming and going and being parked at the site.

**ACTION:** GB to write two letters one to SGC and one to Environment Agency for the Clerk to send out. Clerk to forward these letters to the Clerk at Wick Parish Council.

## **No. 7. REPORTS**

### **7a Councillors Report**

- Community Association Meeting. Output of that meeting was the calling of an EGM to elect a committee or to consider options if no one stands.
- Village Orderly Group – Purpose of meeting to advise and support the Clerk and Village Orderly and to help them to determine their roles and responsibilities. Minutes of this meeting have been recirculated.
- Emergency Planning Report – Received – no action
- Policeman's Hill – Test confirmed run off water not leak water. Water is still running across the road causing an ice hazard in winter.  
**ACTION:** Clerk to write letter to South Glos Highways stating our concerns.  
**ACTION:** Steve Reade offered his services to help resolve this matter through Wessex Water – Action BS if required
- Burial Ground – There is now only one plot in burial ground remaining. The Council made the decision to close the burial ground for new graves only.  
**ACTION:** Clerk to inform Funeral Directors that we are now closed for burials but still have space in memorial garden for cremations.  
**ACTION:** Clerk to add agenda item for the 17<sup>th</sup> December 2014 to discuss and agree outcome of Parishioner's letter received 2<sup>nd</sup> October 2014.  
**ACTION:** GB to add information to website informing Parishioners burial ground is now closed.  
**ACTION:** Clerk to add agenda item for 7<sup>th</sup> January 2015 to discuss and agree on what actions the council might choose to take

### **7b Clerks Report**

- Response sent to Community Engagement Consultation 27.11.14.
- Grant Monitoring Forms have been emailed to all grant recipients on 28.11.14 to inform us how the grant was spent and how it benefited the community.
- 3 Grant Applications received from Pucklechurch Community Association, Shortwood Village and Pucklechurch CASC.

- Letter of complaint sent to South West Ambulance regarding no communication to the Council when the defibrillators have been used,
- South Glos Council contacted regarding the grass cutting maps no response to date. **ACTION:** Clerk to request a response to enable PCC to review is grass cutting requirements
- SLCC Membership due to lapse in January. **ACTION:** Clerk to complete renewal form in December.

## No. 8. FINANCE

- 8a AGREE and sign cheques for:  
 Ensign Print - £388.00 Printing of Pucklechurch News  
 Avon Local Councils Association - £40.00 Pension Course TS, Clerk  
 Western Power Distribution - £965.81 Defibrillator Electrical Supply Eagle Crescent  
 Mr R Reynolds - £59.00 Extension Plug for Internet  
 MJ Chard - £235.20 Skip

All cheques signed by two councillors.

## No. 9. Agenda Items

- 9a TO AGREE a one year option with SGC for grass cutting ref. Village Orderly Working Group.  
**ACTION:** As per Clerk's report, for two maps one showing the standard cutting and one showing additional areas. Request contract to be amended with no herbicide. Once maps received Clerk to add as an agenda item.
- 9b TO RECEIVE an update from the PC/PCA meeting and consider next steps.  
**ACTION:** BS to attend EGM 19<sup>th</sup> January 2015.
- 9c TO AGREE the process of Election communication and encouraging candidates.  
 The use of Pucklechurch News, Website and displaying posters in the Village were recommended.  
**ACTION:** GB to add to website  
**ACTION:** Clerk to add Parish Signs quotes as an agenda item for 17<sup>th</sup> December 2014.
- 9d TO REVIEW Grant Applications to date.  
 Grant Working Group confirmed as GB, LE and RD. JH to step down as declared interest.  
**ACTION:** Clerk to add Recommendations from Grant Working Group as an agenda item on 17<sup>th</sup> December 2014
- 9e TO REVIEW outputs of Objectives meeting and agree next steps.  
 Meeting required to agree next steps and the criteria to rate items. Individual views now need to be grouped and community plan actions added.  
**ACTION:** Clerk to add to agenda on 21<sup>st</sup> January 2015.
- 9f TO DISCUSS AND AGREE the Centenary Fields Programme  
**RESOLVED:** No further action
- 9g TO CONSIDER Delivering Differently in Neighbourhoods

Direct grants being offered to support principal authorities to redesign services to deliver at neighbourhood level, with the involvement of community organisations or parish councils. Closing date 15<sup>th</sup> December 2014

**RESOLVED:** Noted as consultation.

9h TO DISCUSS AND AGREE a response to correspondence received proposing to move livestock from Lyde Green Common to an alternative site immediately adjacent to Coxgrove Hill for grazing purposes only.

**ACTION:** Noted. Clerk to send reply thanking Mr Darling for informing us and to ask him to keep us informed of any further developments.

9i TO CONSIDER taking over an ongoing project to design and install replacement signs at the entrance to the Community Centre. Letter from Pucklechurch Community Centre dated 16<sup>th</sup> November 2014.

**ACTION:** Council agreed to take on ongoing project, Clerk to write letter to Alan Holder asking him to send all relevant documents to the Clerk.

### **No.10. Date of next meeting**

**Wednesday 17<sup>th</sup> December 2014 at 7:30pm in the Meeting Room, Pucklechurch Community Centre**

The Council meeting closed at 21:20.