

**MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 19th
November 2014, 7:30pm, IN THE MEETING ROOM PUCKLECHURCH
COMMUNITY CENTRE, ABSON ROAD.**

PRESENT. B. Symons Chairman (BS), G. Boyle (Vice Chair), M. S. Smith (MS),
R. Dunning (RD), T. Symons (TS), L. English (LE), M. Watson (MW)
Deborah White, Locum Clerk (DW)
Jodie Harvey, Clerk (Clerk)

NO. 1. APOLOGIES FOR ABSENCE.

J. Hawkins (JH)
M. Humphrey (MH)

NO. 2. DECLARATIONS OF INTEREST

Malcolm Watson – Vice Chair of the Boyd Valley Safer Stronger Community Group
and Chair of SG Town and Parish Councils' Forum

NO. 3. TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting on 5th November 2014 were accepted as a correct record of
the meeting and signed by the Chairman.

NO. 4. PUBLIC PARTICIPATION

There was no contribution from the member of the public in attendance.

NO. 5 CORRESPONDENCE

- | | | |
|----|---|---|
| 5a | North Fringe to Hengrove Package (NFHP)
MetroBus scheme | Invite to visit consultation webpage
www.travelwest.info/NFHPconsult -
Noted |
| 5b | Temporary Closure, Coxgrove Hill, Coxgrove Lane | Closure for 5 days commencing on
27 th November 2014 – Noted |
| 5c | Chairs Community Awards 2015 | Nominate your local hero at
www.southglos.gov.uk/communitywar
ds by 9th January 2015 – Noted |
| 5d | Agenda for Kings Forest Area Forum
Monday 24 th November 2014 at 7:00pm | Noted |
| 5e | Trade Waste Bin
Pucklechurch Community Centre | Quote received for mixed recycling
bins to replace skip. £4.00 per lift,
£0.10 per handling.
ACTION: Further discussion required
from Village Orderly Group |
| 5f | Centenary Fields Commemorating World War 1 | ACTION: Needs further discussion,
Clerk to make agenda item for 3 rd
December 2014. |

NO.6. PLANNING APPLICATIONS

- 6a [PK14/3836/F](#) 11A Parkfield Road Pucklechurch Bristol South Gloucestershire BS16
9PN. Installation of 1no. front dormer window.

RESOLVED: No objection

- 6b [PK14/4164/F](#) 25 Shortwood Road Pucklechurch Bristol South Gloucestershire BS16 9PL. Erection of 1 no. detached dwelling and detached garage with access and associated works.

RESOLVED: Objection

Councillors are concerned that there are no elevation drawings which demonstrate the differences in the height of the land on which the proposed dwelling would be built in comparison to that on which houses on Birch Drive are situated. The proposed dwelling is 3 storeys high with 5 bedrooms and would be built on higher ground than the properties on Birch Drive. There are concerns about overlooking and loss of privacy to the existing properties.

There is no direct sight line from one end of the access road to the other and the access road is not proposed to be to adopted highway standards raising concerns about emergency vehicle access. The access road is also not suitable for waste collection vehicles: the swept path analysis appears to show service vehicles having to pull out on to the opposite side of the road in order to turn in and out and this is an extremely busy stretch of road. SGC conducted a speed / volume survey in Spring 2013 and data was gathered on Shortwood Road (B4465) east of Homefield Road. The survey data shows that over 8,000 vehicles / day use Shortwood Road. Although compliance with the existing 30mph speed limit in the area investigated was deemed acceptable, 85th percentile speeds were found to be 32mph, (eastbound) and 35mph, (westbound). In a 12 hour period there were also almost 450 pedestrians recorded crossing Shortwood Road. None of this information has been taken into account in the transport statement which also contains factual inaccuracies and supposition:

*2.2.6 Central Pucklechurch is approximately 200m from the site and includes Pucklechurch Local Store, Pucklechurch Post Office, a church, a **service station** and a public house.* This is incorrect; the service station has not existed for several years.

2.2.9 Based on the above, walking offers an attractive travel mode for future residents of the proposed houses, and, considering Graph 2.1 below, it is likely that a considerable proportion of future trips will be undertaken by foot.

This is speculation - The 2001 census showed that there are high levels of use of private vehicles for commuting to and from work. This data is referenced in Pucklechurch Community Plan

It is not clear whether the calculations for accessibility of waste refuse vehicles takes account of SGC's own guidelines relating to its assessment of whether the road is suitable for its vehicles to gain access to collect waste and recycling. The vehicles SGC uses are a width of 2500mm, a height of 3500mm, weigh up to 26 tonnes and have a turning circle of 19.1m. Also SITA is only required to drive on adopted highways or those that are scheduled to become adopted and have been constructed to the appropriate specifications and this does not appear to be the case with this proposal.

