

**MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 15th
October 2014, 7:30pm, IN THE MEETING ROOM PUCKLECHURCH
COMMUNITY CENTRE, ABSON ROAD.**

PRESENT. B. Symons Chairman (BS), Mrs G. Boyle Vice Chairwoman (GB),
Mrs J. Hawkins (JH), M. Humphrey (MH), T. Symons (TS),
Deborah White, Locum Clerk (DW)

NO. 1. APOLOGIES FOR ABSENCE.

M. S. Smith
R. Dunning
L. English
M. Watson

NO. 2. DECLARATIONS OF INTEREST

Tina Symons – Pucklechurch Community Association
Jayne Hawkins - Pucklechurch Community Association

**NO. 3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1ST OCTOBER
2014**

A request was made for more detail in the minutes of the meeting.

NO. 4. PUBLIC PARTICIPATION

No members of the public were in attendance

NO. 5 CORRESPONDENCE

- 5a Agenda – Town & Parish Councils' Forum 21st October 2014
MW to represent PPC
- 5b Positive Activity Subsidy - Request for a 6 monthly monitoring report from
SGC Action: DW to forward to project coordinator
- 5c PAS round 2 Open for applications - Action: DW to forward to project
coordinator
- 5d St Thomas a Becket Church, Pucklechurch - Invitation to Remembrance
service 9th November 2014 10:45 GB, TS, BS and JH to represent PPC

NO.6. PLANNING APPLICATIONS

- 6a [PK14/3654/F](#)
48 Parkfield Rank Parkfield Road, Pucklechurch
The erection of a two storey and single storey rear extension to form
additional living accommodation.

The previous planning application in 2012/13 was discussed. This had been granted by SGC despite objections by PPC, but never built. Unusually, this is a new application rather than an amendment to the original. The previous application did not show the existence of a bedroom and now adds a gable and dormer along with even greater additional living space.

RESOLVED: It was agreed that PPC will object to this application on the grounds of it being an over 40% addition to the original dwelling in the Green Belt.

- 6b [PK14/3744/ADV](#) Abson Road Pucklechurch BS16 9RH
(Resubmission of PK14/1867/ADV)
Display of 2 non-illuminated post mounted signs

The aesthetics of the proposed sign were discussed

RESOLVED: Aesthetics cannot be taken into consideration in planning decisions and therefore no objection to SGC will be made, however PPC will discuss with the applicant the value of having the input of a professional designer.

No.7. REPORTS

7a Finance Report (TS) Temporary RFO.

The current underspend in relation to setting the level of grant funding to be made available was discussed

RESOLVED: The cheques for signing as proposed

RESOLVED: DW to send a reminder of the grant application process to community organisations in the parish

RESOLVED: That the budget underspend be reviewed against the previously agreed "wish list" of actions and improvements in the parish at the next meeting on 5th November 2014

7b South Gloucestershire Councillor Report

Not in attendance

7c Clerks Report

- The quote for works for the defibrillator installation at Eagle Crescent from Western Power Distribution has been accepted on behalf of PPC
- The complaint about service from Nat West Bank has been sent – now acknowledged by way of phone call to Chairman
- PPC held up as an example of good practice re working towards the Local Council Award scheme at the SLCC conference
- Paperwork re-directed from previous Clerk dealt with
- A local electrician has been detailed to check the power supply to existing defibrillators

Further action requested – DW to prompt progress report on enforcement action taken by SGC on behalf of PPC notifications

8 Agenda Items

8a To CONSIDER a recommendation from the recruitment Working Group on the new Clerk

An explanation of the recruitment process was given and how the eventual decision was agreed by the interview panel. All the candidates interviewed could have been employed as the new Clerk.

RESLOVED: BS to phone the agreed candidate with an offer. If accepted the other candidates would be informed, if declined an offer to be made to the second choice of candidate

RESOLVED: For all Councillors to be involved in a training and development plan for the new Clerk

8b To CONSIDER setting up a Working Party to support Pucklechurch Community Association (PCA)

An explanation of the ownership of the Village Hall by PPC and the lease arrangements to a Board of Trustees was given.

Various structures of working group were discussed and the involvement of PPC Councillors who are also PCA committee members on a Working Party was explored

RESOLVED: To offer PCA assistance from two members of PPC on a Working Party (BS and GB) which will have with clear terms, conditions and agreed objectives for a set time period to be led by PPC

8c To CONSIDER a response to the [Consultation on Discretionary Rate Relief](#)

The scheme supports voluntary and community groups by paying their non-domestic rates bill. The proposal by SCG is to limit the scheme to only those charities that provide to the local area and not those whose headquarters are located elsewhere.

How the distinctions could be made in practice about certain charities was discussed, the overall withdrawal of youth provision and the additional burden this action would put on community building such as the village hall and uniformed activity (scouts, brownies etc.) was explored.

RESOLVED: To object to the withdrawal of Discretionary Rate Relief

8d To CONSIDER a proposal for the Community Centre Scouts Garden

Whilst the enthusiasm of the Scouts is to be applauded, the separate elements of the proposal were discussed and certain elements were favoured, but not all. The location of this type of activity in a car park was discussed and potential alternative locations explored.

RESOLVED: That the present proposed site is owned by PCA and that the decision should be passed to the PCA committee

8e To RECEIVE an update on progress with the water leak issue at Policeman's Corner

Following remedial works carried out by Bristol Water this issue has now been resolved.

8f TO RECEIVE an update on SGC consultation on Community Engagement

The discussion centred around the difficulty of responding to a consultation where the terms and conditions of the groups involved is unknown

RESOLVED: BS to respond to the consultation to that effect

8g TO RECEIVE information on the ALCA new constitution

To NOTE that the new constitution, agreed at the ALCA AGM on 4th October 2014 at which BS and MW represented PPC, is to take immediate effect

8h TO RECEIVE a proposal of the Local Council Award Scheme

To NOTE that this scheme, which will replace the Quality Parish Councils Scheme, will be launched in the New Year. The pilots are currently being carried out and the structure of the Accreditation Panel in the SW is as yet unknown.

8i TO CONSIDER whether further input is required on Policies, Sites and Places (PSP) Plan consultation

Maps to outline all the green spaces in the parish are required and a questionnaire is to be completed and returned (BS)

RESOLVED: To AGREE with the SGC proposals on the Policies, Sites and Places Plan

8j To RECEIVE a report from 4/10/14 parish council surgery (MH)

RESOLVED: That the issue raised about overgrown hedges on Parkfield Road to be reported directly to SGC on-line (JH)

RESOLVED: DW to write to the GP practice re the lack of signs to the new surgery

8k TO CONFIRM attendance at the 1/11/14 Parish Council surgery – GB and JH

9 Date of next meeting

Wednesday 5th November 2014 at 7:30pm in the Meeting Room, Pucklechurch Community Centre

The meeting closed at 21:00