- 6c [PK14/4163/F](#) 25 Shortwood Road Pucklechurch Bristol South Gloucestershire BS16 9P. Demolition of existing garage and erection of detached double garage.

RESOLVED: No objection

6d [PK14/4166/F](#) 25 Shortwood Road Pucklechurch Bristol South Gloucestershire BS16 9PL. Erection of 3no. detached dwellings and 3no detached garages with access and associated works. Erection of detached garage for existing dwelling
Resubmission of PK14/1205/F

RESOLVED: Objection

The Council felt that there were no material difference in planning terms between this and the previous submission and therefore objects on the same grounds:

1. The proposed properties have five bedrooms and therefore require three parking spaces
2. Although the density of the site is lower than surrounding areas the road layout is awkward. There is no direct sight line from one end of the access road to the other.
3. The access road is not proposed to be to adopted highway standards raising concerns about emergency vehicle access.
4. Concerns are also raised about the waste storage and collection requirements for the properties. The road frontage of the access road is within the Conservation Area.
5. The dormer windows are not in keeping with surrounding properties.
6. The proposed properties would be built on higher ground than the properties on Birch Drive. There are concerns about overlooking and loss of privacy to the existing properties.

The swept path analysis provided in the transport statement appears to show service vehicles having to pull out on to the opposite side of the road in order to turn in and out and this is an extremely busy stretch of road. SGC conducted a speed / volume survey in Spring 2013 and data was gathered on Shortwood Road (B4465) east of Homefield Road. The survey data shows that over 8,000 vehicles / day use Shortwood Road. Although compliance with the existing 30mph speed limit in the area investigated was deemed acceptable, 85th percentile speeds were found to be 32mph, (eastbound) and 35mph, (westbound). In a 12 hour period there were also almost 450 pedestrians recorded crossing Shortwood Road. None of this information has been taken into account in the transport statement which also contains factual inaccuracies and supposition:

*2.2.6 Central Pucklechurch is approximately 200m from the site and includes Pucklechurch Local Store, Pucklechurch Post Office, a church, a **service station** and a public house.*
This is incorrect; the service station has not existed for several years.

2.2.9 Based on the above, walking offers an attractive travel mode for future residents of the proposed houses, and, considering Graph 2.1 below, it is likely that a considerable proportion of future trips will be undertaken by foot.

This is speculation - The 2001 census showed that there are high levels of use of private vehicles for commuting to and from work. This data is referenced in Pucklechurch Community Plan

It is not clear whether the calculations for accessibility of waste refuse vehicles takes account of SGC's own guidelines relating to its assessment of whether the road is suitable for its vehicles to gain access to collect waste and recycling. The vehicles SGC uses are a width of 2500mm, a height of 3500mm, weigh up to 26 tonnes and have a turning circle of 19.1m. Also SITA is only required to drive on adopted highways or those that are scheduled to become adopted and have been constructed to the appropriate specifications and this does not appear to be the case with this proposal.

- 6e [PK14/3591/F](#) 40 Parkfield Rank Parkfield Road Pucklechurch Bristol South Gloucestershire BS16 9NP. Erection of single storey and two storey rear extension to form additional living accommodation.

RESOLVED: Discussed at 5th November 2014 council meeting. No Objection.

- 6f [PK14/4186/TCA](#) 7 Westerleigh Road Pucklechurch Bristol South Gloucestershire BS16 9RB. Works to reduce crown by 30% to 1 no. Ailanthus tree situated within the Pucklechurch Conservation Area

RESOLVED: No objection

- 6g [PK14/2339/F](#) Ring O Bells Farm Pucklechurch Road Hinton Chippenham South Gloucestershire. **Re consultation** - The installation of a 5MW Solar PV Park.

RESOLVED: Objection

1. Although the area of land to be developed has been reduced it will still have a detrimental impact on the setting of several designated heritage sites and in particular Hinton Hillfort. No photographs appear to have been supplied from the most sensitive viewpoints relating to Dyrham Park i.e. looking directly over the house from Neptune Hill.

2. The site is located within the Bristol/Bath Green Belt and the proposal does not fall within the limited categories of development normally considered appropriate within the Green Belt: the applicant has not demonstrated that very special circumstances apply, such that the normal presumption against development in the Green Belt should be overridden. The 'Very Special Circumstances Report' still makes reference throughout to figures relevant to a 16MW site and not the reduced 5MW site and does not make an adequate case for very special circumstances of more than substantial weight to justify any grant of planning permission. For circumstances to be considered very special they must be extra-ordinary and not commonplace (this definition is supported by case law). None of the arguments offered in support of the case for special circumstances are extra-ordinary and no detailed case has been made as to why this site should be developed and no other.

3. Access to this site will require increased number of HGVs to travel through Pucklechurch and along Feltham Road and Councillors remain concerned about the structural viability of the Feltham Road bridge over Feltham brook and also the load capacity of the carriageway between The Feltham Brook bridge and Castle Road since it is very close (approx. 0.5m) from a deep ditch for the watercourse alongside it.

No. 7. REPORTS

7a District Councillor apologies

7b Councillors Report

- Community Association using £3000 funding from PCC towards boiler repairs.
ACTION: Meeting on 27th November 2014 to discuss future plans BS and GB to attend.
- Adoption of new sign
ACTION: Clerk to make this an agenda item at next meeting.

7c Village Orderly Working Group Report

- TS, BS, MS met with The Village Orderly. This group including the Clerk will meet regularly with the village orderly for the foreseeable future on a regular basis.

ACTION: MS to telephone the Footpath Warden regarding the strimmer.

7d Clerks Report

- One grant application received from St Thomas a Becket.
- Circulated Merlin Housing Community Investment Budget to Community Groups email list.
- Weston Power Distribution have been contacted re the higher specification of works.
- The software on two of the defibrillators has been upgraded, all fully stocked and Village Orderly has spares. Electrician looking into lights. Concern was raised that PCC are not being notified by South West Ambulance when defibrillator being used as parts could be missing as only checked every two weeks.
ACTION: Clerk to write letter asking them to notify us when they have been used. TS to supply Clerk with contact details.
- The Community grants have been re-advertised
- The HMP Ashfield training program information has been circulated to community groups.
- A receipt of the PSP consultation has been received.

No. 8. FINANCE

- 8a TO AGREE a base line and process for non-operational budget to inform the 2015/16 precept setting.
- TS reported on 2015/2016 budget.
RESOLVED: All councillors were in agreement that this proposal for base line is accepted.
 - Discussed whether PCC had purchased the roundabout
ACTION: TS to clarify this.
 - ACTION: BS to look into purchase of new notice boards
 - ACTION: GB to take on Character Assessments
 - ACTION: Clerk to look into outbound telephone costs
- 8b TO DECIDE whether to accept costs and requirements for year 2 of the SGC ground maintenance quotation.
- ACTION: Village Orderly Group to meet and discuss maintenance contract in more detail
 - ACTION: Clerk to add the outcome of this meeting to next agenda
 - ACTION: Clerk to write to SGC for 2014 map and clarification on standard specifications for Village Orderly.
- 8c TO AGREE and sign cheques
Cheque list circulated prior to meeting. All cheques signed by two councillors.

No. 9. Agenda Items

- 9a TO AGREE on any further comments on the Community engagement questionnaire
RESOLVED: Priority Neighbourhoods - Option D to discontinue funding
Safer, Stronger Community Groups – Scope to rationalise by combining with Area Forums - Option D to discontinue funding
Town and Parish Forum – Option C to discontinue funding
ACTION: To seek reassurance that SGC will provide support to T&P Councils by observing the Charter, responding appropriately to complaints and attendance at future meetings if coordinated by ALCA. TS to write this for the Clerk.

- 9b TO CONSIDER and agree on a response to a Parishioner's request to purchase a Grave.
Due to current policy parishioners are not allowed to pre purchase a grave. This needs further discussion a) Are we going to change procedure? b) Burial Ground extension?
ACTION: Letter to applicant re current policy. Clerk to add as a future agenda item.
- 9c TO AGREE on a process for Outstanding Actions and a reporting format.
RESOLVED: All councillors in agreement to the Action Tracker to deal with outstanding issues. The Tracker must have a lead person who is responsible for carrying out the task and only items that can be resolved should be added as this is not a wish list. TS to manage for now until being passed to the Clerk when it is up and running. Items from this will be added to the agenda for discussion and sent out in advance of the meetings.
- 9d TO ADOPT equalities and safeguarding policies for inclusion in PPC's Standing Orders.
RESOLVED: All in agreement to adopt policies.
- 9e TO CONSIDER a response to A4174 Noise complaint
RESOLVED: Noted

No.10. Date of next meeting

Wednesday 3rd December 2014 at 7:30pm in the Meeting Room, Pucklechurch Community Centre

The Council meeting closed at 21:40.